



# Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

August 27, 2024

11:15 a.m.

In-person attendees in MARC's Westview room with a remote option via Zoom

- Members of the public who wish to participate in this meeting: please email McKenzie Neds at [mnedes@marc.org](mailto:mnedes@marc.org) by 9:00 a.m. on Tuesday, August 27, 2024, for instructions to join the teleconference.

## AGENDA

### 1. Approve Contracts, Grants, and Other Major Expenditures

#### EXEMPLARY CORE CAPACITIES

- a. VOTE: VOTE: Review and accept the 2023 Uniform Guidance Single Audit Report

#### HEALTHY ENVIRONMENT

- b. VOTE: Authorize a contract amendment increase with Sustainable Solution Groups for consulting support for the update of the Regional Kansas City Climate Action Plan.
- c. VOTE: Authorize a sub-grant award from the Center for Watershed Protection to expand development of a green stormwater infrastructure workforce training program.
- d. VOTE: Authorize contract with the city of Kansas City, Missouri to implement green infrastructure policy and training activities.
- e. VOTE: Authorize contract with the US Geological Survey to continue the operation and maintenance of a Missouri River gage in Parkville and accept contributions from six communities and agencies to pay for project costs.

#### EFFICIENT TRANSPORTATION AND QUALITY PLACES

- f. VOTE: Authorize application to the US Department of Transportation SMART Grant Real-time and Historical Sourced Data and Platform for the Operation Green Light Regional Traffic Signal Program.

#### EFFECTIVE LOCAL GOVERNMENT

- g. VOTE: Authorize 2024 expenditures per approved memorandum of understanding to LISC Greater Kansas City 2024 for continued Regional Housing Partnership work.

#### SAFE AND SECURE COMMUNITIES

- h. VOTE: Approve a five-year contract with Motorola to provide maintenance services for all regional VESTA 911 workstations and associated devices and VESTA Managed Services.

#### THRIVING OLDER ADULTS AND COMMUNITIES

- i. VOTE: Approve amendment increase with Town & Country Super Market, Inc for Double Up Food Bucks incentives at their stores participating in the program.
- j. VOTE: Authorize an application for a Transformation of Rural Community Health Community Grant.
- k. VOTE: Authorize Community Support Network contracts with Program of All-Inclusive Care for the Elderly and The Don Bosco Centers to provide catered meals.



# Board of Directors

## BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

### QUALITY EARLY LEARNING

- l. VOTE: Approve amendment increase to contract with Kathy Waage for continued support for the Head Start health team.
2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
  - a. Approve the Minutes of the June 25, 2024, Meeting
3. VOTE: Approve Administrative Actions from July 2024 Memo
  - a. VOTE: Authorize a contract with the Mid America Missouri Local Emergency Planning District to provide hazardous materials planning, training and exercise, and administrative services (\$52,800).
  - b. VOTE: Authorize contract with Kelly Construction Group for updated amount to complete renovations of the repack facility at 1218 Swift, North Kansas City (\$738,400).
  - c. VOTE: Authorize acceptance of funds and increased contracts for Regional Community Health Worker Collaborative
  - d. VOTE: Approve a contract between The Family Conservancy and Mid-America Regional Council's Early Learning Department (\$50,319).
  - e. VOTE: Approve the purchase of Creative Curriculum kits for five Head Start direct service providers (\$140,134).
  - f. VOTE: Approve the 2024 3rd Quarter Amendment to the 2024-2028 Transportation Improvement Program.
  - g. VOTE: Approve 2024 Unified Planning Work Program Amendment #4.
  - h. VOTE: Approve Connected KC 2050 Amendment #8.
  - i. VOTE: Approve the 2025-2027 Disadvantaged Business Enterprise Goal
  - j. VOTE: Authorize a contract amendment with Sustainable Solution Groups (SSG) to increase the budget of on-call services supporting the update to the Kansas City Regional Climate Action Plan (\$290,000).
  - k. VOTE: Approve contract with Forvis Mazars for support in researching, selecting and implementing a human resources information system.
  - l. VOTE: Approve renewal of Property, Liability, Vehicle, Cyber and Work Comp Coverages with Midwest Public Risk (\$345,328.85).
4. Other Business
5. Adjournment

## AGENDA REPORT

---

Budget and Personnel Committee

August 2024  
Item No. 1a  
Exemplary Core Capacities

**ISSUE:**

VOTE: Review and accept the 2023 Uniform Guidance Single Audit Report

**BACKGROUND:**

As the Mid-America Regional Council (MARC) annually expends more than \$750,000 of Federal Financial Assistance, a “Single Audit” is required to ensure that grant funds received were used in compliance with the federal government’s requirements. The engagement is referred to as a Single Audit because it consolidates multiple individual compliance audits into a single audit covering all an organization’s federal awards. The Single Audit is performed parallel to the financial audit that culminates in the Annual Comprehensive Financial Report, however, the Single Audit takes slightly longer to complete.

The 2023 Uniform Guidance Single Audit engagement has gone well and is wrapping up with finalization expected this month. Management believes MARC has complied, in all material respects, with the compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on our major federal programs. In 2023, MARC expended \$54.3M of federal funds of which \$21.8M was passed through to Sub-Recipients.

The Draft 2023 Uniform Guidance Single Audit Report is available for review on the MARC website at:

<https://www.marc.org/about-marc/financial-information>

If there are any questions about the draft report, please contact Carol Gonzales, Andrew Molloy, Darlene Pickett or David Warm at MARC, or Kaleb Lilly at (913) 499-4417.

**BUDGET CONSIDERATIONS:**

The Board approved the agreement with Rubin Brown for continuation of Audit Services at the January 2024 board meeting. The estimated cost for 2023 audit services is \$82,920. Funds for the audit are budgeted in the Indirect Costs Fund in the 2024 Budget.

**RECOMMENDATION:**

Accept the 2023 Uniform Guidance Single Audit Report.

**STAFF CONTACT:**

Carol Gonzales, Director of Finance and Administration  
Andrew Molloy, Finance Director  
Darlene Pickett, Accountant III

# AGENDA REPORT

Budget and Personnel Committee

August 2024  
Item No. 1b  
Healthy Environment

**ISSUE:**

VOTE: Authorize a contract amendment increase with Sustainable Solution Groups for consulting support for the update of the Regional Kansas City Climate Action Plan.

**BACKGROUND:**

The Mid-America Regional Council (MARC) has contracted with Sustainable Solution Groups (SSG) to provide technical consulting support for the update of the Regional Kansas City Climate Action Plan. This plan update will help meet requirements of a \$1 million planning grant MARC received in August 2023 through EPA's Climate Pollution Reduction Grant Program. The SSG team is providing on-call technical consulting services to conduct the greenhouse gas emissions inventory and other various analysis. Due to MARC staffing changes, MARC will increase SSG's budget to support additional tasks including but not limited to stakeholder engagement, communications, strategy and metric development, workforce planning, and plan development. This work will be supported by Hoxie Collective, an existing SSG subconsultant based in Kansas City and specializing in community planning. The do-not-exceed limit of this contract will increase from \$110,000 to \$290,000 using funding previously allocated to personnel.

