



Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

October 22, 2024

11:15 a.m.

In-person attendees in MARC's Westview room with a remote option via Zoom

Members of the public who wish to participate in this meeting: please email marcinfo@marc.org by 9:00 a.m. on Tuesday, October 22, 2024, for instructions to join the teleconference.

AGENDA

1. Approve Contracts, Grants, and Other Major Expenditures

EXEMPLARY CORE CAPACITIES

- a. REPORT: Review Fiscal Year 2024 Year-to-Date Financial Reports through September.
- b. VOTE: Authorize agreement with Sarann Auto Leasing and Rental for leasing of agency vehicles.
- c. VOTE: Authorize the Mid-America Regional Council to enter into an agreement with ADP to acquire and implement a human resources information system.

THRIVING OLDER ADULTS AND COMMUNITIES

- d. VOTE: Approve the Mid-America Community Support Network Contract with Jewish Family Services to render services under the Mid-America Community Support Network.

EFFECTIVE LOCAL GOVERNMENT

- e. VOTE: Authorize renewal of a contract with Rita Parker for cooperative purchasing coordination services for the Kansas City Regional Purchasing Cooperative.
- f. VOTE: Authorize an agreement with Platform Civic Strategies in an amount not to exceed \$120,000 with an initial term of six months.
- g. VOTE: Authorize application to the Marion and Henry Bloch Family Foundation to continue funding for the Regional Housing Partnership.

QUALITY EARLY LEARNING

- h. VOTE: Authorize a grant application to the Ewing Marion Kauffman Foundation to support the development of a Community Childcare Exchange.

SAFE AND SECURE COMMUNITIES

- i. VOTE: Approve a one-year contract amendment with Syniverse to provide connectivity between two 911 system router locations in an amount of \$85,420.
- j. VOTE: Authorize grant application to the Missouri State Emergency Management Agency to support the Mid-America Missouri Local Emergency Planning District.

EFFICIENT TRANSPORTATION AND QUALITY PLACES

- k. VOTE: Authorize an agreement with Toole Design for consulting services to assist the Destination Safe Coalition in the development of a Comprehensive Safety Action Plan.
- l. VOTE: FFY23-24 Federal Transit Administration Section 5310 Project Funding Recommendations.



Board of Directors

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HEALTHY ENVIRONMENT

- m. VOTE: Approve the FY2025 Memorandum of Understanding with the Mid-America Regional Council Solid Waste Management District.
 - n. VOTE: Authorize a contract with Metropolitan Energy Center for \$205,184 to support the implementation of the City of Kansas City, Missouri updated energy code through educational programming.
2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
 - a. Approve the Minutes of September 24, 2024, Meeting
 3. Other Business
 4. Adjournment

AGENDA REPORT

Budget and Personnel Committee

October 2024
Item No. 1a
Exemplary Core Capacities

ISSUE:

REPORT: Review Fiscal Year 2024 Year-to-Date Financial Reports through September.

BACKGROUND:

Over the past couple of months, the Mid-America Regional Council's (MARC) finance department has reimagined the content and cadence of financial reporting for the B&P Committee. In September 2024, members of MARC's finance department met with a group of B&P members to review FY24 YTD August financial reports. Discussion occurred regarding the financial reports and in particular the types of financial information that would be most relevant/desired for the B&P Committee to review on a scheduled cadence. This month's financial presentation is based upon those discussions; however, it can be modified moving forward to ensure the B&P Committee is being provided with the right amount of information at the right time. Unless otherwise desired, financial reports will be provided and presented quarterly to the B&P Committee.

EXHIBITS:

The FY24 YTD September Financial Package is included and will be reviewed during the meeting.

RECOMMENDATION:

None. Information only.

STAFF CONTACT:

Andrew Molloy
Carol Gonzales



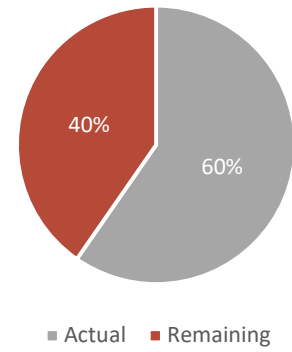
Financial Package
Fiscal Year 2024 Year-to-Date
January 1 – September 30, 2024

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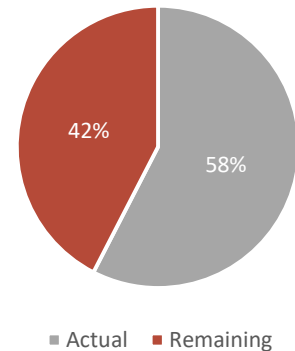
TOTAL REVENUES & OTHER FINANCIAL SOURCES BY FUND

	BUDGETED 2024	ACTUAL 2024	%
General Fund	1,333,550	1,492,365	112%
Special Revenue & Capital Projects	117,651,474	67,331,827	57%
Enterprise Fund	2,058,117	1,837,050	89%
Indirect Costs and Fringe Benefits	12,111,727	8,791,921	73%
Total Agency Wide	133,154,868	79,453,163	60%



TOTAL EXPENSES & OTHER FINANCIAL USES BY FUND

	BUDGETED 2024	ACTUAL 2024	%
General Fund	1,692,589	893,548	53%
Special Revenue & Capital Projects	117,678,344	66,137,804	56%
Enterprise Fund	1,848,601	1,232,217	67%
Indirect Costs and Fringe Benefits	11,795,587	8,331,898	71%
Total Agency Wide	133,015,121	76,595,466	58%



CHANGE IN FUND BALANCE

	1/1/24 FUND BALANCE	FY24 YTD SEPTEMBER INCREASE	9/30/24 FUND BALANCE
General Fund	5,913,728	598,818	6,512,546
Special Revenue & Capital Projects	10,911,734	1,194,023	12,105,757
Enterprise Fund	2,493,621	604,833	3,098,454
Indirect Costs and Fringe Benefits	(871,857)	460,023	(411,834)
Governmental & Proprietary Funds	18,447,226	2,857,697	21,304,923

EXECUTIVE SUMMARY

FY24 YTD September agency-wide revenues & other financial sources of \$79.5M are 60% of budgeted FY24 inflows. We'd expect FY24 YTD September actuals to approximate 75% of budget, however softer than expected special revenue fund revenues due to timing is the main cause of the variance to budget. Stronger than expected enterprise fund revenues are helping offset the variance in the special revenue fund.

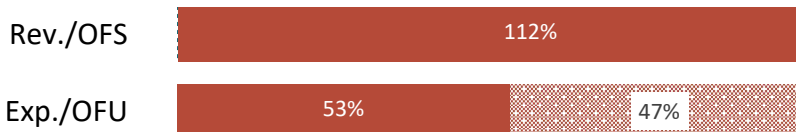
FY24 YTD September agency-wide expenses & other financial uses of \$76.6M are 58% of budgeted FY24 outflows. We'd expect FY24 YTD September actuals to approximate 75% of budget, however softer than expected special revenue fund expenditures due to timing are the main cause of the variance to budget. It's worth noting that indirect and fringe benefit expenses are softer than budgeted, which is positive and indicates MARC's management is controlling indirect and fringe benefit expenses within expectations.

FY24YTD September agency-wide revenues & other financial sources of \$79.5M exceed agency-wide expenses & other financial uses of \$76.6 which creates a \$2.9M increase in fund balance for the period. MARC's governmental & proprietary fund balance totals \$21.3M at 9/30/24. The majority of this fund balance is assigned or committed to various programs and initiatives. See schedules 1-5 for fund balance categories across the General Fund, Indirect Costs and Fringe Benefits Fund, Special Revenue and Capital Projects Fund and Enterprise Fund.

REVENUES/OTHER FINANCIAL SOURCES & EXPENSES/OTHER FINANCIAL USES BY FUND

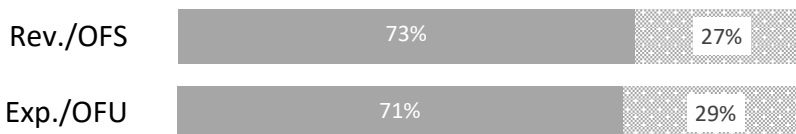
Actual vs. Budget (75% Complete)

**Schedule 1:
General Fund**



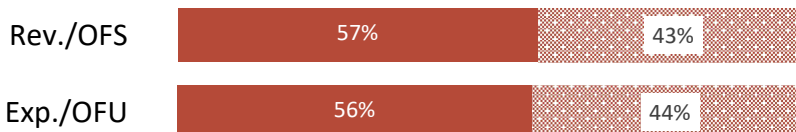
General fund revenues include member and voluntary local dues which are used for general expenses and matching purposes for grants (dues are billed in the spring). Revenues also include investment income. General fund revenues exceed budget largely due to investment income exceeding expectations. Expenditures are trending softer than budgeted through September.

**Schedules 2 and 3:
Indirect & Fringes**



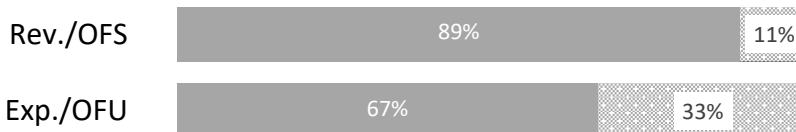
Indirect Costs and Fringe Benefits are charged to grants based on a cost allocation formula approved by MARC’s cognizant federal agency, HHS. For FY24, MARC’s fringe benefit rate is 52.8% (charged based upon direct & indirect salaries) and indirect cost rate is 33.8% (charged based upon direct salaries + direct allocated fringes). Allocated indirect and fringe costs (Rev./OFS) and actual indirect and fringe expenditures (Exp./OFU) are trending softer than expected.

