

# Planning Sustainable Places Program

ADVANCING A SUSTAINABLE REGION PLACE BY PLACE

## 2025 Pre-Bid Workshop

### October 9, 2024



# PSP Schedule Reminder



## 2025 Request for Consulting Services

The Mid-America Regional Council's (MARC) Planning Sustainable Places (PSP) Program provides local governments with financial support to advance detailed local planning and project development activities in support of *Creating Sustainable Places*, *Connected KC 2050's* Activity Centers and Corridors framework, and the Mid-America Regional Council's adopted policy statement on regional land use direction. The PSP Program will be seeking consulting services to complete a total of fourteen Planning Sustainable Places projects. Further details regarding each project will be available as their individual requests are released. The anticipated timeline for the release of requests is detailed below.

Round:	One		Two		Three		Four		Five	
Schedule	[Anticipated]		[Anticipated]		[Anticipated]		[Anticipated]		[Anticipated]	
RFP Release:	10/1/24		10/28/24		12/2/24		1/6/25		2/3/25	
Pre-Bid Workshop:	10/9/24, 3 pm CDT		11/6/24, 10 am CST		12/11/24, 10 am CST		1/15/25, 10 am CST		2/12/25, 1 pm CST	
Questions Due:	10/16/24, noon CDT		11/13/24, noon CST		12/18/24, noon CST		1/22/25, noon CST		2/19/25, noon CST	
Q&A Posted:	10/18/24, EOB		11/15/24, EOB		12/20/24, EOB		1/24/25, EOB		2/21/25, EOB	
Proposals Due:	11/1/24, 3 pm CDT		12/6/24, 3 pm CST		1/10/25, 3 pm CST		1/31/25, 3 pm CST		2/28/25, 3 pm CST	
Review Proposals:	11/4/24 – 11/13/24		12/9 – 12/18/24		1/13/25 – 1/24/25		2/3 – 2/12/25		3/3 – 3/12/25	
Interviews:	Week of 12/2/24		Week of 1/6/25		Week of 2/3/25		Week of 3/3/25		Week of 3/31/25	
Negotiate Scope:	12/9 – 12/13/24		1/13 – 1/17/25		2/10 – 2/14/25		3/10 – 3/14/25		4/7 – 4/11/25	
MARC Board:	12/17/24		1/28/25		2/25/25		3/25/25		4/22/25	
Execute Contract:	12/18/24 – 1/8/24		1/29 – 2/12/25		2/26 – 3/12/25		3/26 – 4/9/25		4/23 – 5/7/25	
Notice to Proceed:	Within 2 weeks of Contract Execution		Within 2 weeks of Contract Execution		Within 2 weeks of Contract Execution		Within 2 weeks of Contract Execution		Within 2 weeks of Contract Extensions	
Projects:	Harrisonville	Downtown Traffic & Parking	Basehor	Town Center & Recreation*	Lee's Summit	Rock Island Connectivity & Wayfinding	KCATA	Blue Ridge TOD & Transit Center Study	Bonner Springs	Connectivity & Walkability Plan
	Kearney	Connected Kearney Plan	Johnson County	Metcalf Corridor Transit	Osawatomie	Mile Zero Trailhead*	Leavenworth	7 <sup>th</sup> Street Corridor	Mission	Martway/Rock Creek Trail: Martway West
	Liberty	Leonard/ Lightburne	KCMO	Forgotten Homes & Independence Plaza	Overland Park	Overland Park Wayfinding Master Plan			Shawnee	Downtown Wayfinding
	Platte City	Downtown & Courthouse Square			Parkville	Sidewalk Gap Inventory & Rating*			Unified Government	Zoning Code Update

\*Given the small budget of the noted studies, in lieu of interviews, the shortlisted firms will be provided questions to respond to which will be utilized in consultant selection.

A Question and Answer page regarding the projects will be provided to disseminate all received questions. All pre-bid workshops will be hybrid meetings. Please refer to the RFP for meeting link information.

If you have any questions, please contact Beth Dawson at [bdawson@marc.org](mailto:bdawson@marc.org) or 816.701.8325.