**BUDGET CONSIDERATIONS:**

The do-not-exceed limit for SSG's contract will increase to \$290,000.

REVENUES	
Amount	\$1,000,000
Source	EPA Climate Pollution Reduction Grant
PROJECTED EXPENSES (amended)	
Personnel (salaries, fringe, rent)	\$497,107
Contractual	\$388,873
Pass-Through	\$0
Other (supplies, printing, etc.)	\$114,020

**RELATED JURISDICTIONS:**

This item impacts all counties in the MARC region.

**EXHIBITS:**

None.

**RECOMMENDATION:**

Authorize a contract amendment increase with Sustainable Solution Groups (SSG) for consulting support for the update of the Regional Kansas City Climate Action Plan.

**STAFF CONTACT:**

Karen Clawson, Air and Climate Program Manager

# AGENDA REPORT

## Budget and Personnel Committee

August 2024  
Item No. 1c  
Healthy Environment

### ISSUE:

VOTE: Authorize a sub-grant award from the Center for Watershed Protection to expand development of a green stormwater infrastructure workforce training program.

### BACKGROUND:

The Center for Watershed Protection (CWP) based in Maryland received a three-year \$999,520 EPA Innovative Water Infrastructure Workforce Development (IWIWDG) grant, and listed the Mid-America Regional Council (MARC), Bridging the Gap, Groundwork NRG, and Metropolitan Community College as subawardees. The grant is anticipated to launch in November 2024.

MARC subaward funds of \$95,505 will be used to develop training curriculum related to green stormwater infrastructure maintenance, inspection, and installation. Groundwork NRG will pilot a workforce development program in Northeast KCK; BTG and MCC will conduct program outreach to jurisdictions and the public to support enrollment. This work will advance specific recommendations from a MARC Water Quality Education Committee-sponsored study about the development of a regional Green Infrastructure Training Center.

Based on this report, MARC will contract with CWP to develop a 4-hour, online green stormwater infrastructure maintenance training and certification program. The initial training curriculum will be completed this fall. The training will focus on private landscape contractors and municipal inspection staff. The EPA IWIWDG grant will enable MARC to expand the program to include additional online and in-person curriculum and train-the-trainer materials.

### BUDGET CONSIDERATIONS:

REVENUES: MARC subaward	
Amount	\$95,505
Source	Federal - EPA
PROJECTED EXPENSES	
Personnel - Water Quality Planner II	\$78,155
Contractual - Thill Media, Point Productions, GTI	\$14,350
Other - participant stipends, conference fees	\$3,000

### COMMITTEE ACTION:

The Water Quality Education Committee reviewed this grant opportunity and supported pursuing the application.

### RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

### RECOMMENDATION:

Authorize acceptance of \$95,505 in sub-granted funds from the Center for Watershed Protection.

### STAFF CONTACT:

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director  
Natalie Unruh, Water Quality Planner II

# AGENDA REPORT

## Budget and Personnel Committee

August 2024  
Item No. 1d  
Healthy Environment

### ISSUE:

VOTE: Authorize contract with the city of Kansas City, Missouri to implement green infrastructure policy and training activities.

### BACKGROUND:

In August 2022, the city of Kansas City, Missouri (KCMO) was awarded a \$5 million ARPA grant from the Missouri Department of Natural Resources. Grant resources will be used to restore 200 acres of Blue River riparian habitat, restore nine acres of wetlands, and plant 2,000 trees in adjacent neighborhoods. These activities will be carried out by a partnership including KCMO, Jackson County Parks and Recreation, the Heartland Conservation Alliance, Bridging the Gap and Deep Roots.

The grant also includes \$300,000 to support two Mid-America Regional Council (MARC) initiatives. \$150,000 will supplement the contract with Burns & McDonnell to update regional stormwater engineering standards. These design standards will include guidance pertaining to stream setbacks and riparian area management. The other \$150,000 in funds will support a variety of training programs focused on green infrastructure maintenance and riparian restoration. Funds will support MARC staff, contractors (i.e., Government Training Institute and curriculum development), training expenses and speaker honoraria.

### BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$300,000
Source	MDNR ARPA Grant awarded to KCMO
PROJECTED EXPENSES	
Contractual APWA 5600 update (Burns & McDonnell)	\$150,000
Contractual training program development	\$57,000
MARC Staff	\$75,000
Misc. training expenses Meetings, travel, speaker honoraria	\$18,000

### RECOMMENDATION:

Authorize the executive director to execute a contract for \$300,000 with KCMO to implement green infrastructure policy and training activities.

### STAFF CONTACTS:

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director  
Natalie Unruh, Water Quality Planner II

# AGENDA REPORT

## Budget and Personnel Committee

August 2024  
Item No. 1e  
Healthy Environment

### ISSUE:

VOTE: Authorize contract with the US Geological Survey to continue the operation and maintenance of a Missouri River gage in Parkville and accept contributions from six communities and agencies to pay for project costs.

### BACKGROUND:

In 2016, a broad partnership of organizations agreed to install, operate, and maintain a monitoring stream gage on the Missouri River in Parkville, Missouri. Agreements to continue the project were renewed in 2021. With the expiration of previous agreements, all partner organizations have agreed to renew their support for the initiative for the coming five years (FY2024-2028). In Missouri, these include Parkville, Kansas City, and Platte County; participating entities in Kansas include WaterOne, the Board of Public Utilities and the Unified Government of Wyandotte County and Kansas City, Kansas.

The project will assist communities to prepare for and respond to flooding, in part by allowing the National Weather Service to establish a more accurate daily flood forecast and helping the U.S. Army Corps of Engineers to display flood inundation maps for the Missouri River from Lansing, Kansas to Riverside, Missouri.

### BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$98,286
Source	Local governments/agencies
PROJECTED EXPENSES	
Contractual with USGS	\$88,286
MARC administration	\$10,000

### RELATED JURISDICTIONS:

This item has the potential to impact all jurisdictions that are within the Missouri River watershed and is funded by Parkville, Kansas City, and Platte County in Missouri and WaterOne, the Board of Public Utilities, and the Unified Government of Wyandotte County and Kansas City in Kansas.

### RECOMMENDATION:

Authorize the executive director to execute agreements with the US Geological Survey and six funding agencies/communities.

### STAFF CONTACT:

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director

# AGENDA REPORT

Budget and Personnel Committee

August 2024

Item No. 1f

Efficient Transportation and Quality Places

## ISSUE:

VOTE: Authorize application to the US Department of Transportation SMART Grant Real-time and Historical Sourced Data and Platform for the Operation Green Light Regional Traffic Signal Program.

## BACKGROUND:

Operation Green Light (OGL) is a regional traffic signal coordination and operations system involving local governments and the Departments of Transportation in Missouri. This initiative improves regional traffic flow, air quality and fuel consumption. OGL develops traffic signal timing plans for implementation by participating state and local governments and monitors over 750 traffic signals real-time operations on roadway intersections in the region.