**Schedule 4:
Special Revenue &
Capital Projects Funds**



MARC’s Special Revenue and Capital Projects funds house designated grant funded and fee for service programs across MARC’s policy goal areas. FY24 YTD revenues/other financial sources and expenditures/other financial uses are both trending softer than budgeted due to timing impacts of federal and state awards being expended (most notably in Transportation and EL/Head Start).

**Schedule 5:
Enterprise Fund**



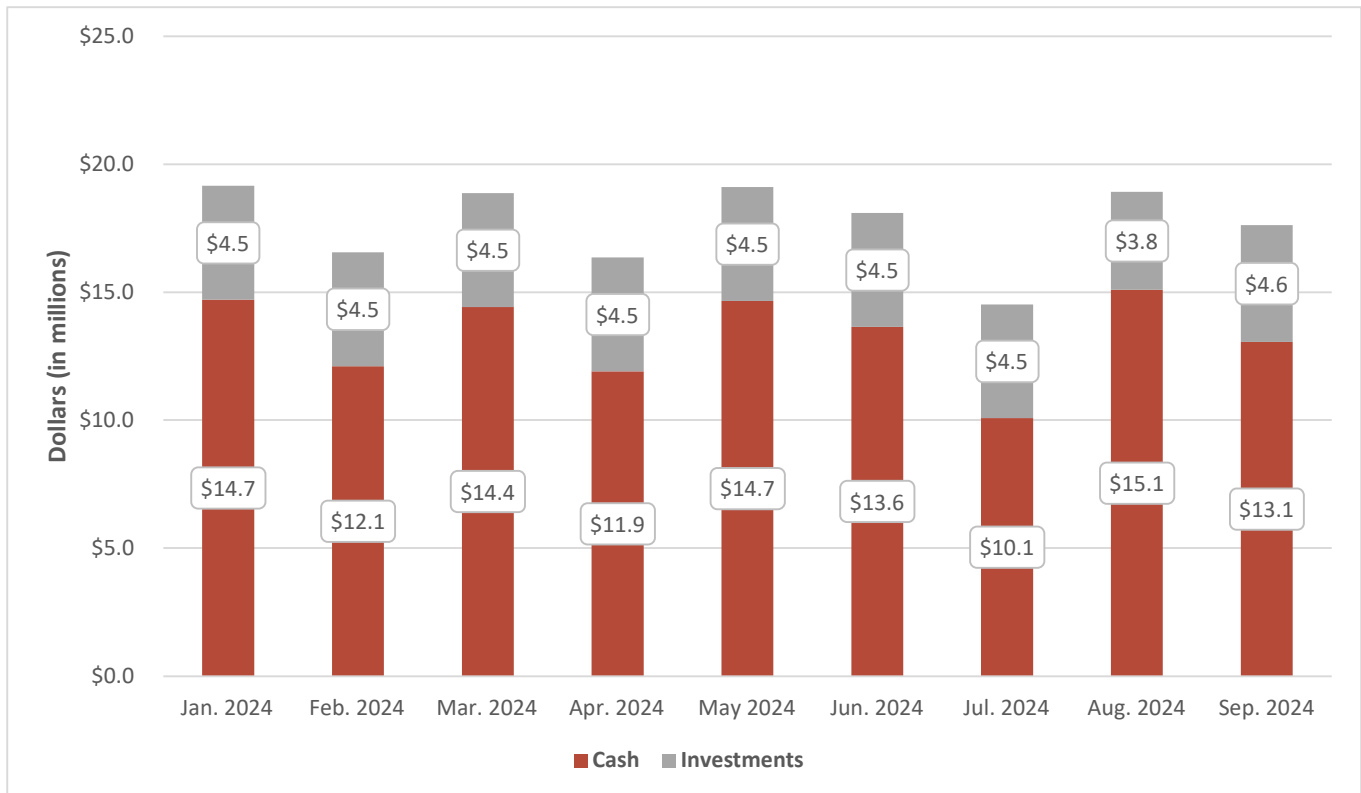
MARC’s enterprise fund accounts for activities that operate much like those in the private sector (business-type activities) and includes several programs across MARC’s policy goal areas. FY24 YTD revenues exceed budget primarily due to stronger than expected operations of GTI, Cooperative Purchasing, and Veteran’s Directed Care (VDC).

- Note – for additional details of the above activity, please see Schedules 1 – 5 on pages 6 – 10.

CASH, INVESTMENTS, & INTEREST INCOME | September 30, 2024

Schedule 6: Cash and Investments

Cash on Hand	\$13,660,457
Net Outstanding Checks and Deposits	(610,353)
Investments	<u>4,575,000</u>
Total Cash and Investments	\$17,625,104

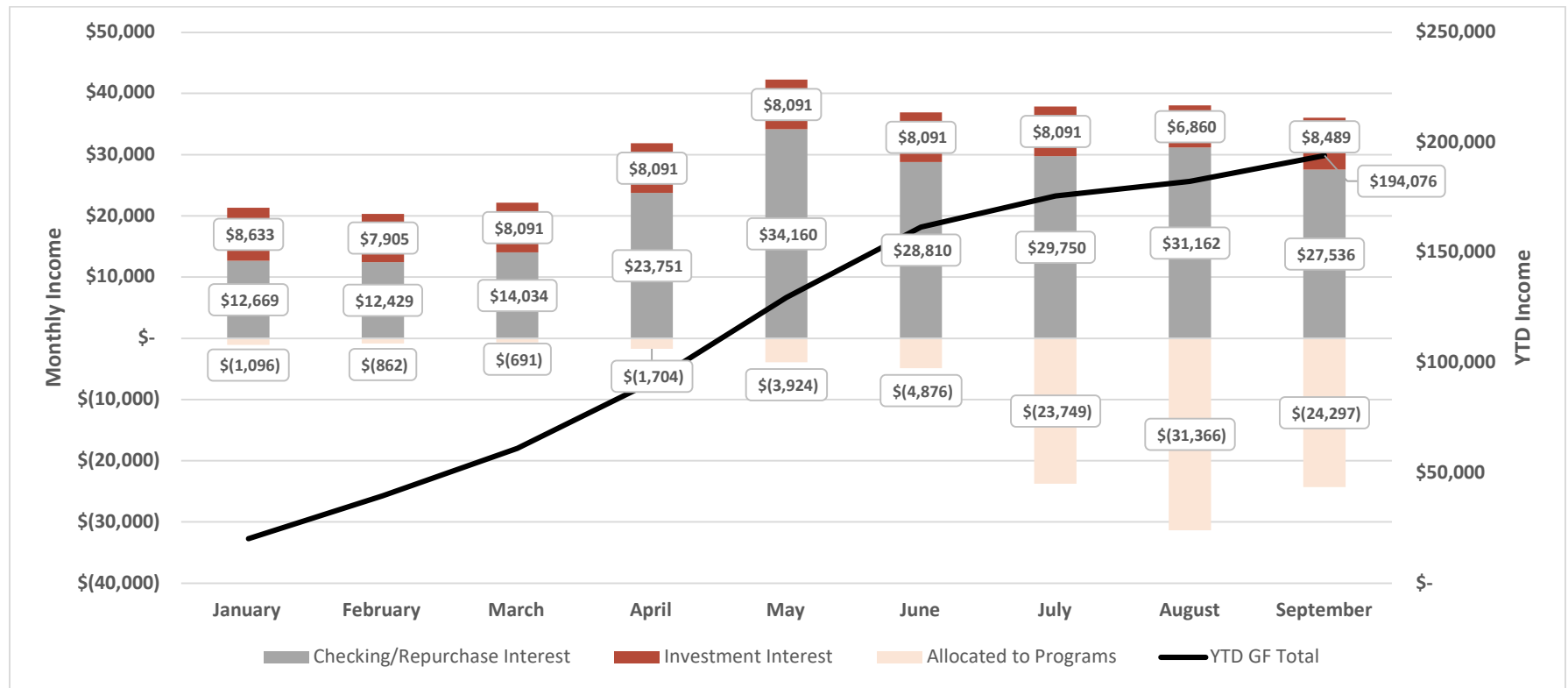


MARC's cash and investment balances (net of outstanding activity) totaled \$17.6M on September 30, 2024. This is a decrease of (\$1.3M) or (6.8%) from August 31, 2024, and a decrease of (\$1.5M) or (8.7%) from January 31, 2024. The decrease from prior month is timing-related as September had several large Transportation and Head Start expenses (which were reimbursed in October).

MARC did not have any maturities in September 2024, however, did reinvest \$750K from two late-August maturities. MARC reinvested this \$750K with a purchase of a \$500K FHLB bond which yields 4.0% and matures 5/26/28 and a \$250K CD which yields 3.9% and matures 6/16/28.

- For additional details of MARC's cash and investments, please see Schedule 6 on page 11.

Schedule 7: Interest Income



MARC's general fund interest income of \$194K in FY24 YTD has been stronger than budgeted largely due to the renegotiation of MARC's repurchase account yield at Security Bank (currently at half of federal funds rate). MARC's general fund earns interest on cash and investment securities held and currently allocates interest to three programs (two programs where MARC serves as a fiduciary: SWMD and a Child Care scholarship, and one MARC program: 911).

- For additional details of MARC's interest income activity, please see Schedule 7 on page 12.