Planning Sustainable Places <https://www.marc.org/transportation/transportation-programs/planning-sustainable-places>

# Meeting Agenda

- Welcome
- RFP General Overview
- RFP Specifics Overview
- Questions
- Reminder: For those joining us virtually, please enter your Name, Title, Company and Email into the Chat box so that you will be recorded on the Sign-In Sheet. The Sign-In Sheet will be posted to the RFP page and distributed to all attendees.



# RFP General Overview

- Sections A and B: Program Introduction and Background
  - Overview of Program
  - Brief background of Creating Sustainable Places and Planning Sustainable Places
- Sections C, D and E: Project Specifics
  - Background for specific project
  - Scope of services requested
  - Study schedule



# RFP General Overview

- Section F: Submittal Requirements
  - Required response formats and length
    - 1 electronic copy
  - Deadline: November 1, 2024, at 3 pm CDT
  - Where to send response: Beth Dawson, [bdawson@marc.org](mailto:bdawson@marc.org)
  - Question and Answer procedure
    - Written questions received and their answers will be posted October 18, 2024. Keep in mind the deadline for **written** questions is **noon CDT Wednesday, October 16<sup>th</sup>**. **Send questions to Beth Dawson, [bdawson@marc.org](mailto:bdawson@marc.org).**
  - Items to be addressed in response
    - Proposed Project Approach
    - Proposed Public Engagement
    - Qualifications
    - Disadvantaged Business Enterprise (DBE) Goal: 20%
    - Required Attachments

# RFP General Overview

- Section F: Submittal Requirements

Item	Page Requirements
1. Proposed Project Approach	Six single letter sized pages total for items 1 and 2. Two to three pages of the six must detail the public engagement process.
2. Proposed Public Engagement Strategies	
3. Qualifications	Item 3 not included in the page count for items 1 and 2. Three single sided pages or their equivalent max for narrative of qualifications. Three additional single pages total for resumes. Listing of relevant work within last 5 years not to exceed three pages. Nine pages maximum for qualifications narrative, resumes and relevant work
4. Disadvantaged Business Enterprise (DBE) Goal	Not included in proposal page count.
5. Affirmative Action Checklist	Not included in proposal page count.
6. Certificate Regarding Debarment	Not included in proposal page count.

# RFP General Overview

- Section G: Selection Procedure
  - All Proposals Due: Friday, November 1, 2024 at 3 p.m. CDT
  - All Proposals Reviewed: November 4<sup>th</sup> –13<sup>th</sup>
  - Interviews: We will try to release dates with the Q and A document
- Section H: Evaluation Criteria
  - See Project Slides
- Section I: Pre-Proposal Meeting and Question Submittal
- Section J: Contract Award



# RFP General Overview

- Section K: Project Budget: See Project Slides
  - Given funding has been finalized by the MARC Board, information is provided on each project slide to assist you in developing your proposal and timeline.
  - The selected firm should be prepared to provide cost and fee information within two days of notification of selection for negotiation
- Section L: Period of Performance: See Project Slides
- Attachments: Affirmative Action; Debarment; Lobbying; Disadvantaged Business Enterprise

General Questions?