The project will provide real-time and historical data using a variety of crowdsourced arterial data covering a metro region wide area and over 1500 traffic signals. OGL is seeking to leverage new technologies and data sources that can help drive data-driven decisions. It is anticipated that these new technologies will help overcome the current challenge of needing comprehensive and consistent information about operations across the metro without requiring significant time, expertise, or expense of added infrastructure.

Because the submittal was due on August 14, 2024, to the US Department of Transportation (USDOT), staff has submitted the application and is asking the board to retroactively authorize the application. Of the 59 stage one projects selected by USDOT only 3-5 projects will be selected for stage two. The stage two projects can range from \$2 million to \$15 million. If the Mid-America Regional Council's (MARC) project is not selected for this round, there are additional rounds in the next two years that will allow MARC to reapply.

## BUDGET CONSIDERATIONS

Funds for this application come from the USDOT SMART grant program and do not require a match.

REVENUES	
Amount	\$5,504,169
Source	USDOT SMART grant
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$121,282
Contractual	\$5,382,887

## COMMITTEE ACTION

None.

## RECOMMENDATION:

Authorize the Executive Director to submit an application to the USDOT for this project for \$5,382,887.

## STAFF CONTACT:

Ron Achelpohl, Director of Transportation and Environment  
Ray Webb, Traffic Operations Director



**AGENDA REPORT**

Budget and Personnel Committee

August 2024  
Item No. 1g  
Effective Local Government

**ISSUE:**

VOTE: Authorize 2024 expenditures per approved memorandum of understanding to LISC Greater Kansas City 2024 for continued Regional Housing Partnership work.

**BACKGROUND:**

The Mid-America Regional Council (MARC) partners with LISC Greater Kansas City (LISC) in organizing and advancing the RHP strategy and work plan. The Board approved a memorandum of understanding (MOU) in October 2023 that runs each year and is subject to expenditure approval of the agreed upon work plan for the year and joint fundraising efforts. Currently, the majority of fundraising dollars flow through MARC to pay for partnership efforts. LISC continues to partner to advance the work of the RHP for 2024 and helped to fundraise for these efforts. The MOU contemplates two payments over the year.

The 2024 amount to be paid to LISC for their work is not to exceed \$425,000. It includes their staff and any contractor costs and includes advancing the following 2024 deliverables for the RHP including:

- Maintaining and updating the SourceLink platform to connect those working in the affordable housing space;
- Co-convening the RHP Strategy Committee;
- Continuing work on the Regional Housing Fund business plan;
- Promoting the regional housing data hub platform, data stories, and blogs;
- Assisting with joint fundraising and grant applications, including participating in regular update meetings with funders;
- Presenting on RHP to various groups and organizations; and
- Providing staff and support to the Regional Housing Partnership

**BUDGET CONSIDERATIONS:**

REVENUES	
Amount	\$425,000
Source	Foundational Dollars Raised for RHP
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$0
Contractual	LISC Staff, Operations, and Contractors - \$425,000
Pass-Through	\$0
Other (supplies, printing, etc.)	\$0

**RELATED JURISDICTIONS:**

This item impacts all counties in the MARC region.

**RECOMMENDATION:**

Authorize 2024 expenditures per approved MOU to LISC Greater Kansas City 2024 Regional Housing Partnership (RHP) work in an amount not to exceed \$425,000.

**STAFF CONTACT:**

Katie Killen, Housing Program Manager

**AGENDA REPORT**

**Budget and Personnel Committee**

August 2024  
Item No. 1h  
Safe and Secure Communities

**ISSUE:**

VOTE: Approve a five-year contract with Motorola to provide maintenance services for all regional VESTA 911 workstations and associated devices and VESTA Managed Services.

**BACKGROUND:**

The Public Safety Communications Board approved the Mid-America Regional Council (MARC) to provide 911 maintenance beginning in 2020. The agreement with Motorola for software/firmware support along with their Tier 2, Managed Services was approved in 2020. At that time, 24/7/365 support of the regional 911 system was moved in-house to the technical services team, with Motorola providing escalation support for issues requiring more advanced technical knowledge and expertise, as well as additional monitoring system. The five-year contract for Motorola’s maintenance services expires on January 31, 2026, and the total cost of the expiring contract was \$3,173,125.

Motorola has proposed extending the current software support contract for an additional five years at a cost of \$4,582,942.89. This amount includes a yearly discount of \$109,621.39 and covers more than 230 workstations and devices. While this represents a 30% increase compared to the previous five-year term, it reflects updates to the covered devices, including:

- Addition of three positions at Atchison County, KS PSAP
- Addition of two positions at Linn County, KS PSAP
- Addition of two positions at Lees Summit PSAP
- Addition of five Command Post workstations at Johnson County ECC PSAP
- Addition of one position at Miami County PSAP
- Addition of Disaster Recovery to three host sites
- Patch Management and virus protection included

The proposal includes service terms and conditions and a statement of work for the contract term.

**BUDGET CONSIDERATIONS:**

Funding for the support of contract extension is contained in the 2025 911 Allocation Budget and projected for future budgets.

REVENUES	
Amount	\$4,582,942.89
Source	911 Allocation Budget
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	\$4,582,942.89
Pass-Through	
Other (supplies, printing, etc.)	

**COMMITTEE ACTION:**

During its meeting on July 24, 2024, the Public Safety Communications Board approved the proposal to extend the Motorola VESTA support contract for five years with the following annual payments:

## AGENDA REPORT

---

### Budget and Personnel Committee

- Year 1 \$837,709.53
- Year 2 \$875,602.77
- Year 3 \$915,011.74
- Year 4 \$955,997.06
- Year 5 \$998,621.80
- Total - \$4,582,942.89

#### **RELATED JURISDICTIONS:**

This request supports the 11-county MARC regional 911 network.

#### **EXHIBITS:**

None

#### **RECOMMENDATION:**

Approve a five-year contract of \$4,582,942.89 with Motorola to extend VESTA maintenance for regional 911 workstations.

#### **STAFF CONTACT:**

Eric Winebrenner, Public Safety Director

## AGENDA REPORT

Budget and Personnel Committee

August 2024

Item No. 1i

Thriving Older Adults and Healthy Communities

**ISSUE:**

VOTE: Approve amendment increase with Town & Country Super Market, Inc for Double Up Food Bucks incentives at their stores participating in the program.

**BACKGROUND:**

Mid-America Regional Council (MARC) received a USDA Gus Schumacher Nutrition Incentive Program (GusNIP) COVID Relief and Response (CRR) grant in the fall of 2021. This grant allowed the Double Up Food Bucks program to significantly expand to new locations, particularly in Missouri. Twenty-nine Town & Country Super Market stores throughout central and southern Missouri have been offering the Double Up Food Bucks incentive program since April 2022 to their customers who receive food assistance. The original budget for these stores was \$852,524.27. In February 2024, an additional \$250,000 was added to Town & Country’s budget. Program usage at the stores has grown nearly every month since the stores started offering the program. Their budget for incentives redeemed is expected to be depleted again in the next few months. The overall Double Up Food Bucks GusNIP CRR budget, which MARC monitors, has funds available to extend the ability for the Town and Country stores to be able to continue offering the incentive to their customers. The amendment also extends the ability for the stores to implement the program until December 31, 2024.