Schedule 1

General Fund

Statement of Revenues, Expenditures and Changes in Fund Balances

January 1, 2024 - September 30, 2024

	Actual										
	2024 Budget	Unrestricted	Property & Equipment	Long-Term Contingency	Transportation Planning	Emergency Services Program	Aging Program	Accumulated Vacation and Sick Leave Benefits	Total	Variance Favorable (Unfavorable)	Percent
REVENUES											
Local Dues & Fees	\$ 1,079,719	\$ 591,289	\$ -	\$ -	\$ -	\$ 417,485	\$ 83,055	\$ -	\$ 1,091,829	\$ 12,110	101%
Fees for Services	24,550	33,067	-	-	140,294	(198)	-	-	173,163	148,613	705%
Miscellaneous Income	-	15,762	-	-	-	-	17,535	-	33,297	33,297	NA
Investment Income	90,000	194,076	-	-	-	-	-	-	194,076	104,076	216%
Total Revenues	1,194,269	834,194	-	-	140,294	417,287	100,590	-	1,492,365	298,096	125%
EXPENDITURES											
Direct Program Expenditures	340,067	176,850	-	-	23,363	-	-	-	200,213	139,854	59%
Contractual Services	199,175	51,140	-	-	-	-	-	-	51,140	148,035	26%
Personnel	201,136	141,957	-	-	-	-	-	-	141,957	59,179	71%
Total Expenditures	740,378	369,948	-	-	23,363	-	-	-	393,310	347,068	53%
<i>Excess of Revenues Over (Under) Expenditures</i>	453,891	464,247	-	-	116,931	417,287	100,590	-	1,099,055	645,164	242%
Other Financial Sources (Uses)	(812,930)	(84,077)	82,713	-	(304,322)	(321,195)	-	126,644	(500,237)	312,693	62%
<i>Change in Fund Balance</i>	(359,039)	380,170	82,713	-	(187,391)	96,092	100,590	126,644	598,818	957,857	167%
Fund Balance, Beginning of Year	5,913,728	43,717	(21,409)	1,797,906	1,494,392	1,264,259	54,256	1,280,607	5,913,728	-	100%
Transfers In (Out)	-	(63,149)	-	-	53,149	10,000	-	-	-	-	0%
Fund Balance, End of Year	\$ 5,554,689	\$ 360,738	\$ 61,304	\$ 1,797,906	\$ 1,360,150	\$ 1,370,351	\$ 154,846	\$ 1,407,251	\$ 6,512,546	\$ 957,857	117%
ENDING BALANCE											
General Fund Balance Recap:	Budget	Current Actual									
Unrestricted	\$ (144,713)	\$ 360,738									
Long-Term Contingency	1,915,013	1,797,906									
Property & Equipment	(46,080)	61,304									
Transportation Planning	1,101,334	1,360,150									
Emergency Services Program	1,249,690	1,370,351									
Accumulated Vacation and Sick Leave Benefits	1,396,567	1,407,251									
Aging Program	82,878	154,846									
Total	\$ 5,554,689	\$ 6,512,546									

Schedule 2

Indirect Costs

January 1, 2024 - September 30, 2024

	2024 Budget	Actual	Variance Favorable (Unfavorable)	Percent
FUNDING SOURCE				
Amount Allocated to Grants	\$ 5,400,473	\$ 3,971,044	\$ (1,429,429)	74%
Prior Year's Surplus/(Deficit)	(501,378)	(501,378)	-	100%
Subtotal	4,899,095	3,469,666	(1,429,429)	71%
EXPENDITURES				
Accounting/Audit	237,750	145,685	92,065	61%
Automobile	30,569	22,316	8,253	73%
Contractual Services	261,991	292,590	(30,599)	112%
Depreciation	31,128	82,713	(51,585)	266%
Equipment Rental	7,456	4,865	2,591	65%
Fringe Benefits Allocated	1,210,614	788,743	421,871	65%
Insurance	268,909	186,702	82,207	69%
Meeting/Travel	18,700	8,091	10,609	43%
Memberships/Periodicals	26,500	30,374	(3,874)	115%
Other	58,950	60,423	(1,473)	102%
Postage	8,500	7,897	603	93%
Printing/Reproduction	37,001	20,788	16,213	56%
Rent/Utilities/Maintenance	600,403	437,824	162,579	73%
Salaries	2,347,976	1,544,741	803,235	66%
Supplies	264,350	106,888	157,462	40%
Training	44,750	17,161	27,589	38%
Subtotal	5,455,547	3,757,801	1,697,746	69%
Less: Fees for Handling Pass-through Grants	(7,700)	-	(7,700)	0%
Net Indirect Costs	5,447,847	3,757,801	1,690,046	69%
Surplus/(Deficit) of Allocation to Grants, Cumulative to Date	\$ (548,752)	\$ (288,135)	\$ 260,617	53%
Agency-Wide				
Direct Salaries		7,716,516		
Direct Fringes		4,032,134		
Total Indirect Base		11,748,649		
Current Year Indirect Expenses - Actual		3,757,801		
Run Rate - Current Year Indirect %		32.0%		
Negotiated Rate		33.8%		
Difference		1.8%		

Schedule 3

Fringe Benefits

January 1, 2024 - September 30, 2024

	2024 Budget	Regular Actual	Intern/ Seasonal Actual	Total Actual	Variance Favorable (Unfavorable)	Percent
FUNDING SOURCE						
Amount Allocated to Grants	\$ 6,711,254	\$ 4,809,175	\$ 11,702	\$ 4,820,877	\$ (1,890,377)	72%
Prior Year's Surplus/(Deficit)	(370,479)	(370,479)	-	(370,479)	-	100%
Subtotal	6,340,775	4,438,696	11,702	4,450,398	(1,890,377)	70%
EXPENDITURES						
FICA Taxes	1,061,004	781,620	11,702	793,322	267,682	75%
Pension	933,837	693,781	-	693,781	240,056	74%
401k Employer Match	284,992	208,817	-	208,817	76,175	73%
Health Insurance Subsidy	1,555,450	1,025,250	-	1,025,250	530,200	66%
Cafeteria Allowance	476,300	327,030	-	327,030	149,270	69%
Disability Insurance	44,794	31,269	-	31,269	13,525	70%
Unemployment Compensation	6,000	-	-	-	6,000	0%
Educational Assistance	9,000	11,418	-	11,418	(2,418)	127%
Other Fringe Benefits	25,200	-	-	-	25,200	0%
Vacation	909,468	720,105	-	720,105	189,363	79%
Sick Leave	410,604	352,665	-	352,665	57,939	86%
Holidays	604,591	379,063	-	379,063	225,528	63%
Other Leave	26,500	31,378	-	31,378	(4,878)	118%
Total Fringe Benefit Expenditures	6,347,740	4,562,394	11,702	4,574,097	1,773,643	72%
Surplus/(Deficit) of Allocation to Grants, Cumulative to Date	\$ (6,965)	\$ (123,699)	\$ -	\$ (123,699)	\$ (116,734)	-1776%
Agency-Wide						
Salaries		9,108,286	152,971			
Current Year Fringe Expenses - Actual		4,562,394	11,702			
Run Rate - Current Year Fringe %		50.1%	7.65%			
Negotiated Rate		52.8%	7.65%			
Difference		2.7%	0.0%			

Schedule 4

Special Revenue & Capital Projects Funds

Statement of Revenues, Expenditures and Changes in Fund Balances

January 1, 2024 - September 30, 2024

	2024 Budget	Actual							Total	Variance Favorable (Unfavorable)	Percent Used
		Aging	Emergency Services	Public Safety	Community Development	Transportation Planning	Early Learning & Head Start	Environmental Planning			
REVENUES											
Federal and State Funds	\$ 85,041,999	\$ 11,092,188	\$ 1,883,690	\$ -	\$ 2,268,158	\$ 10,437,008	\$ 21,081,808	\$ 2,716,537	\$ 49,479,389	\$ (35,562,610)	58%
Private Funds	5,114,846	88,764	12,745	-	2,257,000	-	377,943	93,305	2,829,757	(2,285,089)	55%
Other Local Funds	11,412,045	-	1,975	7,258,259	-	-	-	-	7,260,234	(4,151,811)	64%
Fees for Services	645,976	914,031	-	-	8,002	-	14,982	-	937,015	291,039	145%
Investment Income	19,087	-	-	66,028	-	-	-	41,350	107,378	88,291	563%
Miscellaneous Income	-	800	62,637	33,745	-	-	-	-	97,182	97,182	NA
Contributed Services	11,464,210	3,037,783	29,491	-	233,622	498,098	2,047,325	86,503	5,932,822	(5,531,388)	52%
Total Revenues	113,698,163	15,133,567	1,990,538	7,358,033	4,766,782	10,935,106	23,522,058	2,937,694	66,643,777	(47,054,386)	59%
EXPENDITURES											
Direct Program Expenditures	18,347,801	5,976,612	1,350,632	3,023,139	1,826,929	1,670,099	1,475,582	313,368	15,636,362	2,711,439	85%
Contractual Services	69,838,492	4,613,608	307,762	2,291,206	1,510,224	6,018,405	17,263,939	1,516,084	33,521,228	36,317,264	48%
Personnel	15,007,241	1,549,841	623,849	1,365,233	1,127,616	3,052,063	2,797,744	531,046	11,047,392	3,959,849	74%
Contributed Services	11,464,210	3,037,783	29,491	-	233,622	498,098	2,047,325	86,503	5,932,822	5,531,388	52%
Total Expenditures	114,657,744	15,177,845	2,311,733	6,679,579	4,698,391	11,238,666	23,584,590	2,447,000	66,137,804	48,519,940	58%
<i>Excess of Revenues Over (Under) Expenditures</i>	(959,581)	(44,279)	(321,195)	678,454	68,390	(303,559)	(62,532)	490,694	505,974	1,465,555	53%
Other Financial Sources (Uses)	932,711	-	321,195	-	-	304,322	62,532	-	688,049	(244,662)	74%
<i>Change in Fund Balance</i>	(26,870)	(44,279)	-	678,454	68,390	763	-	490,694	1,194,023	1,220,893	4444%
Fund Balance, Beginning of Year	10,911,734	641,517	-	9,970,217	-	300,000	-	-	10,911,734	-	100%
Fund Balance, End of Year	\$ 10,884,864	\$ 597,238	\$ -	\$ 10,648,671	\$ 68,390	\$ 300,763	\$ -	\$ 490,694	\$ 12,105,757	\$ 1,220,893	111%