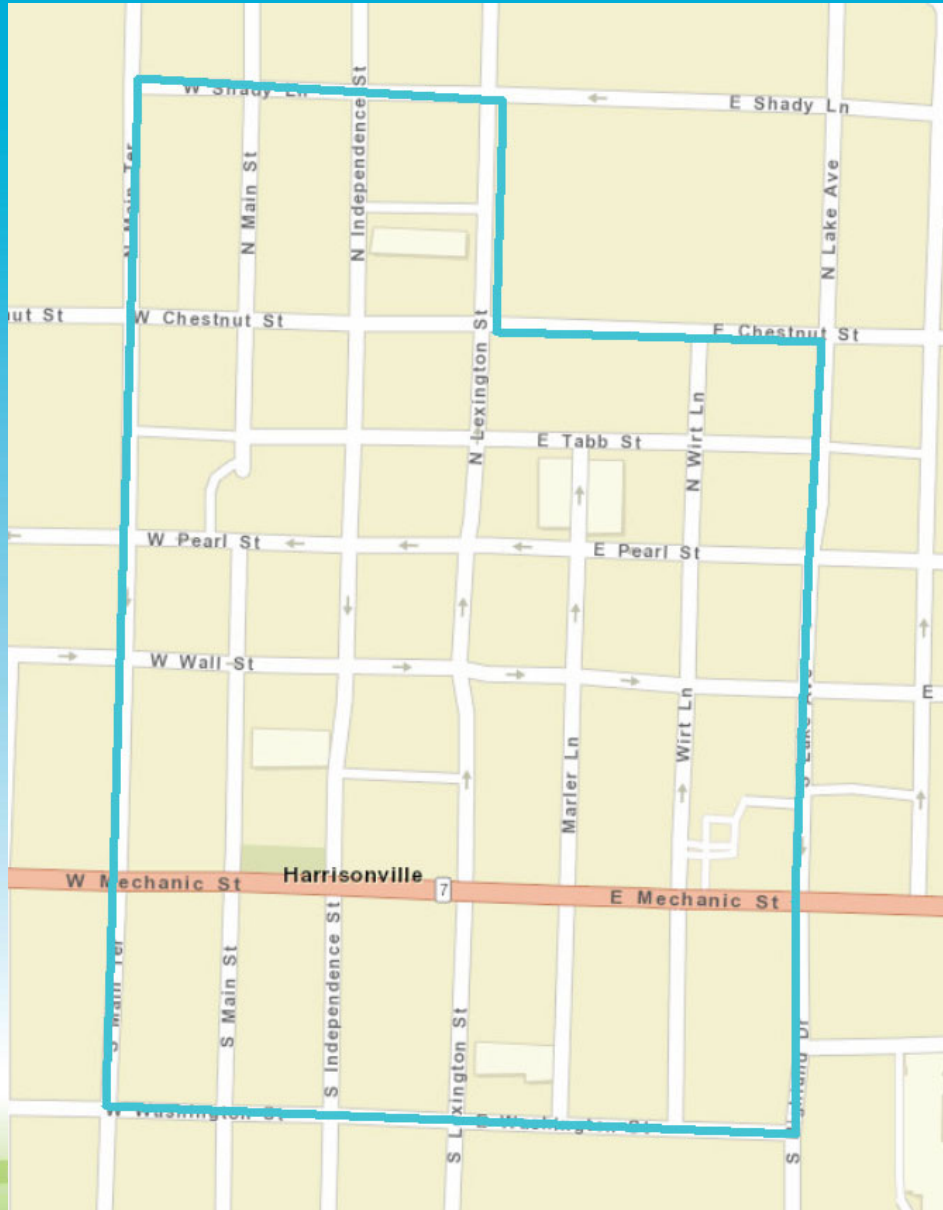
# **DOWNTOWN PARKING AND TRAFFIC STUDY**

## **CITY OF HARRISONVILLE, MO**



**PLANNING SUSTAINABLE PLACES**

# RFP Harrisonville Downtown Parking & Traffic



Study Area:  
Harrisonville  
Downtown Parking  
and Traffic Study

# RFP Harrisonville Downtown Parking & Traffic

- Proposals should address
  - Evaluate existing traffic and parking, examine needs for current and future demand along with parking requirements. Identify potential shortages.
  - Explore strategies to alleviate parking shortages.
  - Identify potential land uses that would exacerbate parking demand and if restrictions or controls are needed.
  - Evaluate safety and traffic management concerns
- DBE Goal: 20%
- Final Report Due: September 30, 2025



# RFP Harrisonville Downtown Parking & Traffic

- Tasks
  - Review relevant plans including the Comprehensive Plan and the City Land Use and Traffic Code.
  - Conduct traffic study to understand traffic and parking patterns. Will include gap and barrier identification.
  - Public engagement including those organizations identified in the RFP. Two public meetings are to be held. Survey to be utilized.
  - Develop and finalize traffic and parking recommendations.
  - Final report is to include final recommendations and funding options. Will be presented to steering committee and Board of Aldermen.
- Project Budget: \$150,000

# RFP Harrisonville Downtown Parking & Traffic

- Criteria
  - Project understanding (25%)
  - Experience on similar projects (20%)
  - Experience and availability of key personnel (20%)
  - Approach to community engagement (15%)
  - Project approach and solutions to critical issues (10%)
  - Ability to accomplish project within desired timeframe (10%)
- Interviews will be held: date to be announced in Q&A
- Questions for City of Harrisonville?