**BUDGET CONSIDERATIONS:**

The budget for the Gus Schumacher Nutrition Incentive COVID Relief and Response grant totals \$4.35 million and can accommodate an increase to the budget for the Town & Country Super Market, Inc to implement the program.

REVENUES	
Amount	\$100,000 additional budget
Source	
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$0
Contractual	\$0
Pass-Through	\$100,000 additional budget
Other (supplies, printing, etc.)	\$0

**RELATED JURISDICTIONS:**

See attached table

**RECOMMENDATION:**

Authorize a contract amendment with Town & Country Super Markets, Inc. to allow them to continue implementing the Double Up Food Bucks program supported by a grant from the USDA’s Gus Schumacher Nutrition Incentive Program (COVID Relief and Response).

**STAFF CONTACT:**

Donna Martin, Public Health Program Manager  
Kristi Bohling-DaMetz, Director of Aging and Adult Services

## AGENDA REPORT

### Budget and Personnel Committee

#### Grocery Stores Participating in the Program

Grocery Store	Address	City	State	Zip Code	County
Apple Market #2445 - Mountain View	410 W US Highway 60	Mountain View	MO	65548	Howell
Apple Market #2626 - Clever	6805 St Highway 14	Clever	MO	65631	Christian
Apple Market #2628 - Marionville	646 Highway 60-A	Marionville	MO	65705	Lawrence
Apple Market #2632 - Ozark	604 E South Street	Ozark	MO	65721	Christian
Apple Market #2667 - Willard	Highway 160 & Miller Road	Willard	MO	65781	Greene
Country Mart #2416 - Dixon	508 E 5th St	Dixon	MO	65459	Pulaski
Country Mart #2425 - Steelville	47 E Highway 8	Steelville	MO	65565	Crawford
Country Mart #2435 - St. James	319 North Jefferson St	St James	MO	65559	Phelps
Country Mart #2442 - Salem	1204 E Highway 32	Salem	MO	65560	Dent
Country Mart #2447 - Mountain Grove	1901 W 19th St	Mountain Grove	MO	65711	Wright
Price Chopper #2423 - Rolla	1360 Forum Dr	Rolla	MO	65401	Phelps
Town & Country #2417 - Willow Springs	719 E Main	Willow Springs	MO	65793	Howell
Town & Country #2418 - Bourbon	150 West Pine	Bourbon	MO	65441	Crawford
Town & Country #2420 - Mansfield	305 East Commercial St	Mansfield	MO	65704	Wright
Town & Country #2421 - Licking	117 E Highway 32	Licking	MO	65542	Texas
Town & Country #2422 - Gainesville	102 Main St	Gainesville	MO	65655	Ozark
Town & Country #2428 - Ava	405 Springfield Rd	Ava	MO	65608	Douglas
Town & Country #2431 - Crocker	500 S Commercial St	Crocker	MO	65452	Pulaski
Town & Country #2432 - Iberia	2322 Highway 17	Iberia	MO	65486	Miller
Town & Country #2434 - Cabool	719 Ozark Ave	Cabool	MO	65689	Texas
Town & Country #2451 - Richland	200 East Jefferson	Richland	MO	65556	Pulaski
Town & Country #2452 - Sparta	7270 East Highway 14	Sparta	MO	65753	Christian
Town & Country #2463 - Hartville	245 East Rolla	Hartville	MO	65667	Wright
Town & Country #2494 - Winona	710 N Highway 19	Winona	MO	65588	Shannon
Town & Country #2671 - Ellington	335 Trimmer Lane	Ellington	MO	63638	Reynolds
Town & Country #2681 - Ironton	616 North Main	Ironton	MO	64650	Iron
Town & Country #2688 - Piedmont	7 Hal's Plaza	Piedmont	MO	63957	Wayne
Town & Country Markets #2711 - Laurie	220 North Main	Laurie	MO	65308	Morgan
Town & Country Markets #2712 - Stover	507 W 4th St	Stover	MO	65078	Morgan

## AGENDA REPORT

### Budget and Personnel Committee

August 2024

Item No. 1j

Thriving Older Adults and Communities

**ISSUE:**

**VOTE:** Authorize an application for a Transformation of Rural Community Health (ToRCH) Community Grant.

**BACKGROUND:**

Ray County Hospital and Healthcare has partnered with MO HealthNet as one of six hospitals included in the Transformation of Rural Community Health (ToRCH) pilot program. The ToRCH pilot program is for Medicaid patients residing in six pilot counties and the Mid-America Regional Council (MARC) is working with the ToRCH initiative at Ray County Hospital. The pilot is designed to bring resources to rural communities to address the upstream causes of poor health outcomes, i.e., social determinants of health. This is accomplished by creating a community leadership board that focuses on integrating social care support into clinical care, so that clinical outcomes are less likely to be compromised by social challenges.

The grant RFP invites proposals for capacity/resource needs, such as expanding staffing, renting a larger space, purchasing equipment, and overcoming other logistical challenges. MARC is planning to submit a proposal not to exceed \$80,000 to help with staff time in managing referrals and, depending on need, community care management services. Eligibility for funding is limited to community-based organizations (in this case the Area Agency on Aging) who are participating in the ToRCH Program in support of specific services and resources within the service area of Ray County.

**BUDGET CONSIDERATIONS:**

REVENUES	
Amount	Not to Exceed \$80,000
Source	ToRCH Medicaid pilot program at Ray County Hospital

**COMMITTEE ACTION:**

The Commission on Aging considered this at its August meeting and recommended board approval.

**RELATED JURISDICTIONS:**

This item impacts Ray County, Missouri.

**EXHIBITS:**

None

**RECOMMENDATION:**

Authorize an application not to exceed \$80,000 to the ToRCH Ray County pilot program, and if awarded acceptance of funding.

**STAFF CONTACT:**

Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Melody Elston, Assistant Director of Aging and Adult Service

**AGENDA REPORT**

**Budget and Personnel Committee**

August 2024

Item No. 1k

Thriving Older Adults and Communities

**ISSUE:**

VOTE: Authorize Community Support Network contracts with Program of All-Inclusive Care for the Elderly and The Don Bosco Centers to provide catered meals.

**BACKGROUND:**

The Community Support Network (CSN) is a community care hub model, in which the Mid-America Regional Council (MARC) is the backbone organization with a network of Community Based Organizations (CBO)s. Program of All-Inclusive Care for the Elderly (PACE KC), a subsidiary of Swope Health, serves Jackson County and is a managed care healthcare program that provides a continuum of care for older adults, while maintaining their independence in their homes for as long as possible. As part of these services PACE KC serves onsite lunch and requested catering services from the CSN. MARC will contract with Don Bosco, who will prepare and deliver the meals to PACE KC. Initially, PACE KC estimates 10-12 meals daily (50-60 weekly), but the number will increase over time.