Schedule 5

Enterprise Fund

Statement of Revenues, Expenses and Changes in Net Position
January 1, 2024 - September 30, 2024

	2024 Budget	Actual										
		GTI	Small Cities	Cooperative Purchasing	Regional Aerial Photography	Research Services	IBTS	Annual Local Government Survey	KC Community for All Ages	Special Projects	KERIT	
REVENUES												
Federal and State Funds	\$ 78,957	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Private Funds	20,000	-	-	-	-	-	-	-	-	-	-	-
Local Dues and Fees	367,919	-	-	-	-	-	-	-	-	-	-	-
Other Local Funds	61,200	-	-	-	-	-	-	-	-	-	-	-
Fees for Services	1,441,326	306,462	51,173	-	122,419	73,650	17,676	25,134	105,364	-	-	-
Program Income	69,215	80,153	-	120,885	-	-	-	-	9,646	-	-	-
Total Revenues	2,038,617	386,615	51,173	120,885	122,419	73,650	17,676	25,134	115,010	-	-	-
EXPENSES												
	1,848,601	279,941	35,277	75,037	2,952	92,693	2,223	20,800	50,276	-	-	-
<i>Operating Income (Loss)</i>	190,016	106,674	15,896	45,848	119,467	(19,043)	15,452	4,334	64,733	-	-	-
Transfers In (Out)	19,500	19,500	-	-	-	-	-	-	-	-	-	-
<i>Change in Net Position</i>	209,516	126,174	15,896	45,848	119,467	(19,043)	15,452	4,334	64,733	-	-	-
Net Position, Beginning of Year	2,493,621	431,484	(30,860)	836,229	(10,783)	34,799	27,864	13,789	500	-	-	30,952
Fund Balance, End of Year	\$ 2,703,137	\$ 557,658	\$ (14,964)	\$ 882,077	\$ 108,684	\$ 15,756	\$ 43,316	\$ 18,123	\$ 65,233	\$ -	\$ -	\$ 30,952
Budgeted Net Position, End of Year		\$ 380,404	\$ -	\$ 732,761	\$ (11,446)	\$ 38,361	\$ 27,147	\$ 17,823	\$ -	\$ -	\$ -	\$ 39,247

	2024 Budget	Actual									
		Veteran's Services VD-HCBS	Managed Services Network	Workforce Development	Early Learning Educare	Early Learning Services	CORE 4	GIF	Total	Variance Favorable (Unfavorable)	Percent Used
REVENUES											
Federal and State Funds	\$ 78,957	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (78,957)	0%
Private Funds	20,000	-	-	-	-	-	-	-	-	(20,000)	0%
Local Dues and Fees	367,919	-	-	-	-	-	-	-	-	(367,919)	0%
Other Local Funds	61,200	-	-	-	-	-	-	-	-	(61,200)	0%
Fees for Services	1,441,326	419,582	185,943	6,000	-	21,000	61,201	194,084	1,589,688	148,362	110%
Program Income	69,215	17,179	-	-	-	-	-	-	227,862	158,647	329%
Total Revenues	2,038,617	436,760	185,943	6,000	-	21,000	61,201	194,084	1,817,550	(221,067)	89%
EXPENSES											
	1,848,601	363,977	196,913	7,451	22	7,652	41,166	55,837	1,232,217	(616,384)	67%
<i>Operating Income (Loss)</i>	190,016	72,783	(10,970)	(1,451)	(22)	13,348	20,035	138,247	585,333	395,317	308%
Transfers In (Out)	19,500	-	-	-	-	-	-	-	19,500	-	100%
<i>Change in Net Position</i>	209,516	72,783	(10,970)	(1,451)	(22)	13,348	20,035	138,247	604,833	395,317	289%
Net Position, Beginning of Year	2,493,621	617,155	(12,503)	(50,858)	(1,575)	21,736	201,185	384,507	2,493,621	-	-
Net Position, End of Year	\$ 2,703,137	\$ 689,938	\$ (23,473)	\$ (52,309)	\$ (1,597)	\$ 35,084	\$ 221,220	\$ 522,754	\$3,098,454	\$ 395,317	115%
Budgeted Net Position, End of Year		\$ 839,871	\$ 10,135	\$ (53,207)	\$ -	\$ 21,428	\$ 196,872	\$ 463,740	\$2,703,137		

Schedule 6

Cash and Investments

January 1, 2024 - September 30, 2024

Month	Security Bank Net Outstanding Checks & Deposits	Security Bank Overnight Sweep Account	Security Bank Checking Accounts	Aging Bank Checking Accounts	Country Club Bank Money Market Account	Government Securities Investments	Total
January 31, 2024	\$ (2,054,399)	\$ 16,070,456	\$ 500,019	\$ 109,289	\$ 77,499	\$ 4,450,000	\$ 19,152,865
February 29, 2024	(984,062)	12,462,769	500,018	27,283	106,031	4,450,000	16,562,040
March 31, 2024	(1,016,224)	14,806,769	500,016	27,283	106,066	4,450,000	18,873,910
April 30, 2024	(1,419,593)	12,660,394	500,017	41,343	120,529	4,450,000	16,352,691
May 31, 2024	(1,464,317)	15,407,361	500,016	96,480	120,627	4,450,000	19,110,166
June 30, 2024	(1,467,639)	14,464,070	500,016	31,035	120,665	4,450,000	18,098,147
July 31, 2024	(1,500,348)	10,899,962	500,020	47,704	127,024	4,450,000	14,524,362
August 31, 2024	(759,525)	14,526,879	500,019	47,704	777,183	3,825,000	18,917,260
September 30, 2024	(610,353)	13,046,438	500,017	82,653	31,350	4,575,000	17,625,105
October 31, 2024	-	-	-	-	-	-	-
November 30, 2024	-	-	-	-	-	-	-
December 31, 2024	-	-	-	-	-	-	-
Current Interest Rates		2.40%	0.05%	Various	3.50%	See Below	

Investments (at Cost)	Yield Rate	Purchase Date	Amount	Maturity Date
Federal Home Loan Bank	3.250%	May 2, 2022	\$ 450,000	October 29, 2025
Freddie Mac	0.600%	October 29, 2020	1,000,000	April 29, 2026
Covantage Credit Union CD	4.150%	August 23, 2024	125,000	August 24, 2026
Federal Home Loan Bank	1.625%	October 26, 2021	500,000	October 26, 2026
Federal Home Loan Bank	4.000%	September 4, 2024	500,000	May 26, 2028
Connexus Credit Union CD	3.900%	September 16, 2024	250,000	June 16, 2028
Federal Home Loan Bank	1.000%	July 7, 2021	1,250,000	July 7, 2028
Federal Home Loan Bank	4.450%	February 15, 2024	500,000	February 12, 2029
Total			<u>\$ 4,575,000</u>	

Schedule 7

Interest Income

January 1, 2024 - September 30, 2024

Month	Checking Accounts	Overnight Sweep Account	Money Market Accounts	Interest From Checking Accounts	Interest From Investments	Total	Allocated to Child Care & Solid Waste District	Allocated to 911 Program	Balance in General Fund
January	\$ 33	\$ 12,582	\$ 55	\$ 12,669	\$ 8,633	\$ 21,302	\$ (1,096)	\$ -	\$ 20,206
February	34	12,301	94	12,429	7,905	20,335	(862)	-	19,472
March	22	13,923	88	14,034	8,091	22,125	(691)	-	21,434
April	34	23,619	99	23,751	8,091	31,842	(1,704)	-	30,138
May	26	34,027	107	34,160	8,091	42,251	(3,924)	-	38,326
June	29	28,684	97	28,810	8,091	36,901	(4,876)	-	32,024
July	22	29,609	119	29,750	8,091	37,841	(3,926)	(19,823)	14,092
August	36	30,959	167	31,162	6,860	38,022	(4,006)	(27,360)	6,656
September	30	27,327	178	27,536	8,489	36,024	(5,451)	(18,846)	11,728
October	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-
Total	\$ 266	\$213,031	\$1,005	\$214,301	\$72,340	\$286,642	(\$26,537)	(\$66,028)	\$194,076

AGENDA REPORT

Budget and Personnel Committee

October 2024
Item No. 1b
Exemplary Core Capacities

ISSUE

VOTE: Authorize agreement with Sarann Auto Leasing and Rental for leasing of agency vehicles.

BACKGROUND

The Mid-America Regional Council (MARC) currently has several vehicles (two vans and three sedans) that are available for business use by MARC employees. They are used regularly to attend training, conduct tours, transport guests and meet with constituent agencies and partners throughout the region. Staff are encouraged to use MARC vehicles instead of their own and to carpool when possible. Vehicles are reserved through an online reservation system. The Executive Director also uses a leased vehicle. Prior to 2019, the vehicles were owned by MARC. A cost benefit study showed that leasing vehicles was not only cost effective over time but would be a more effective way to manage the vehicles, streamlining maintenance, repairs and replacement of the vehicles.

In 2019, staff issued a Request for Proposals (RFP) for Vehicle Lease and Fleet Management Services for five years, and it was awarded to Sarann Leasing/Rental. Experience with Sarann has been positive for the most part, although there have been some frustrations as they have had turnover of staff. The 60-month period expired October 1, 2024, and a new RFP was issued. The RFP included changes to the original plan, asking for one electric vehicle, and for 24/7 roadside assistance. Two responses were received from Acme Auto Leasing, Inc. and Fleet Leasing, Inc. The responses were scored by a staff committee. Acme scored best, however there were elements of the proposal that were not desirable. Their costs were much higher than the current agreement and maintenance was offered through various vendors. Roadside assistance was provided, but they could not offer an electric vehicle anytime soon and the cost was very high. Additionally, both proposals stated that there would be a 3-6 month wait to get the new vehicles. Staff hadn't taken that lag time into consideration with the timing of the RFP. Due to the current agreement ending on September 30, 2024, staff rejected those proposals.

