

MARC Head Start Advisory Committee Meeting  
Monday, June 11<sup>th</sup>, 2024  
Agenda

1. Meeting Called to Order / Establish Quorum Molly Merrigan
  - a. Quorum established at 12:03pm
  - b. Present In Person: Lynette Fowler, Molly Merrigan, Liz Meng, Heather Ross, Betty Choi, Kasey Lawson, Patty Lucas, Cassandra Bruington, Brady Konomos, and Susan Duffey
  - c. Present Virtually: Alex Ellison, Kaitee Brown, and Toni Sturdivant
2. Welcome and Introductions Lynette Fowler
3. Information/ Training
  - Enrollment, Attendance, and Disability Betty Choi
    - Betty went over enrollment, attendance, and disability data.
    - Enrollment data was 76.43% EHS Federal, 90.29% EHS State, 94.87% Head Start, 87.2% Program Options Combined
    - Attendance data was 80.72% EHS Federal, 90.29% EHS State, 82.59% Head Start, 82.73% Program Options Combined
      - Cassandra asked about insurance providing transportation. Lynette informed that Medicare provides transportation to appointments. Heather added that Medicare transportation is difficult for people to use oftentimes because of how busy it is. Healthy Blue provides gas gift cards as well. Kaitee shared the resource where people can report grievances of Non-Emergency Medical Transportation.
    - Disability data May cumulative was 8.6% HS, 2.1% EHS, and 10.6% Combined
    - Disability data for actual was 14.2% HS, 3.2% EHS, and 17.4% Combined
  - Budget Report MARC Head Start Dashboard Liz Meng
    - Liz discussed financial reports as of April 30<sup>th</sup>, 2024.
      - Our HS/EHS Core Operating grant has a total budget of \$32,172,048. \$12,637,456 has been spent, which is about 50% of the budget.
      - Missouri EHS grant has a total budget of \$1,642,600 with \$1,173,035 being spent. This is about 83% of the budget.
      - Local Community Support, our unrestricted funds, are 94% spent. HRSA MCHB funding is 8% spent.
    - Cassandra asked what type of things are purchased with the Local Community Support. Kasey answered that these are unrestricted dollars used when CORE funds cannot be used. Often these are grant closure items for classrooms. The HRSA/P4 Challenge are used entirely for Health Services.

- CACFP Report Liz Meng
  - The number of meals served in February was 73,864, totaling \$194,421.58 in reimbursements. The number of meals served in March was 71,158, totaling \$175,996.22 in reimbursements. April had a total of \$155,838.54 in reimbursements.
  
- Credit Card Expenditures Liz Meng
  - Liz went over credit card statements for May. Daniela Rivera spent \$8,661.89. Brady Konomos spent \$14,664.37. Kasey Lawson spent \$1,640.80. Lupe Valdovino spent \$9,510.62. Liz Meng spent \$625.31.
  - The total for all credit cards was \$35,102.99. The majority of spending was related to travel.
  
- Head Start Directors Report Kasey Lawson
  - Office of Head Start sent out three new information memorandums. The first was over the expansion of mental health services. MARC Head Start is planning on hiring five new contractors to fill the gaps in the services our programs are currently experiencing.
  - YMCA took two parents to the Region 7 Head Start Leadership Conference. Chelawnta Lewis said that it was an eye-opening experience as to what Head Start provides to the community.

*\*Information will be shared during the discussion of each Action Item to ensure understanding prior to Policy Council approval of any item\**

- 1) Action Items to be approved and submitted to the Governing Body: Molly Merrigan
- Approval of Monthly Items:
    - i. May 2024 Minutes
      - Heather Ross motioned; Alex Ellison seconded.
      - All ayes, no nays → motion passes
  - Federal Head Start/Early Head Start Grant and Budget Approval
    - i. Heather Ross motioned; Cassandra seconded.
    - ii. All ayes, no nays → motion passes
  - State Early Head Start Grant Approval
    - i. Alex Ellison motioned; Heather Ross seconded.
    - ii. All ayes, no nays → motion passes
  - Head Start/Early Head Start Changes
    - i. Cassandra Bruington asked how subsidies work for Head Start kids. Kasey answered that Head Start slots are broken down by cost per child.
    - ii. Alex Ellison motioned; Kaitie Brown seconded.
    - iii. All ayes, no nays → motion passes

- 2) New Business Molly Merrigan
- a) Toni shared that on July 13<sup>th</sup> from 8:30am-2pm at the Kauffman Foundation Conference Center there will be an Early Learning Forum. There will be a guest speaker and opportunities for feedback on our local early learning system. Registration is free with lunch provided.
- 3) Important Takeaways Lynette Fowler
- a) Lynette shared that enrollment is on the rise, highlighted the discussion around transportation, and the new Head Start memorandum around indigenous groups across the nation. She also mentioned the new slot changes.
- b) Alex reminded that the Advisory Committee will be receiving an acronym resource sheet before the next meeting.
- 4) Adjournment Molly Merrigan
- a) Alex Ellison motioned; Heather Ross seconded.
- b) Adjournment at 12:42pm.