**BUDGET CONSIDERATIONS:**

The CSN is in the Enterprise Fund and is fee supported. No OAA funding or other grants are part of this system. MARC will receive a \$50 monthly administrative fee to support contract management, invoicing, and data management, as part of the community care hub CSN.

REVENUES	
Pass through Amount	Per meal pricing tiers (below)
Revenue to MARC	Admin fee of \$50/month
Source	PACE KC
PROJECTED EXPENSES	
The Don Bosco Centers	Pass through of per meal unit rate, less admin fee

Number of Meals	Per Meal Unit Rate
5-70	\$8.50
71-140	\$8.25
141-200	\$8.00

**COMMITTEE ACTION:**

The Commission on Aging considered this at its August meeting and recommended board approval.

**RELATED JURISDICTIONS:**

This item impacts Jackson County, Missouri.

**RECOMMENDATION:**

Authorize Community Support Network (CSN) agreements with Program of All-Inclusive Care for the Elderly (PACE KC) and The Don Bosco Centers to provide catered meals.

**STAFF CONTACT:**

Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Melody Elston, Assistant Director of Aging and Adult Services

# AGENDA REPORT

## Budget and Personnel Committee

August 2024  
Item No. 11  
Quality Early Learning

**ISSUE:**

VOTE: Approve amendment increase to contract with Kathy Waage for continued support for the Head Start health team.

**BACKGROUND:**

The Mid-America Regional Council (MARC) Head Start currently contracts with Kathy Waage to provide data entry support for the health team, funded through the Administration for Children and Families. Kathy Waage has been assisting with the Program Information Report (PIR), reviewing data entry for accuracy and providing resources for the MARC Head Start Health team. MARC Head Start will move \$4,000 in funding from general contracted services to accommodate this budgeting change.

**BUDGET CONSIDERATIONS:**

REVENUES	
Amount	\$4,000.00
Source	Administration for Children & Families
PROJECTED EXPENSES	
Contractual	\$4,000

**Amendment:**

Contractor	Current	Increase	Total
Kathy Waage	\$49,000	\$4,000	\$53,000

**RELATED JURISDICTIONS:**

This item impacts Clay, Jackson and Platte counties in Missouri.

**RECOMMENDATION:**

Authorize amendment to Kathy Waage's contract between MARC Head Start to reflect an increase of \$4,000 for data entry and support.

**STAFF CONTACT:**

Kasey Lawson, Head Start Director  
Dr. Toni Sturdivant, Director of Early Learning and Head Start





## BUDGET AND PERSONNEL COMMITTEE

Meeting  
Summary  
June 25, 2024  
11:15 a.m.

### COMMITTEE MEMBERS PRESENT

Councilmember Holly Grummert, Overland Park, KS - Budget and Personnel Committee Chair  
Mayor John Bacon, Olathe, KS  
Mayor Damien Boley, Smithville, MO  
Commissioner Becky Fast, Johnson County, KS  
Council member Jared Fears, Independence, MO  
Commissioner Scott Fricker, Platte County, MO  
Council member Holly Grummert, Overland Park, KS  
Commissioner Janeé Hanzlick, Johnson County, KS  
Mayor Pro Tem Beto Lopez, Lee's Summit, MO  
Council member Bridget McCandless, Independence, MO  
Commissioner Jerry Nolte, Clay County, MO  
Commissioner Rob Roberts, Miami County, KS  
Mayor Curt Skoog, Overland Park, KS  
Commissioner Doug Smith, Leavenworth County, KS

### STAFF PRESENT

David Warm, Executive Director  
Carol Gonzales, Director of Finance and Administration  
Ron Achelpohl, Director of Transportation and Environment  
Lauren Palmer, Director of Local Government Services  
Marlene Nagel, Director of Community Development  
Kristi Bohling-DaMetz, Director of Aging and Adult Services  
Dr. Toni Sturdivant, Director of Early Learning and Head Start  
Kasey Lawson, Head Start Director  
Eric Winebrenner, Public Safety Director  
Tom Jacobs, Chief Resilience Officer and Environmental Programs Director

### OTHERS

Kaleb Lilly, RubinBrown  
Janet Baker, KC Shepard's Center

### CALL TO ORDER

Councilmember Holly Grummert, Chair of the Budget and Personnel Committee called the meeting to order at 11:18 a.m.

Due to the meeting being conducted remotely and in-person, Councilmember Grummert provided instructions for participation. She reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

*Approve Contracts, Grants, and Other Major Expenditures*

VOTE: Review and accept the 2023 Annual Comprehensive Financial Report and the Mid-America Regional Council Solid Waste Management District 2023 Financial Report.

Kaleb Lilly from RubinBrown, requested approval of the 2023 ACFR and the MARC SWMD financial report which was brought in draft form before the board in the previous month. The Draft 2023 MARC ACFR, MARC SWMD Financial Report, and letters (auditor and Management Representation) are available for review on the MARC website via the financial tab. Mr. Lilly reported that RubinBrown anticipates issuing unmodified (also known as clean) opinions on both the ACFR and the MARC SWMD statements. He also noted that the MARC Uniform Guidance Single Audit Report is nearing completion and will be brought before the board in August for approval. This report is also expected to have an unmodified opinion with no findings. Mr. Lilly stated that MARC presented full cooperation with the audit and those communications have not changed since the draft form was brought before the board. However, RubinBrown is responsible for presenting any corrected or uncorrected misstatements to the board. One additional adjustment was discovered in the last few weeks of the Audit process. During the process of implementing the GASB96, there was a non-material formula error in the calculations. This error is easily fixable and will be corrected for the next year's calculations. Mr. Lilly showed his screen with spreadsheets describing the calculations, the fund balance corrections, and where the board can locate the corrected misstatement in the audit documents. If any member of the board has any questions regarding the audit documents, Mr. Lilly is available to them at any time.

VOTE: Authorize Burns and McDonnell contract increase to update the regional stormwater engineering standards and the Manual of Best Management Practices to Protect Water Quality.

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director, requested authorization to increase a contract with Burns and McDonnell as they work to update the regional engineering standards for stormwater management. The group is well into the second phase of the project and expect that the new standards will allow the region to meaningfully address questions of resilience by dealing with questions of flooding and water quality within a broader concept of sustainability. If approved the new contract increase will not exceed \$1,232,000 and the project is expected to be completed in February of 2025. Mr. Jacobs also requested authorization for MARC to accept funds from local governments and APWA - Kansas City Chapter in an amount up to \$309,000 to secure more funding for the project.

Mayor Curt Skoog asked when the standards were last updated? Mr. Jacobs said that 2015 was the last time they were revised.

Commissioner Becky Fast indicated she was very excited about these revisions and look forward to the final product. She asked Mr. Jacobs to expound on the process for how local governments will adopt these new standards and what the process for roll out would be like. Mr. Jacobs answered that local governments have adopted these differently to meet their local processes, but the team hopes that there will be consistency in how the standards will apply to development and redevelopment projects. The goal is to have them guide or be embedded in watershed planning and restoration efforts.