Staff reached out to Sarann. They apologized that due to a change in staffing they were unaware of the RFP and neglected to respond. We asked if they could submit a proposal to extend their current agreement. Their response included an electric vehicle, and they worked with Toyota and Volkswagen to provide 24/7 roadside assistance for the duration of the 60-month lease. They also have assigned a case manager and several back-up staff to ensure that MARC receives strong customer support. Attached is a summary of proposed vehicle alternatives and pricing. Sarann estimates that the new cars will all be available by December 1, 2024, and MARC can continue to use the current leased vehicles at the current rates until that time.

BUDGET CONSIDERATIONS

Because these vehicles are used across the organization, funding is included in the Indirect budget. The executive director's vehicle is budgeted in the General Fund.

AGENDA REPORT

Budget and Personnel Committee

RECOMMENDATION

Staff recommends authorization of a five-year lease agreement with Sarann Auto Leasing and Rental, for up to six vehicles at an estimated annual cost of \$43,020.

STAFF CONTACT

Carol Gonzales, Director of Finance and Administration

Jeremy Medlin, Human Resources Manager

AGENDA REPORT

Budget and Personnel Committee

October 2024
Item No. 1c
Exemplary Core Capacities

ISSUE:

VOTE: Authorize the Mid-America Regional Council to enter into an agreement with ADP to acquire and implement a human resources information system.

BACKGROUND:

In October 2023, the Mid-America Regional Council (MARC) selected Forvis (now Forvis Mazars) to conduct an evaluation of current administrative and organizational processes and systems. This evaluation included the creation of a 3-to-5-year plan that contained recommendations for acquisitions of single or multi-functional software platforms to help address organizational needs and create operational efficiencies. The intent of this engagement was to have a multi-year relationship with the same consultant, who would then facilitate several platform acquisition processes and implementations.

In June 2024, Forvis Mazars provided a comprehensive report that mapped out processes, identified gaps and risks, and prioritized platforms based on organizational impact and risk (risk to the organization should the system not be implemented). The human resources information system (HRIS) was identified as having the highest impact and next to highest risk should MARC not implement. A new financial system was identified as the next to the highest impact and the highest risk should MARC not implement. Because MARC does not currently have an HRIS and because prior to embarking on a selection process for a new financial system, more work needs to be done internally, it was determined that the HRIS should be acquired first.

MARC's purchasing policy provides that the selection process for technology platforms requires an initial assessment and a more comprehensive assessment of organizational needs. The Forvis Mazars work accomplished that. The selection process then allows for a search for platforms through partner agencies and referrals. Forvis Mazars sourced four platforms for MARC based on the identified needs.

A team of 18 cross-organizational staff members (many from HR and Finance, but also from other organizational departments), participated in demos from four different platforms. Various elements of each platform were discussed and ranked, and the process was narrowed to two platforms; then additional demos were conducted. A final ranking by the team showed that ADP was the preferred product and best met MARC's needs and specifications.

ADP was able to demonstrate the system could accommodate MARC's 32-digit accounts string and allocate time to grants based on several required scenarios. ADP is also capable of meeting MARC's reporting needs. Team members noted "the system seems very flexible and able to handle our processes." And ADP's customer service model met MARC's requirement for a dedicated account representative. Management estimates that acquisition of the ADP HRIS will allow for various operational efficiencies and eliminations of manual processes. These efficiencies are expected to save employee time, which helps create capacity to address other value-adding tasks.

AGENDA REPORT

Budget and Personnel Committee

BUDGET CONSIDERATIONS:

Costs for the HRIS will be funded through the Indirect Cost Pool. MARC is also exploring private foundation funding geared towards buildout of core capacity functions. Any outside funding obtained will reduce the costs charged to the Indirect Cost Pool. Currently MARC uses a Ceridian platform for payroll but has no human resources functionality (applicant tracking, recruitment, performance management, job descriptions, etc). Costs for that system average about \$25,000/year and will phase out once the transition to ADP is completed. Below is the proposed cost structure for a five-year contract with ADP. ADP is offering discounted services for the first three years. Actual payroll costs are based on the number of active employees so costs may fluctuate. The numbers below are based on 180 employees.

	Annual	Implementation
Year 1	\$ 38,683	\$ 6,500
Year 2	\$ 38,683	
Year 3	\$ 39,456	
Year 4	\$ 57,227	
Year 5	\$ 57,227	
	TOTAL	\$ 237,776

RECOMMENDATION

Authorize entering into a five-year agreement with ADP for an HRIS at a cost estimated at \$237,776 over the five-year period.

STAFF CONTACT

Carol Gonzales, Director of Finance and Administration
Jeremy Medlin, Human Resource Manger
Andrew Molloy, Finance Director
Sasan Baharaeen, Information Technology Director

AGENDA REPORT

Budget and Personnel Committee

October 2024

Item No. 1d

Thriving Older Adults and Communities

ISSUE:

VOTE: Approve the Mid-America Community Support Network Contract with Jewish Family Services to render services under the Mid-America Community Support Network.

BACKGROUND:

The contract between the Mid-America Regional Council (MARC) Community Support Network (CSN) and Jewish Family Services (JFS) outlines the provision of community support services. The proposed agreement between the CSN and JFS focuses on delivering essential community support services designed to enhance clients' abilities to identify their needs and develop tailored service plans. JFS will conduct initial assessments and create customized community support plans, ensuring effective implementation through regular communication and follow-ups. Additionally, JFS will provide various evidence-based programs aimed at supporting clients with chronic conditions, all while adhering to necessary licensing and training standards. The contract also outlines specific geographical service areas and eligibility criteria for clients, along with a detailed compensation structure for the services rendered. This collaboration ultimately aims to improve community health and well-being through comprehensive support and services.

BUDGET CONSIDERATIONS:

The budget considerations for the contract between the CSN and JFS include a detailed compensation structure and various funding sources including Menorah Heritage Funds, Older Americans Act Title IIIB funds, University of Missouri Kansas City (UMKC) funds, Administration for Community Living (ACL) grants, and Home State Health funding for Medicaid coverage.

Compensation Structure:	
1.	\$45 per client eligibility screening.
2.	\$65 for initial assessments.
3.	\$300 for the first month of community support per client, with a minimum of two hours of service required.
4.	\$245 for ongoing community support per client in subsequent months.
5.	\$30 for Social Determinants of Health (SDOH) screenings.
6.	\$100 per completed client for full program provision, or \$50 if responsibilities are shared.

The agreement outlines limits on the number of services provided, such as the maximum number of home-delivered meals and transportation trips, which can affect budgeting for service delivery.

RELATED JURISDICTIONS:

This item impacts Missouri and Kansas

EXHIBITS:

None.

AGENDA REPORT

Budget and Personnel Committee

RECOMMENDATION:

Approve the contract between the Mid-America Regional Council's Community Support Network and Jewish Family Services to facilitate the implementation of comprehensive community support services for eligible clients.

STAFF CONTACT:

Tane Lewis, Integrated Care Manager

Kristi Bohling-DaMetz, Director of Aging and Adult Services

AGENDA REPORT

Budget and Personnel Committee

October 2024
Item No. 1e
Effective Local Government

ISSUE:

VOTE: Authorize renewal of a contract with Rita Parker for cooperative purchasing coordination services for the Kansas City Regional Purchasing Cooperative.

BACKGROUND:

The Kansas City Regional Purchasing Cooperative (KCRPC) provides three cooperative purchasing services. The first generates regional joint bids among Mid-America Regional Council (MARC) members for commodities and services such as temporary staffing of RN/LPNs, public safety radios, and storm warning sirens. The second is a rebate sharing agreement approved in 2005 by the MARC Board with the Houston-Galveston Area Council of Governments (H-GACBuy). The agreement provides MARC members access to contracts awarded at manufacturer level and includes involving local dealers, when available, in the process. The third includes management of the public contract database, buyer resources, outreach through newsletters, on-site workshops and webinars for local governments and providing procurement assistance to MARC staff as needed.

Since 2003, KCRPC has helped local governments procure \$379.2 million in products and services using cooperatively bid contracts. These contracts have generated documented savings to local governments of \$25 million. Eighty-six different local agencies are using the local KCRPC contracts, and 176 different local governments have used the H-GACBuy contracts. KCRPC charges a 1.5 percent administrative fee to cover program expenses which is included in the price of each successful vendor bid.

In 2020, staff issued a Request for Proposals (RFP) for professional services for KCRPC's cooperative purchasing coordination and selected Rita Parker through the procurement process. Ms. Parker has managed the KCRPC for 21 years and has been a Certified Professional Public Buyer (CPPB) for over 26 years. Ms. Parker has developed successful relationships with local government purchasing specialists, with vendors and with H-GACBuy representatives. MARC staff recommend authorization of a contract with Ms. Parker in an amount not to exceed \$65,070. This provides 1300 hours of service over the course of the year for an hourly fee of \$45.75, a 2.23% increase from 2024. This contract also includes related program expenses such as travel, marketing and professional memberships. This contract would include an option to extend for three additional years.

BUDGET CONSIDERATIONS:

The KCRPC is expected to generate rebate revenues of over \$164,892 in 2025. This is adequate to cover the contractual costs associated with the agreement and program overhead expenses for MARC personnel and rent. Any additional funds earned contribute to fund balance in the Enterprise Fund and can be used to support other local government programs.

REVENUES	
Amount	\$164,892
Source	Program rebates
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$59,475
Pass-Through	
Other (supplies, printing, etc.)	\$5,595

AGENDA REPORT

Budget and Personnel Committee

RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

EXHIBITS:

None

RECOMMENDATION:

Authorize a contract with Rita Parker in an amount not to exceed \$65,070 to provide cooperative purchasing services to local governments for the year 2025, with options to extend for three additional years

STAFF CONTACT:

Julie Phillips, Shared Service Program Director

AGENDA REPORT

Budget and Personnel Committee

October 2024
Item No. 1f
Effective Local Government

ISSUE:

VOTE: Authorize an agreement with Platform Civic Strategies in an amount not to exceed \$120,000 with an initial term of six months.