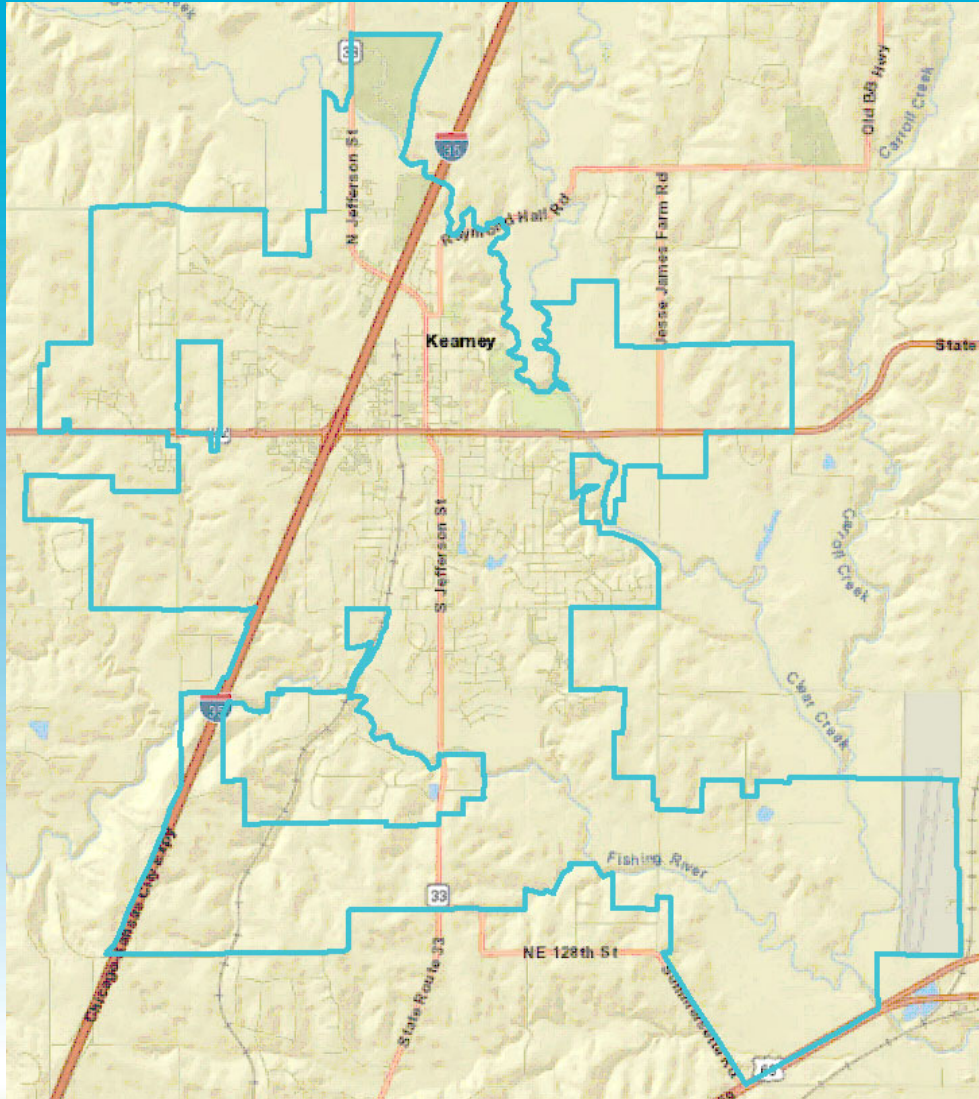
# CONNECTED KEARNEY PLAN

## CITY OF KEARNEY, MO



**PLANNING SUSTAINABLE PLACES**

# RFP Connected Kearney Plan



Study Area: Entirety of City with a focus on Downtown

# RFP Connected Kearney Plan

- Proposals should address
  - Develop a Long-Range City-Wide Connectivity Plan for active transportation users (pedestrians, bicyclists and trails users) to safely connect seniors, youth and low-income households to daily resources and to connect key destinations. (City-wide)
  - Develop a Downtown Area Pedestrian Improvement Plan (Downtown Plan) - Revitalize the main streets of the downtown core into a thriving downtown district that is healthier, more sustainable, and more attractive to residents and visitors alike.
- DBE Goal: 20%
- Final Report Due: January 31, 2026