VOTE: Approve key agency contracts to provide Early Head Start services through the state of Missouri Early Head Start grant.

Kasey Lawson, Head Start Director, requested approval of contracts with Independence School District (\$717,025) and Operation Breakthrough (\$909,150) for Early Head Start Services funded by the state of Missouri Early Head Start grant. The budget period runs from July 1, 2024 thru June 30, 2025 and has been approved by both the MARC Head Start Policy Council and Advisory Committees.

VOTE: Approve Mid-America Regional Council's Head Start proposal to make changes to the Early Head Start / Head Start Enrollment for 2024-2025 to accommodate closure of EarlystART North.

Kasey Lawson, Head Start Director, requested approval to make changes to the 2024-2025 enrollment numbers at various Early Head Start and Head Start facilities. Ms. Lawson explained that an abrupt closure of a center in 2023 has caused the need to shift enrollment slots around the other providers in the network. If approved, the following providers will see changes in their enrollment numbers: AbilityKC, EarlystART, Emmanuel Family and Child Development Center, Grandview School Districts, Guadalupe Centers, and Learn a Lot Academy. Ms. Lawson also noted that because funding amounts are

directly tied to the number of enrolled slots, total funding for each center will also fluctuate. These changes have been approved by both the MARC Head Start Policy Council and Advisory Committees.

VOTE: Authorize submission of Head Start / Early Head Start grant to the Administration for Children and Families for the continued support of the Head Start / Early Head Start Program.

Kasey Lawson, Head Start Director, requested authorization to submit for the second year of the non-competitive five-year grant award from the Administration for Children & Families. The budget period encompasses November 1, 2024, thru October 31, 2025, and will support the enrollment of 1,793 Early Head Start and Head Start children and families enrolled at 17 Direct Service Provider (DSP) locations in Clay, Jackson, and Platte counties in Missouri. The funding breakdown by DSP can be found in the board packet memo. This application has been approved by both the MARC Head Start Policy Council and Advisory Committees.

VOTE: Approve contracts for Head Start and Early Head Start support services.

Kasey Lawson, Head Start Director, requested authorization to enter into contracts with independent contractors to provide Head Start and Early Head Start support services for the fiscal year November 1, 2024 thru October 31, 2025. These contractors will provide a variety of support services for thirteen Tier 1 and Tier 2 programs serving a total of 846 children and were selected through an individual RFQ process. Total amount for all contracts is \$447,200 and they have been approved by both the MARC Head Start Policy Council and Advisory Committees.

VOTE: Approve key agency contracts to provide support services for year two of the Missouri Office of Childhood Child Care Collaborative Networks.

Dr. Toni Sturdivant, Director of Early Learning and Head Start, requested approval to extend contracts to previously awarded support service providers for the Child Care Collaborative Networks through state of Missouri funding. The contract and scope of work is the same as last year's funding cycle, total grants costs are \$2,961,656.

VOTE: Authorize submission of grant application to the Administration for Children and Families to support the Refugee Family Child Care Microenterprise Development Program.

Dr. Toni Sturdivant, Director of Early Learning and Head Start, requested authorization to apply for a notice of funding award by the Administration for Children and Families Office of Refugee Resettlement to work with refugee families. Their target is women, but open to anyone, for them to start an in-home family childcare business to serve their community. The application total would be \$250,000.

Commissioner Jerry Nolte asked if there was a mechanism in place to ensure that the families that are a part of this program are legal residents before receiving services. Dr. Sturdivant said that yes all the families must meet the resident requirements before becoming eligible for services.

VOTE: Authorize application and acceptance of the Fiscal Year 2024 Urban Area Security Initiative Grant and issuance of associated subaward agreements.

John Davis, Fiscal Administrator, requested authorization to apply and accept funding for the 2024 UASI grant and then issue the subaward agreements for projects relating to the grant. The UASI is comprised of jurisdictions in Jackson, Platte, Cass, Cass and Ray counties in MO and Wyandotte, Johnson and Leavenworth in KS. It is one of fifty-six urban areas across the nation eligible for this funding. The NOFO requires 35% of the award to be spent on law enforcement terrorism prevention activities and 30% towards six national priority areas. The subaward agreement identifies the funding amount and types of items being provided as well as requirements to be met as a condition to receiving the funds or goods. Total amount of funding requested for the grant is \$1,402,945.75 to be split into the project categories listed in the board packet memo. The only subaward that is greater than \$50,00 is to the Board of Police Commissioners Kansas City Police Department (Regional Fusion Center).

VOTE: Authorize contract renewals with Bound Tree and Life Assist for Mid-America Regional Council Emergency Rescue Committee cooperative purchasing agreements for emergency medical supplies and equipment.

John Davis, Fiscal Administrator, requested contract renewals with Bound Tree and Life Assist for the

emergency rescue committee cooperative purchasing agreement for medical supplies and equipment. These vendors were previously performing the work required but their contracts were below \$50,000 and therefore did not need board approval. The contracts will last one year and then will be eligible for renewal during the next year's cycle. There is no direct expense for MARC associated with this action. MARCER receives an administrative fee of 3% for all purchases made through the cooperative agreements.

VOTE: Authorize a contract with Carl Abraham for regional emergency services assessment and outreach. John Davis, Fiscal Administrator, requested authorization for a contract with Carl Abraham to provide regional emergency services assessment and outreach work in partnership with KCRFC. Work will include help conduct special event threat assessments (SETAs) at venues in the region, evaluate assessments previously conducted, and work with Fusion Center leadership to implement outreach to the public and private venues to increase their emergency preparedness. The RHSCC committee has approved the investments for this outreach program.

VOTE: Authorize application and acceptance of an Assistant Secretary Preparedness and Response grant for fiscal year 2024 - 2025 and authorize related subcontract with David Schemenauer John Davis, Fiscal Administrator, requested authorization for an application and acceptance of funds from the Missouri Department of Health and Senior Services under the Hospital Preparedness program. Funding is anticipated to be \$379,800.26 to continue support of the region's health care coalition (HCC) of hospitals, public health, emergency management, and emergency medical services in Missouri's Highway Patrol Region A. The contractual support for this grant will come from David Schemenauer who has been providing contractual planning, exercise and operational support for MARC's Assistant Secretary Preparedness and Response (ASPR) Hospital Preparedness Program since 2019. This application has been reviewed by the MARC HCC committee along with the next 5-year workplan items.

VOTE: Authorize renewal of the subcontract agreement with the Missouri Association of Area Agencies on Aging for the Give 5 program.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested approval to renew a subcontract to provide funding for the Give 5 program. This program connects skilled, passionate retired (or otherwise have the time to commit) older adults with meaningful volunteer opportunities. The subcontract will renew funding at the same amount of \$89,595 to offer three sessions in 2025.

VOTE: Authorize and approve contracting and payment for implementation of a three-year subscription with Mon Ami, a client management system for the Mid-America Regional Council Aging and Adult Services.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested authorization to implement a three-year subscription with Mon Ami, a client management software system. This software system was chosen through a competitive RFQ process because of the ease of uploading and recording the data to make informed decisions about the needs of the older community. Total cost of the platform and implementation will be \$296,750 and will be taken from pre-designated ARPA or SSGDP funds. The Commission on Aging considered this item and recommended it for Board approval.