BACKGROUND:

The Regional Housing Partnership (RHP) coordinated and convened by the Mid-America Regional Council (MARC) and LISC Greater Kansas City (LISC) completed a Business Plan for a regional housing fund. A major part of this fund involves philanthropic dollars. Major foundations in the region are being convened to further explore and understand how this fund would operate before committing dollars to a pilot phase and ultimately the launch of the full fund.

A working group of foundation representatives has been formed and is being managed by the RHP. Due to the intensity of follow-up and decision making necessary in a short window, it was suggested that a dedicated project manager be selected to coordinate this workgroup and follow-ups that come from it.

Staff from MARC and LISC have selected Jessica Hembree with Platform Civic Strategies to serve as this project manager for the workgroup. MARC will hold and manage the contract on behalf of the RHP. Given the timing of the workgroup convening and this meeting, Jessica has already begun completing initial work that does not exceed the \$50,000 threshold for approval.

BUDGET CONSIDERATIONS:

The Hall Family Foundation and the Marion and Henry Bloch Family Foundation have both agreed to provide a combined \$100,000. Staff anticipate using existing budgeted dollars for the remainder.

REVENUES	
Amount	\$120,000
Source	Philanthropic Foundations and other MARC budgeted dollars
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$0
Contractual	Not to exceed \$120,000
Pass-Through	\$0
Other (supplies, printing, etc.)	\$0

RELATED JURISDICTIONS:

The regional housing fund will benefit all nine counties and communities within those counties in the MARC region.

EXHIBITS:

None.

RECOMMENDATION:

Authorize an agreement with Platform Civic Strategies in an amount not to exceed \$120,000 with an initial term of six months.

STAFF CONTACT:

Katie Killen, Housing Program Manager

AGENDA REPORT

Budget and Personnel Committee

October 2024
Item No. 1g
Effective Local Government

ISSUE:

VOTE: Authorize application to the Marion and Henry Bloch Family Foundation to continue funding for the Regional Housing Partnership.

BACKGROUND:

The Regional Housing Partnership (RHP) is an initiative convened and coordinated by the Mid-America Regional Council (MARC) and LISC Greater Kansas City (LISC). The RHP seeks to mobilize individuals and organizations to enact system-level changes to grow the supply of affordable housing for cost-burdened households. This work is organized into a framework around seven elements of an effective housing system: (1) data and analysis; (2) networked leadership; (3) financing tools; (4) production capacity; (5) rental & homeowner resources; (6) policy and (7) education.

The Marion and Henry Bloch Family Foundation was the initial funder for the Regional Housing Partnership and has invested \$1,680,000 in the initiative since 2001. This fourth application that the foundation is anticipating will be a total amount of \$1,120,000 for a two-year period.

BUDGET CONSIDERATIONS:

These dollars will be combined with other foundations dollars and Housing and Urban Development (HUD) dollars to fund the RHP budget during 2025 and 2026. Below is the 2025 RHP anticipated budget.

REVENUES	
Amount	\$2,271,353.63
Source	Foundations and HUD appropriations
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent, training, professional memberships)	\$400,400.00
LISC Personnel	\$355,000.00
Contractual	\$1,277,625.60
Pass-Through (KCCLT)	\$125,000.00
Other (supplies, printing, etc.)	\$12,000.00
Operating Reserves	\$ 101,328.03

RELATED JURISDICTIONS:

All nine counties of the MARC region are served by the Regional Housing Partnership.

EXHIBITS:

None

RECOMMENDATION:

Authorize application in the amount of \$1,120,000 to the Marion and Henry Bloch Family Foundation to continue funding for the Regional Housing Partnership and approve acceptance if awarded.

STAFF CONTACT:

Will Henrickson, Housing Intern
Katie Killen, Housing Program Manager

AGENDA REPORT

Budget and Personnel Committee

October 2024
Item No. 1h
Quality Early Learning

ISSUE:

VOTE: Authorize a grant application to the Ewing Marion Kauffman Foundation to support the development of a Community Childcare Exchange.

BACKGROUND:

Starting in February of 2024 the Mid-America Regional Council (MARC) Early Learning Department engaged in a regional strategic planning initiative, Connecting the P.I.E.C.E.S. (Plans to Improve the Early Childhood Education System) KC with numerous stakeholder groups and entities in Kansas and Missouri. The aim was a shared solution to improve access to high-quality early childhood education through a systems lens. During this process, the steering committee and workgroups arrived at suggested solutions to include employers, families, and the state sharing the cost of childcare to increase access to care and allow providers to charge the actual cost of quality childcare, in the form of a Community Childcare Exchange. The development of this Exchange and initiatives designed to fortify the supply of childcare to make the Exchange scalable, would be a cross-sector collaborative effort. Fortifying initiatives include support for prospective childcare entrepreneurs to launch early childhood programs as well as efforts to recruit, retain and credential early educators to work in new and existing childcare program through scholarships and wage supplements.

BUDGET CONSIDERATIONS:

Contractual funds are for consulting work in creating the Community Childcare Exchange with multi-sector partners including, but not limited to, Kids Win Missouri, the Parent Leadership Training Institute, Wyandotte Economic Development Council and Starting Early. Additionally, contractual costs include expenses to Child Care Aware of Kansas for the cost of administering the wage supplement. Pass through funds expenses include wrap-around support for those seeking early childhood credentials. Other costs include community engagement costs and technological investments to run the programs.

REVENUES	
Amount	\$500,000
Source	Kauffman Foundation
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$225,374
Contractual	\$166,934
Pass-Through	\$72,625
Other (supplies, printing, etc.)	\$35,067

COMMITTEE ACTION:

This plan comes out of the collaborative planning of the Connecting the P.I.E.C.E.S. steering committee members and its workgroups.

RELATED JURISDICTIONS:

The work of Connecting the P.I.E.C.E.S. focuses on Clay, Platte and Jackson counties in Missouri, as well as Wyandotte and Johnson counties in Kansas.

EXHIBITS:

None.

AGENDA REPORT

Budget and Personnel Committee

RECOMMENDATION:

Authorize an application for a \$500,000 grant from the Ewing Marion Kauffman Foundation to Support the development of a Community Childcare Exchange

STAFF CONTACT:

Toni Sturdivant, Ph.D. Director of Early Learning and Head Start

AGENDA REPORT

Budget and Personnel Committee

October 2024
Item No. 1i
Safe and Secure Communities

ISSUE:

VOTE: Approve a one-year contract amendment with Syniverse to provide connectivity between two 911 system router locations in an amount of \$85,420.

BACKGROUND:

Syniverse notified the Public Safety technical staff of the required network upgrade due to the transition from the time division multiplexing (TDM) based circuits to internet protocol (IP) technology. Syniverse provides the necessary setup and tear down of wireless and VoIP 911 calls. Without this functionality, wireless and VoIP 911 calls cannot be delivered to the regional system. The current service fee is \$5,640.43 monthly; the increase for IP connectivity will be an additional \$869.57 a month or \$10,434.84 a year. The Public Safety Communications Board was informed of this requirement at the July 31, 2024 meeting.

The contract includes connectivity between the two sites, with a monthly recurring cost of \$6,510 and a one-time installation fee of \$7,300, totaling \$85,420.

BUDGET CONSIDERATIONS:

Funding for the support of contract extension is contained in the 2024 911 Allocation Budget and projected for future budgets.

REVENUES	
Amount	\$85,420.00
Source	911 Allocation Budget
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$85,420.00
Pass-Through	
Other (supplies, printing, etc.)	

COMMITTEE ACTION:

During its meeting on July 24, 2024, the Public Safety Communications Board was updated on the need to modify the existing Syniverse contract to include 12-monthly payments of \$6,510 and the installation charge of \$7,300 for a total of \$85,420.

RELATED JURISDICTIONS:

This request supports the 11-county MARC regional 911 network.

EXHIBITS:

None

RECOMMENDATION:

Approve a one-year contract of \$85,420 with Syniverse for the enhancement of the existing connectivity from analog to IP technology.

STAFF CONTACT:

Eric Winebrenner, Public Safety Director

AGENDA REPORT

Budget and Personnel Committee

October 2024

Item No. 1j

Safe and Secure Communities

ISSUE:

VOTE: Authorize grant application to the Missouri State Emergency Management Agency to support the Mid-America Missouri Local Emergency Planning District.

BACKGROUND:

The Mid-America Regional Council's (MARC) Emergency Services department supports the Missouri Local Emergency Planning District with their hazardous materials preparedness activities. The Mid America Missouri Local Emergency Planning District (LEPD) includes Clay, Platte, Jackson, Ray, and Cass Counties in Missouri. Mid America Missouri LEPD has entered a contract with MARC to provide administrative, planning, training, and exercise support. The LEPD collects and maintains information on the types and quantities of hazardous materials at facilities throughout the metropolitan area; develops and updates a regional hazardous materials plan; conducts hazardous materials training courses and exercises; provides technical assistance to counties in developing their local operational plans; and works on state and federal public policy issues related to hazardous materials and emergency response.

State Emergency Management Agency (SEMA) announced September 23, 2024, of the release of the Local Emergency Planning Commission/Local Emergency Planning District Grant program - the application deadline is October 16, 2024. Members of the Mid America Missouri LEPD including representatives of area hazmat teams, hospital and public health representatives, and LEPD leadership met to discuss the opportunity and prioritize needs. The Missouri LEPD members voted to approve the application. The application was submitted by the October 16 deadline so this action is asking the Board for affirmation of that application.