Next Shared Governance Meeting Date: August 12<sup>th</sup>, 2024  
Policy Council Open House: September 9<sup>th</sup>, 2023  
New Member Training: September 23<sup>rd</sup>, 2024

# MARC Head Start

Mid-America Regional Council

## Financial Report

Grant Status as of April 30, 2024

key:

= % Spent

▼ = % of Time Elapsed

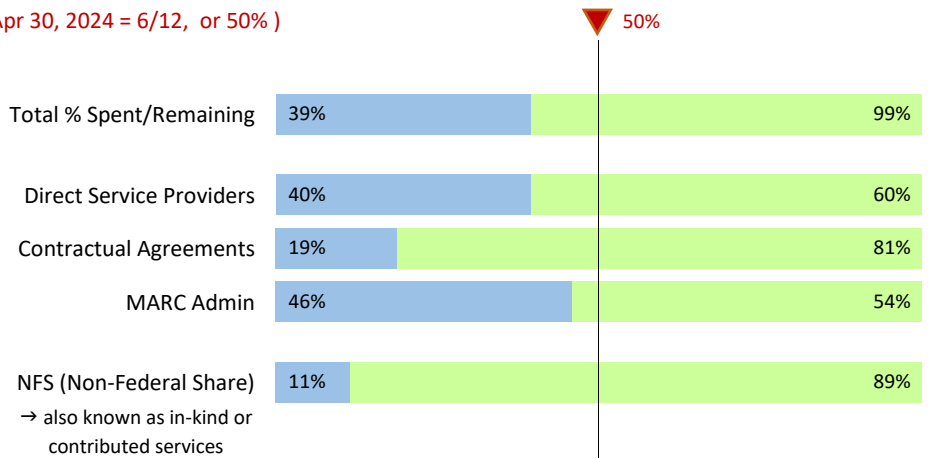
= % Remaining

### → OPEN GRANTS (FY 2023-2024)

#### 42220 - HS / EHS Core Operating

Grant Period: 11/01/2023 - 10/31/2024 ( → Apr 30, 2024 = 6/12, or 50% )

Total Budget: \$ 32,172,047  
Amount Spent: \$ 12,637,456  
Amount Remaining: \$ 19,534,591



**Notes:** the category of Direct Service Providers comprises 80% of the total grant, leading to the similarity between the percentage spent for DSPs alone as compared to the total grant; the contractual agreements category is lagging as several contractors did not provide services in the first four months of the grant year and, therefore, did not have any invoices to submit; the non-federal share (NFS) bar graph indicates the percent spent and the remaining balance for the same time period -- NFS is also known as in-kind or contributed services and, after several years of being waived as a requirement during the COVID pandemic, is back under this grant's Notice of Award

#### 48540 - Missouri EHS Program

Grant Period: 7/01/2023 - 6/30/2024 ( → Apr 30, 2024 = 10/12, or 83% )

Total Budget: \$ 1,642,600  
Amount Spent: \$ 1,173,035  
Amount Remaining: \$ 469,565



**Notes:** the vast majority (99%) of the Missouri EHS grant funds is passed through to two of MARC's providers: the Independence School District and Operation Breakthrough; the remaining 1% is retained by MARC to recoup costs to administer the grant; data here as of Apr 30, 2024 reflects the typical lag in monthly invoice submission

# MARC Head Start

Mid-America Regional Council

## Financial Report

Grant Status as of April 30, 2024

key:

= % Spent

▼ = % of Time Elapsed

= % Remaining

### → UNRESTRICTED FUNDS

#### 41700 - Local Community Support

Grant Period: N/A

Total Budget:	\$	32,770
Amount Spent:	\$	30,630
Amount Remaining:	\$	2,140

Total % Spent/Remaining

94%

6%

**Notes:** these unrestricted funds result from program income not allowed by Head Start regulations, and provide a buffer should a vendor submit an invoice after a grant has closed and the liquidation period has passed, or the rare possibility that an expense submitted for federal reimbursement would be disallowed

#### 41750 - HRSA MCHB (P4 Challenge)

Grant Period: N/A

Total Budget:	\$	55,000
Amount Spent:	\$	4,270
Amount Remaining:	\$	50,730

Total % Spent/Remaining

8%

92%

**Notes:** Sandra Reece-Tinsley, MARC's Health and Nutrition Program Manager, obtained this funding; it is primarily earmarked for the Excelsior Springs Health Clinic

MID-AMERICA REGIONAL COUNCIL (MARC)  
 42220 Federal Core HS/EHS FY23-24  
 Cumulative Activity Through April 30, 2024