VOTE: Authorize increased funding to support Rebuilding Together Kansas City, Inc. to complete approved home modification projects.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested authorization for an increase in the current contract amount for Rebuilding Together Kansas City Inc. to accommodate an increased number of home modification requests. The total contract increase will be \$35,000 and was recommended for Board approval by the Commission on Aging.

VOTE: Authorize state fiscal year 2025 contract with Advantage In-Home Services, LLC to provide in-home services for the Mid-America Regional Council's Area Agency on Aging.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested approval for a contract with Advantage In-Home Services for the SFY 2025 to provide continuity of care for clients already receiving services in the program. The total contract amount is \$80,341.80 and is funded through Older American's Act funding.

VOTE: Approve amendment increase with G&W Foods, Inc for Double Up Food Bucks incentives at fifteen stores participating in the program.

Donna Martin, Public Health Senior Planner, requested approval for an increase in the G&W Foods Inc. contract to ensure that the people using the Double Up Food Bucks program at their locations can receive services through the end of the year. MARC staff is hoping to receive notice of funding from the USDA for future grant awards so programs can continue in the region.

Council Member Logan Heley asked when staff would find out about the next cycle of funding? Ms. Martin said she is optimistic that the team will receive notice in late July or early August.

VOTE: Approve agreement with Hopeward, LLC to provide assistance with the Regional Housing Partnership strategy committee for strategic planning and network build out through August 1, 2025.

Anna Van Brundt, Housing Specialist, requested approval of an agreement with Hopeward LLC. to assist with the Regional Housing Partnership Strategy Committee for strategic planning and network build out in an amount not to exceed \$67,500 and the contract will run through August 2025. This new agreement would allow MARC to work with their team to carry these goals through implementation with the strategy committee and expand the network of people working on the Regional Housing Partnership work across the region.

VOTE: Approve the Minutes of the May 28, 2024 Meeting.

Mayor Damien Boley moved for approval of all agenda items and Commissioner Janeé Hanzlick seconded the motion.

Mayor Pro Tem Beto Lopez abstained from item 1d: *Approve Mid-America Regional Council's Head Start proposal to make changes to the Early Head Start / Head Start Enrollment for 2024-2025 to accommodate closure of EarlystartART North* and item 1e: *Authorize submission of Head Start / Early Head Start grant to the Administration for Children and Families for the continued support of the Head Start / Early Head Start Program.*

The motion passed.

#### Other Business

There was no other business.

#### Adjournment

Councilmember Grummert adjourned the meeting at 11:52 a.m.



MARC July 2024 Board Memo - Supplemental Information  
ADMINISTRATIVE ACTIONS TAKEN IN JULY 2024; TO BE APPROVED BY  
THE BOARD AT THE AUGUST 27, 2024 MEETING

**SAFE AND SECURE COMMUNITIES**

**Authorize a contract with the Mid America Missouri Local Emergency Planning District to provide hazardous materials planning, training and exercise, and administrative services (\$52,800):** The Mid-America Regional Council's (MARC) Emergency Services program supports the Missouri Local Emergency Planning District (MO LEPD) with its hazardous materials preparedness activities including planning, training and exercise, and administrative services. The MO LEPD includes Clay, Platte, Jackson, Ray, and Cass Counties in Missouri. This contract is for services from July 1, 2024 to June 30, 2025. The MO LEPD voted at their July 11, 2024 meeting to continue contracting with MARC to provide these services for another year.

**THRIVING OLDER ADULTS AND COMMUNITIES**

**Authorize contract with Kelly Construction Group for updated amount to complete renovations of the repack facility at 1218 Swift, North Kansas City (\$738,400):** In March 2024, the board approved the selection of Kelly Construction Group in response to an open RFP. The repack facility is considered a small project regarding construction scope. Due to the small scope, two phases of documents were produced by the architect. The first phase was "Concept Drawings" which included diagrammatic floor plans and a narrative list of architectural work to consider. The concept drawings did not include any information regarding systems (mechanical, electrical, plumbing, structural, or fire protection). Concept drawings were included with the RFP. Responding contractors were provided a tour of the building and asked to create a high-level estimate based on their assumptions. The original estimate of \$490,256 provided by Kelly Construction was included in their RFP response and based on the concept drawings / assumptions.

Once Kelly was selected, the second phase of documentation, "Construction Documents" including the original layouts and additional information from the mechanical, electrical, plumbing, structural, and fire protection engineers commenced. This additional information revealed more system scope increases than either firm responding to the RFP had assumed. Additionally, in the time between concept and construction drawings, it was discovered that a simple lift and enclosure would not be code compliant due to the 15'10" floor to floor height (the maximum for a simple lift being 14' floor to floor). This required changing the lift to a more complete elevator system, including a concrete pit with pump, CMU shaft walls, and additional electrical, fire protection, and plumbing requirements. The increases in elevator and building systems scope led to a value engineering effort, resulting in the final \$738,400 construction cost.

**Authorize acceptance of funds and increased contracts for Regional Community Health Worker Collaborative:** The Mid-America Regional Council (MARC) has supported the Kansas City Regional Community Health Worker (CHW) Collaborative since 2015 with funding provided by the Kansas Department of Health and Environment (KDHE) and the Health Forward Foundation. Funding from KDHE has supported a substantial increase in training for both new and experienced CHWs since early 2022. KDHE has offered MARC an additional \$215,000 to continue the work through July 31, 2025. The Health Forward Foundation's current grant of \$370,000 was awarded in late 2023 and will cover support for the CHW Collaborative work through the end of 2024. The Health Forward Foundation has offered a new two-year grant of \$300,000 for 2025-2026.

With these funds, MARC will increase and extend existing agreements with two contractors: the CGA Consulting contract will be increased from \$135,000 to \$185,000 for training services and the ES Advisors contract will be increased from \$110,050 to \$140,050 for convening, advocacy and policy analysis. MARC staff is requesting authorization for the acceptance of additional funding from KDHE (\$215,000) and Health Forward Foundation (\$300,000) to support the KC Regional CHW Collaborative. And requests authorization for amendment increases for consultants, CGA Consulting (\$50,000) and ES Advisors (\$45,000).

### **QUALITY EARLY LEARNING**

**Approve a contract between The Family Conservancy and Mid-America Regional Council's Early Learning Department (\$50,319):** The Family Conservancy (TFC) wishes to contract with the Mid-America Regional Council's (MARC) Early Learning Department to provide quality assessments to the TFC's Start Young Program. The Start Young initiative is a public-private collaborative designed to improve child care in Wyandotte County by increasing access to high-quality, full-day, full-year child care for working families. MARC contracts with Classroom Assessment Scoring System (CLASS) certified assessors to conduct observations in all Start Young participating classrooms to measure classroom quality. Most of the funding from this agreement will be passed through for classroom assessments and professional development grants. A portion of the funds will be used to support existing MARC staff time in the management and oversight of the project subcontracts and to support data entry and coordination of program supports. The contract period is July 1, 2024 - June 30, 2025.