BUDGET CONSIDERATIONS:

The application seeks funding for the following items to advance hazardous materials preparedness and response for a total amount of \$145,251.91.

- Contractual support to increase the identification of Non-Compliant Tier II facility reporting (\$30,000)
- Hazmat Training (\$15,000)
- Detection & Identification Equipment (Kansas City MO FD; Central Jackson County Fire Protection District; Independence Fire Department; Lee's Summit Fire Department)
 - Personal Radiation Detection (PRD) - 16 Total (\$24,000)
 - Redwave XplorIR FTIR (\$18,000)
- Hospital Decontamination Tents:
 - 3-line decontamination tent - Liberty Hospital (\$28,625)
 - 2-line decontamination tent - Lee's Summit Medical Center (\$17,626.81)
- Replacement PAPR Hoods & Filters/Canisters - 10 replacement hoods and 30 Filters (\$12,000.10) Kansas City MO Health Department

AGENDA REPORT

Budget and Personnel Committee

REVENUES	
Amount	\$145,251.91
Source	Local Emergency Planning Commission/Local Emergency Planning District Grant
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$45,000
Equipment	
Other (supplies, equipment, etc.)	\$100,251.91

COMMITTEE ACTION:

On October 14, 2024, the Mid America Missouri LEPD approved an application submittal as described above.

RELATED JURISDICTIONS:

Seven agencies will receive the equipment as described above, and all counties in the MARC region benefit from this grant. Although the application is submitted on behalf of Cass, Clay, Jackson, Platte, and Ray counties in Missouri, the equipment is deployable in the entire MARC region.

EXHIBITS:

None

RECOMMENDATION:

The Mid America Missouri LEPD recommends approval of the application and, if awarded, authorization to accept and expend up to \$145,251.91 of Local Emergency Planning Commission/Local Emergency Planning District grant funds as noted above.

STAFF CONTACT:

Erin Lynch, Emergency Services and Homeland Security Program Director
John Davis, Fiscal Administrator

AGENDA REPORT

MARC Board of Directors

October 2024

Item No. 1k

Efficient Transportation & Quality Places

ISSUE:

VOTE: Authorize an agreement with Toole Design for consulting services to assist the Destination Safe Coalition in the development of a Comprehensive Safety Action Plan.

BACKGROUND:

The Mid-America Regional Council's (MARC) Destination Safe Coalition (DS) unites 13 counties in Greater Kansas City to improve transportation system safety. It is governed by a committee with representatives from local, regional, state, and federal agencies, emergency response, law enforcement, public health and nonprofit groups dedicated to transportation safety. MARC staff collaborates through coordination and communication with the Destination Safe Coalition to maintain and improve a safety culture among transportation and public safety experts and the public.

MARC was awarded USDOT FHWA Safe Streets & Roads for All (SS4A) Grant in June 2023 to conduct and contract consultants for the development of a Comprehensive Safety Action Plan (CSAP) and Supplemental Planning Activities. This project will allow MARC to develop a guiding document that embraces the Safe System approach, develop a user-friendly crash data dashboard, and conduct a Vulnerable Road User (VRU) assessment with the aim of improving the safety culture and promoting equity and providing tools and resources that help strengthen our region's approach to and understanding of transportation safety issues within the Destination Safe Region.

MARC and the DS undertook a procurement process to identify the most qualified consultant for this project. An request for proposals (RFP) was issued on July 22, 2024, and closed on August 19, 2024. To identify the highest rated and most qualified consultant, submitted proposal and presentation interview were reviewed and scored by a Consultant Selection Group (CSG). The CSG consisted of nine Destination Safe members who received four eligible proposals. The top three rated proposals (consulting teams) were invited to give a presentation interview. The proposal scores and interview scores were averaged and then combined to identify the highest rated and most qualified consultant, Toole Design.

BUDGET CONSIDERATIONS:

In May 2024, the MARC Board of Directors authorized entering into agreements to receive funds from Federal Highway Administration, Kansas Department of Transportation, MARC Transportation Reserve Funds, and other local partners to conduct and contract consultants for the development of a Comprehensive Safety Action Plan (CSAP) and Supplemental Planning Activities.

(continued)

AGENDA REPORT

MARC Board of Directors

REVENUES	
Amount	\$400,000
Source	USDOT FHWA FY 2023 SS4A Grant Program
Amount	\$29,250
Source	Kansas Department of Transportation (KDOT)
Amount	\$30,000
Source	(3) Local Partner Agencies
Amount	\$40,750
Source	MARC Transportation Reserve Funds
PROJECTED EXPENSES	
Contractual	\$350,000
Personnel	\$150,000

RELATED JURISDICTIONS:

This item impacts the 13 counties of the Destination Safe region: Platte, Leavenworth, Wyandotte, Johnson (KS), Miami, Clay, Jackson, Cass, Ray, Lafayette, Johnson (MO), Saline, and Pettis.

EXHIBITS:

None.

RECOMMENDATION:

Authorize an agreement with Toole Design for consulting services in an amount not to exceed \$350,000 for the development of a Comprehensive Safety Action Plan and supplemental planning activities.

STAFF CONTACT:

Ron Achelpohl, Director of Transportation and Environment
Alicia Hunter, Transportation Planner III

AGENDA REPORT

Budget and Personnel Committee

October 2024

Item No. 11

Efficient Transportation and Quality Places

ISSUE:

VOTE: FFY23-24 Federal Transit Administration Section 5310 Project Funding Recommendations.

BACKGROUND:

The Federal Transit Administration (FTA) provides funding for the Section 5310 Program that targets specific users and their mobility needs. Section 5310, also known as the Enhanced Mobility of Seniors and Individuals with Disabilities program, provides funding for vehicle purchases, capital projects and operations that address mobility solutions for older adults and persons with disabilities. More information here:

<http://www.marc.org/Transportation/Funding/FTA/5310>.

The competitive selection of Section 5310 projects is based on the FFY 2023 and 2024 urban area formula-based apportionment for the Kansas City urban area. As the Designated Recipient of the Kansas City Urbanized Area, the Kansas City Area Transportation Authority (KCATA) may submit Section 5310 applications for FFY 2023 and 2024 funding equivalent to the amount apportioned to the region by FTA. As outlined in a Memorandum of Understanding (MOU) between the two organizations, MARC manages the competitive selection process for the portions of the FFY 2023 & 2024 apportionments being released through that process.

The following chart represents the estimated region's funding allocation for the current cycle:

ESTIMATED 5310 Funds for KC Region in 2023 and 2024 (Apportionments)	
2023	\$2,013,293
2024	\$2,107,079
TOTAL	\$4,120,372
Admin (MARC)	\$144,213
Admin (KCATA)	\$267,824
TOTAL minus all Admin	\$3,708,335
Operations (45%)	\$1,442,130
Capital (55%)	\$2,266,205
Retained Funds	
Operations (45%)	\$1,442,130
Capital (27.7%)	\$618,056
TOTAL Funds Retained by KCATA	\$2,060,186
Funds to be Programmed	\$1,648,149

A call for projects and project selection process occurred over the summer of 2024. At the October 15, 2024 Total Transportation Policy Committee (TTPC) meeting, MARC staff briefed the committee on the review process and Mobility Advisory Committee recommendations. FTA Section 5310 funds award recommendations from this committee are illustrated in the attached table.

AGENDA REPORT

Budget and Personnel Committee

BUDGET CONSIDERATIONS:

MARC and KCATA retain 3.5% and 6.5% respectively for program administration purposes.

COMMITTEE ACTION:

The Transportation Policy Programming Committee acted on this item on October 15, 2024.

RELATED JURISDICTIONS:

This item impacts the Kansas City urbanized area.

RECOMMENDATION:

Approve selection of projects to be awarded Section 5310 program funds, as noted in this staff report.

STAFF CONTACT:

Ron Achelpohl, Director of Transportation and Environment

Lukas Yanni, Transportation Planner III

AGENDA REPORT

Budget and Personnel Committee

Applicant	Project Title	Project Purpose/Description	Score	Total Project Cost	Total 5310 Request	Funding Recommendation
Swope Health	Swope Health PACE KC Door-through-door Transportation Services for Older Adults in Jackson County	Replacement of 3 12-passenger vans, a 5-passenger van, and a 4-passenger van with accessible 14 pass. Narrow Body Cut-Away. Purchase of 3 more accessible 14-passenger vans	25	\$ 272,160	\$ 216,000	\$ 162,000
DOWN SYNDROME INNOVATIONS INC	The Down Syndrome Innovations Community Integration and Employment Placement Services	Funding to establish and operate Dedicated Transportation Service.	25	\$ 145,200	\$ 120,000	\$ 90,000
Johnson County Mental Health Center	Pathways to Wellness: Accessible Transportation for Mental Health Recovery	1 4-passenger sedan, staffing needs	25	\$ 277,500	\$ 250,000	\$ 187,500
Life Unlimited Inc.	Life Unlimited Accessible Vans 2024	Replacement of 3 vehicles for 10-passenger accessible vans. 2 are in poor condition and 1 in fair condition.	25	\$ 887,040	\$ 704,000	\$ 528,000
Developmental Disability Services - EITAS	Developmental Disability Services of Jackson County - eitas Transportation Service Expansion - Phase 1	Replacement of 4 4-passenger sedans. 3 are in fair condition and 1 is in good condition.	23	\$ 676,680	\$ 559,240	\$ 419,430
Unified Government Transportation	Accessible Mobility Solutions Initiative	3 ADA accessible 10-passenger vans with wheelchair lifts, 1 4-passenger sedan to facilitate door through door transportation.	21	\$ 681,714	\$ 563,400	\$ 129,602
Center for Developmentally Disabled	Individual Supported Living Transportation Program	Purchase 5 10-passenger vans, 5 4-passenger sedans.	21	\$ 342,921	\$ 272,160	\$ 62,606
Dedicated Transportation Services LLC	Accessible Transportation for Seniors and Disabled: Phase 1	Replace 3 existing paratransit vehicles due to aging and increased maintenance.	21	\$ 303,000	\$ 300,000	\$ 69,011
Dedicated Transportation Services LLC	Accessible Transportation for Seniors and Disabled: Phase 2	Purchase of 7 minivans to support ISL homes with transportation.	21	\$ 303,000	\$ 300,000	\$ 69,011
The Farmer's House Inc	Community Integration & Employment Services	Purchase 3 4-passenger sedans	19	\$ 322,500	\$ 220,000	\$ -
Easter Seals Midwest dba Easterseals Midwest	Easterseals Midwest Community Connections Day Program and Community Networking Group Services	Purchase of 4 10-passenger accessible vans	15	\$ 100,800	\$ 80,000	\$ -

AGENDA REPORT

Budget and Personnel Committee

October 2024
Item No. 1m
Healthy Environment

ISSUE:

VOTE: Approve the FY2025 Memorandum of Understanding with the Mid-America Regional Council Solid Waste Management District.