# RFP Connected Kearney Plan

- Tasks
  - Existing conditions review. Inventory of existing transportation facilities, particularly the active transportation system. Identify key destinations and inventory local and regional recommendations.
  - Conduct public engagement that includes targeted outreach to specified significant populations. Outreach is to include a number of methods outlined in the RFP.
  - Develop recommendations that improve active transportation particularly along Highways 92 and 33.
  - Final plan will present a prioritized strategy for implementation along with funding options. Will be presented to Board of Aldermen.
- Project Budget: \$100,000

# RFP Connected Kearney Plan

- Criteria
  - Project understanding, approach and solutions to critical issues (30%)
  - Experience and availability of key personnel, including the Project Manager (20%)
  - Experience on similar projects (15%)
  - Approach to community engagement (20%)
  - Ability to accomplish project within desired timeframe (15%)
- Interviews will be held: date to be announced in Q&A
- Questions for City of Kearney?

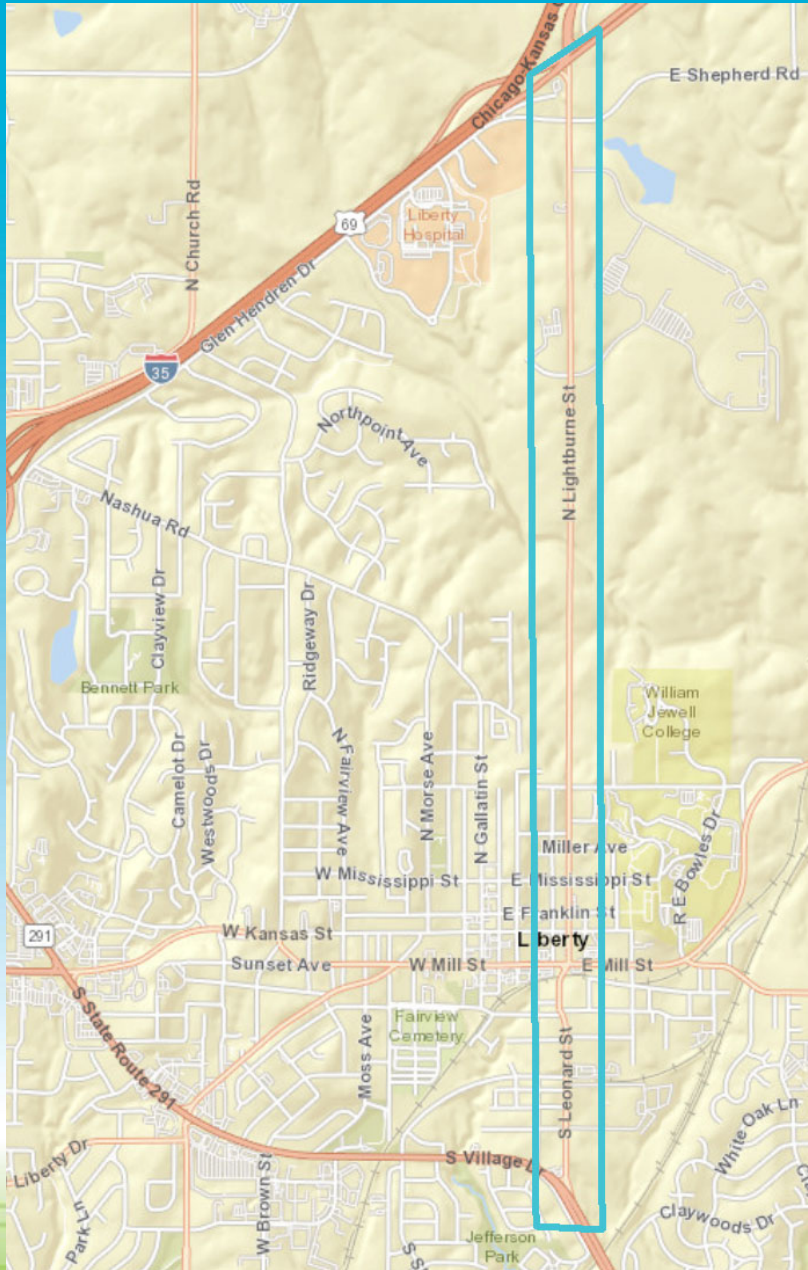
# LEONARD/LIGHTBURNE MULTIMODAL RECONSTRUCTION STUDY