**Approve the purchase of Creative Curriculum kits for five Head Start direct service providers (\$140,134):** Early Head Start/Head Start grantees are required to identify research-based curriculum models and implement them with fidelity. Direct service providers Independence School District, the YMCA of Greater Kansas City, Grandview School District, Cub Care-Blue Springs School District and Emmanuel Family and Child Development Center have identified the Creative Curriculum for Infants, Toddlers & Twos and the Creative Curriculum for Preschool to meet this requirement. This purchase will equip 45 existing classrooms and 3 new classrooms with the latest version of Creative Curriculum volumes, materials, and resources.

### **EFFICIENT TRANSPORTATION AND QUALITY PLACES**

**Approve the 2024 3rd Quarter Amendment to the 2024-2028 Transportation Improvement Program:** The Total Transportation Policy Committee (TTPC) considered an amendment to the 2024-2028 Transportation Improvement Program (TIP) to add 55 new projects and modify 43 projects. Staff circulated the amendment for public review and comment per MARC's adopted Public Participation Plan requirements and received one comment not specific to any of the projects in the amendment, suggesting a metro wide rail transit system. The comment and its response was shared with the committee. The committee unanimously recommended approving the amendment as presented. Additional details for this item are available here: [www.marc.org/TIP](http://www.marc.org/TIP)

**Approve 2024 Unified Planning Work Program Amendment #4:** The Total Transportation Policy Committee (TTPC) considered an amendment to the 2024 Unified Planning Work Program (UPWP) to add a new project, the Destination Safe Comprehensive Safety Action Plan, funded through the Safe Streets for All program. The Mid-America Regional Council (MARC) is the lead agency for this project. Staff circulated the amendment for public review and comment per MARC's adopted Public Participation Plan requirements and received no comments. The committee unanimously recommended approving the amendment as presented. Additional details for this item are available here: <https://www.marc.org/transportation/plans-and-studies/unified-planning-work-program>

**Approve Connected KC 2050 Amendment #8:** The Total Transportation Policy Committee (TTPC) reviewed an amendment to the Connected KC 2050 Metropolitan Transportation Plan (MTP) to amend project #1466, to alter the limits of the I-70 Capacity Project from Mo Rt7 east to limits of MPO boundary at Jackson/Lafayette County line; update the project cost to \$150 million; and categorize the project as a “high priority financially constrained project.” Staff circulated the amendment for public review and comment per MARC’s adopted Public Participation Plan requirements and received one comment (as stated above for the TIP amendment), which was not specific to this project. The comment and its response was shared with the committee. The committee unanimously recommended approving the amendment as presented. Additional details for Project 1466 are available here: [https://marc2.org/tr\\_rtp/projectdetails.aspx?PID=1466](https://marc2.org/tr_rtp/projectdetails.aspx?PID=1466)

**Approve the 2025-2027 Disadvantaged Business Enterprise Goal:** The Total Transportation Policy Committee (TTPC) reviewed a proposed Disadvantaged Business Enterprise (DBE) goal of 20% for FFY 2025-2027. As a direct recipient of Federal Transit Administration (FTA) funds that receive federal planning, capital or operating assistance and will award prime contracts, the Mid-America Regional Council (MARC) is required by the USDOT to have a DBE Program. Based on FTA’s formula, MARC’s proposed 2025 - 2027 DBE goal will be 20%. MARC’s current 2022 - 2024 DBE goal is 20%. Federal regulations also require a 45-day public comment period before adopting a new DBE goal. The new goal was released for public review and comment from May 21, 2024 through July 5, 2024 and received no comments. MARC’s 2025-2027 DBE goal must be submitted to USDOT by August 1, 2024. The committee unanimously recommended approving the DBE goal as presented. Additional details are available here: <https://www.marc.org/transportation/metropolitan-planning/disadvantaged-business-enterprise>

## HEALTHY ENVIRONMENT

**Authorize a contract amendment with Sustainable Solution Groups (SSG) to increase the budget of on-call services supporting the update to the Kansas City Regional Climate Action Plan (\$290,000): (required as lead agency/recipient of funds through EPA’s Climate Pollution Reduction Grant Program):** The Sustainable Solution Groups (SSG) Team is providing technical consulting services to conduct the greenhouse gas emissions inventory and analyze mitigation scenarios, co-pollutant emissions reduction, workforce requirements, low-income/disadvantaged co-benefits, implementation authority, and economic impacts. This work is required by the Environmental Protection Agency (EPA) because the Mid-America Regional Council (MARC) is a lead agency/recipient of funds through EPA’s Climate Pollution Reduction Grant Program. MARC will increase SSG’s budget to support additional tasks including, but not limited to: stakeholder engagement, communications, strategy and metric development, workforce planning, and plan development. This work will be supported by Hoxie Collective, an existing SSG subconsultant based in Kansas City and specializing in community planning. The do-not-exceed limit of this contract will increase from \$110,000 to \$290,000 using funding previously allocated to personnel.

## CORE CAPACITIES

**Approve contract with Forvis Mazars for support in researching, selecting and implementing a human resources information system:** On December 20, 2023, the Mid-America Regional Council (MARC) contracted with Forvis Mazars (Forvis) to accomplish a technology assessment and assist in developing a strategic approach for acquisition of new software platforms to ensure compatibility across new and existing systems. Over the past six months, Forvis met with multiple staff members in a variety of roles, mapped 10 major administrative processes, identified gaps and risks and developed a heat map which enabled staff to prioritize platform acquisition. The team is now moving into phase 2 of the Technology Assessment and Acquisition project and a human resources information system (HRIS) was identified as the highest priority. A new financial system was identified as the next imperative.



Forvis was selected after a competitive request for proposal (RFP) process for phase 1 and the stated intent in the RFP was that that this would be a multi-year relationship and the scope of work will include several selection processes and implementations in the future. MARC staff scoped the HRIS project and worked with Forvis to achieve a cost-effective balance of MARC staff work and Forvis support but have left flexibility for more or less time by either side. The minimum cost for this acquisition project is \$41,700, with a high end not to exceed amount of \$91,035. The bulk of these funds will be paid for from Indirect funds but may incorporate other grant funding if it becomes available.

**Approve renewal of Property, Liability, Vehicle, Cyber and Work Comp Coverages with Midwest Public Risk (\$345,328.85):** The Mid-America Regional Council (MARC) is a member of Midwest Public Risk (MPR) and uses the public entity risk pool for our insurance coverage. The plan year for those policies is July 1 - June 30. Limits and deductibles vary within the different coverages, generally limits are \$3,000,000. Below are the renewal coverages and premiums for the 2024-2025 plan year. Staff deems these to be competitive rates in today’s market.

Coverage	Premium Amount
Property	\$ 93,220.00
Liability	\$ 178,865.00
Workers Compensation	\$ 31,369.39
Cyber-Liability	\$ 41,874.46
Total	\$ <u>345,328.85</u>