BACKGROUND:

The Mid-America Regional Council (MARC) has provided administration, planning and financial services to the MARC Solid Waste Management District (SWMD) since its inception. The district is required by the Missouri Department of Natural Resources to competitively procure these planning services every five years. In compliance with state requirements, the district conducted a formal competitive bid for administrative and planning services. The district executive board formally selected MARC as its administrative contractor on September 20, 2023 for the period from 2024 - 2028.

Each year, MARC then renews its Memorandum of Understanding with the District to implement the agreed upon work plan for the coming year. The District Board approved the Work Plan and Budget and authorized the execution of the Memorandum of Understanding for 2025 at its October 16, 2024, meeting.

MARC serves as the fiscal agent for the district's allocation, interest income funds, and Household Hazardous Waste (HHW) program funds. MARC will manage special projects as approved by the district's executive board, such as regional education and regional solid waste planning, to utilize these funds. MARC also administers the district grant program and the HHW program.

Staff will provide an overview of the District's recent accomplishments and a preview of their upcoming work plan, including an update on the Regional Solid Waste Strategy planning process.

BUDGET CONSIDERATIONS:

The Memorandum of Understanding provides \$698,812 from the annual allocation to compensate MARC for services provided to the district. The budget will support approximately 3.3 FTE MARC staff.

REVENUES	
Amount	\$698,812
Source	District allocation
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$511,624
Contractual	\$95,000
Other (supplies, printing, etc.)	\$92,188

RELATED JURISDICTIONS:

This item impacts the Missouri counties of the MARC region.

AGENDA REPORT

Budget and Personnel Committee

COMMITTEE ACTION:

The district's executive board approved the FY25 MARC SWMD Work Plan & Budget and Memorandum of Understanding at its meeting on October 16, 2024.

RECOMMENDATION:

Authorize the executive director to sign the Memorandum of Understanding with the MARC Solid Waste Management District, accept and administer funds, and disperse payments as described above.

STAFF CONTACT:

Dianna Bryant, Solid Waste Management Program Manager
Tom Jacobs, Chief Resilience Officer and Environmental Programs Director
Ron Achelpohl, Director of Transportation and Environment

AGENDA REPORT

Budget and Personnel Committee

October 2024
Item No. 1n
Healthy Environment

ISSUE:

VOTE: Authorize a contract with Metropolitan Energy Center for \$205,184 to support the implementation of the City of Kansas City, Missouri updated energy code through educational programming.

BACKGROUND:

Beginning July 1, 2023, the City of Kansas City, MO adopted the 2021 International Energy Conservation Code (IECC) energy code for all new residential and commercial construction. To support the real estate industry in successfully designing and building to these standards, Metropolitan Energy Center secured Department of Energy's Resilient and Efficient Codes Implementation Grant (RECI) to create educational programming across the region. As a program partner, the Mid-America Regional Council (MARC) will provide educational events and digital resources to architects, engineers, and affordable housing providers designing and operating in Kansas City, Missouri. Digital resources can support building decision-makers across the region in advancing the energy performance of their buildings.

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$205,184
Source	Metropolitan Energy Center (Prime) via Department of Energy Resilient Efficient Code Implementation Grant
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$196,324
Contractual	
Pass-Through	
Other (meetings, travel)	\$8,860

RELATED JURISDICTIONS:

Kansas City, Missouri and other jurisdictions exploring advanced energy code adoption.

RECOMMENDATION:

Authorize a contract with Metropolitan Energy Center for \$205,184 to support the implementation of Kansas City, Missouri's updated energy code through educational programming.

STAFF CONTACT:

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director
Ashley Sadowski, Executive Director of Building Energy Exchange



BUDGET AND PERSONNEL COMMITTEE

Meeting
Summary
September 24, 2024
11:15 a.m.

COMMITTEE MEMBERS PRESENT

Council Member Holly Grummert, Overland Park, KS - Budget and Personnel Committee Chair
Mayor Damien Boley, Smithville, MO
Mayor John Bacon, Olathe, KS
Commissioner Becky Fast, Johnson County, MO
Victor Hurlbert, Auditor, Clay County, MO
Commissioner Christian Ramirez, Unified Government of Wyandotte County and Kansas City, KS
Commissioner Rob Roberts, Miami County, KS
Commissioner Doug Smith, Leavenworth County, KS
County Executive Frank White Jr., Jackson County, MO

STAFF PRESENT

David Warm, Executive Director
Carol Gonzales, Director of Finance and Administration
Dr. Toni Sturdivant, Director of Early Learning and Head Start
Martin Rivarola, Assistant Director of Transportation and Land Use Development
Andrew Malloy, Finance Director
Tom Jacobs, Chief Resilience Officer and Environmental Programs Director
Katie Killen, Housing Program Manager
McKenzie Neds, Executive Assistant

OTHERS

CALL TO ORDER

Mayor Damien Boley, 2nd Vice Chair of the MARC Board of Directors, called the meeting to order at 11:15 a.m. Due to the meeting being conducted remotely and in-person, Mayor Boley provided instructions for participation. He reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

Approve Contracts, Grants, and Other Major Expenditures

VOTE: Approve the 2025 Planning Sustainable Places funding recommendations.

Martin Rivarola, Assistant Director of Transportation and Land Use, requested approval of the 2025 funding recommendations for the Planning Sustainable Place program. 17 studies are recommended by the Sustainable Places Policy Committee and the Total Transportation Policy Committee for funding. Detailed funding amounts and project descriptions were provided in the packet and on the MARC website. Total funding for all projects equals \$2,335,360 and will be provided through KS STP funds, MO FTA funds, and local match from projects sponsors.

VOTE: Authorize application for Department of Housing and Urban Development Pathways to Removing Obstacles Housing Grant.

Katie Killen, Housing Program Manager, requested authorization to apply for the HUD PRO Housing grant for a regional application to center around three projects: assist communities in reviewing land-use codes and building processes, harmonize building codes with the region, develop and fund the Community Land Trust Consortium. MARC applied for the previous round of funding through HUD but was not awarded funding. MARC staff have taken feedback from that application to build this second round application - the budget is still being written but the maximum award amount is \$7 million and the application will not exceed that. The application is due October 15 and requires a 15-day public comment period.

Victor Hurlbert asked what harmonizing building codes means in terms of this application. Ms. Killen indicated that this language was in the application last year with the same goal: harmonized building codes across the region would make it easier for developers to navigate the building process so it is easier to create housing. She also pointed to the new 2024 code series that was just enacted. Mr. Warm clarified that this group would stand up the recommendations for harmonizing building codes but ultimately it is up to the individual jurisdictions to adopt those codes should they choose to.

Mayor John Bacon asked if MARC staff could send him a list of the awardees from the first round that MARC was not awarded. Ms. Killen obliged.

VOTE: Authorize application to the Administration for Children and Families for a waiver of remaining Match Funds for FY24 Mid-America Regional Council Head Start Federal Grant.

Dr. Toni Sturdivant, Director of Early Learning and Head Start, requested approval to apply for a waiver (if needed) of the match funds for the FY24 Federal Head Start Grant. The Head Start grant is 80% covered by the Administration of Children and Families but the remaining 20% of the grant must be contributed through things like volunteer services, donated or loaned equipment or space, donated supplies, land, or buildings by MARC's partner agencies. MARC staff are waiting for in-kind balances from providers but want to be prepared an ready to apply for a waiver should the program need one.

VOTE: Authorize an agreement with School Smart KC for data services for the 2024-2025 school year.

Dr. Toni Sturdivant, Director of Early Learning and Head Start, requested approval of a contract with School Smart KC for data services for program and child assessments. The total contract amount is \$51,287.50 and will run the 2024-2025 school year.

Council member Holly Grummert asked how long this contract has been in place and if these services were successful in assessing needs in the classroom and for families. Dr. Sturdivant said that the contract has been in place for quite awhile and the assessments are a vital part of the support system provided to child care centers and classrooms.

VOTE: Authorize to solicit and accept funds from the states of Kansas and Missouri for Mid-America Regional Council air quality program.

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director, requested authorization to accept funds from the Kansas Department of Health and Environment and the Missouri Department of Natural Resources to support MARC's Air Quality program. Both agencies offer funding support for regional air quality work each year and funding will be used for education campaigns, clean air action plan implementation, and a study on mass notification systems for environmental emergencies. The total amount combined for the fiscal period October 1, 2024 through September 30, 2025 is \$110,960.

(continue)

VOTE: Approve the Minutes of the August 27, 2024 Meeting.

Mayor Damien Boley moved for approval of all agenda items and Victor Hurlbert seconded the motion.
The motion passed.

Other Business

There was no other business.

Adjournment

Mayor Boley adjourned the meeting at 11:27 a.m.