## CITY OF LIBERTY, MO



**PLANNING SUSTAINABLE PLACES**

# RFP Liberty Leonard/Lightburne Multimodal



Study Area:  
Leonard/  
Lightburne

# RFP Liberty Leonard/Lightburne Multimodal

- Proposals should address
  - Understand the distinct existing typical sections and future complete street and storm water management sections within the following segments: Hwy 291 – Mill; Mill – Doniphan; and Doniphan – Hwy 69
  - Connectivity to priority destinations such as, but not limited to: Garrison Community Area; Historic Downtown Liberty; Residential Historic Neighborhoods; Community Areas and William Jewell College.
  - Existing intersection improvements and an understanding of viable future access/connection points such as north of Doniphan.
- DBE Goal: 20%
- Final Report Due: September 30, 2025

# RFP Liberty Leonard/Lightburne Multimodal

- Tasks
  - Review of relevant plans to inform analysis and recommendations. Utilize existing City master plan data to conduct traffic and land use analysis. Specifics in RFP.
  - Public engagement process to include at a minimum: two public meetings; online survey; and stakeholder coordination and meetings.
  - Recommended solutions should include improvements to multimodal infrastructure, green infrastructure, urban tree canopy. Visual renderings should be included.
  - Final plan of recommendations and funding options. Present to Steering Committee, Planning & Zoning, and Council.
- Project Budget: \$178,125

# RFP Liberty Leonard/Lightburne Multimodal

- Criteria
  - Project approach and solutions to critical issues (30%)
  - Approach to community engagement (30%)
  - Experience on similar projects (15%)
  - Ability to accomplish project within desired timeframe (10%)
  - Experience and availability of key personnel (10%)
  - Project understanding (5%)
- Interviews will be held: date to be published in Q&A
- Questions for City of Liberty?

# **DOWNTOWN PLATTE CITY AND COURTHOUSE SQUARE**

## **CITY OF PLATTE CITY, MO**



**PLANNING SUSTAINABLE PLACES**



# RFP Platte City Downtown & Courthouse Square



Study Area:  
Downtown &  
Courthouse  
Square

# RFP Platte City Downtown & Courthouse Square

- Proposals should address
  - Alternative housing options within project scope and implementation options
  - Streetscape to encourage increased activity
  - The rebuild of JW Lewis Park to support the downtown area
- DBE Goal: 20%
- Final Report Due: November 15, 2025



# RFP Platte City Downtown & Courthouse Square

- Tasks
  - Review of relevant plans to inform analysis and recommendations. Conduct traffic study to determine peaks and parking needs. Identify infrastructure gaps. Analysis will include housing and land use of surrounding area.
  - Public engagement process to engage county and include at a minimum: online platform; two public meetings; targeted EJ outreach.
  - Recommended solutions should include improvements to multimodal infrastructure and others. Specifics in RFP.
  - Final plan of recommendations and funding options. Present to Steering Committee, and Board of Aldermen.
- Project Budget: \$200,000

# RFP Platte City Downtown & Courthouse Square

- Criteria
  - Project approach and solutions to critical issues (20%)
  - Ability to accomplish project within desired timeframe (20%)
  - Approach to community engagement (20%)
  - Project understanding (15%)
  - Experience and availability of key personnel (15%)
  - Experience on similar projects (10%)
- Interviews will be held: date to be published in Q&A
- Questions for City of Platte City?

# Final Date Reminders

Questions Due:	October 16, 2024, noon CDT
Q&A Posted:	October 18, 2024 EOB
Proposals Due:	November 1, 2024, 3 pm CDT
Interviews:	Will be posted in Q&A document
MARC Board:	December 17, 2024
Notice to Proceed:	December 2024



# Questions

Beth Dawson

816.701.8325

[bdawson@marc.org](mailto:bdawson@marc.org)



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