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
<u>Revenues</u>							
4111-00000	Federal Grant Revenue	\$32,172,047.00	\$2,697,963.25	\$12,637,456.31	\$0.00	\$12,637,456.31	39.3%
4511-00000	Contributed Services	8,043,012.00	206,079.20	913,337.90	0.00	913,337.90	11.4%
	<b>Total Revenues</b>	<b>40,215,059.00</b>	<b>2,904,042.45</b>	<b>13,550,794.21</b>	<b>0.00</b>	<b>13,550,794.21</b>	<b>33.7%</b>
<u>Expenses</u>							
5210-07800	Federal Subrecipient, Independence Public Schools	3,504,307.00	312,227.59	1,315,806.14	2,188,500.86	3,504,307.00	37.5%
5210-08550	Federal Subrecipient, Kansas City Public Schools	5,924,818.00	639,647.16	2,640,401.35	3,300,679.05	5,941,080.40	44.6%
5210-13205	Federal Subrecipient, Operation Breakthrough	3,363,071.00	237,315.27	1,274,878.38	2,088,192.62	3,363,071.00	37.9%
5210-20425	Federal Subrecipient, YMCA of Greater Kansas City	4,922,692.00	372,590.02	1,663,643.82	3,259,050.18	4,922,694.00	33.8%
5223-00009	Contracted Services - Tier 1, Ability KC	278,800.00	0.00	92,933.32	185,866.68	278,800.00	33.3%
5223-01690	Contracted Services - Tier 1, Blue Springs School District	458,372.00	38,197.67	190,988.35	267,383.65	458,372.00	41.7%
5223-02370	Contracted Services - Tier 1, Grandview School District	542,046.00	45,170.50	225,852.50	316,193.50	542,046.00	41.7%
5223-04923	Contracted Services - Tier 1, Emmanuel F&C Dev Ctr	514,860.00	85,810.00	214,525.00	300,335.00	514,860.00	41.7%
5223-05133	Contracted Services - Tier 1, Excelsior Springs School District	334,560.00	27,880.00	139,400.00	195,160.00	334,560.00	41.7%
5223-05391	Contracted Services - Tier 1, Front Porch Alliance	236,160.00	19,680.00	98,400.00	137,760.00	236,160.00	41.7%
5223-06160	Contracted Services - Tier 1, Guadalupe Center Inc	678,720.00	56,560.00	282,800.00	395,920.00	678,720.00	41.7%
5223-09516	Contracted Services - Tier 1, Learn A Lot Academy	900,616.00	75,051.33	375,256.65	525,359.35	900,616.00	41.7%
5223-09715	Contracted Services - Tier 1, Lee's Summit School District	539,792.00	44,982.66	224,913.30	314,878.70	539,792.00	41.7%
5224-02565	Contracted Services - Tier 2, Raytown School District	763,600.00	63,633.33	318,166.65	445,433.35	763,600.00	41.7%
5224-03770	Contracted Services - Tier 2, Center School District	828,000.00	69,000.00	345,000.00	483,000.00	828,000.00	41.7%
5224-05515	Contracted Services - Tier 2, The Family Conservancy	997,080.00	83,090.00	415,450.00	581,630.00	997,080.00	41.7%
5224-18116	Contracted Services - Tier 2, EarlystART (UICS)	843,904.00	70,325.33	351,626.65	492,277.35	843,904.00	41.7%
5220-00000	Contracted Service	1,007,202.00	8,280.08	78,009.86	0.00	78,009.86	7.7%
5220-02361	Contracted Service, Cultivating Potential (Amy Thompson)	82,368.00	6,712.20	33,640.20	48,727.80	82,368.00	40.8%
5220-02590	Contracted Service, Cornerstones of Care	34,000.00	0.00	9,795.00	24,205.00	34,000.00	28.8%
5220-02937	Contracted Service, Marcos Castillo	5,280.00	422.40	422.40	4,857.60	5,280.00	8.0%
5220-03245	Contracted Service, Child Plus	52,950.00	5,141.67	30,850.02	0.00	30,850.02	58.3%
5220-05105	Contracted Service, Easter Seals Midwest	10,000.00	880.00	4,180.00	5,820.00	10,000.00	41.8%
5220-05515	Contracted Service, The Family Conservancy (MH + PD)	120,000.00	22,850.00	29,400.00	90,600.00	120,000.00	24.5%
5220-06037	Contracted Service, Suzanne Grace	68,640.00	5,883.30	26,644.05	41,995.95	68,640.00	38.8%
5220-07982	Contracted Service, Jewish Vocational Service	30,000.00	1,988.61	4,926.34	25,073.66	30,000.00	16.4%
5220-08003	Contracted Service, Jewish Family Services	10,000.00	0.00	0.00	0.00	0.00	0.0%
5220-08753	Contracted Service, KVC	17,500.00	0.00	5,825.00	11,675.00	17,500.00	33.3%
5220-09503	Contracted Service, Angela Lanigan	5,280.00	0.00	1,095.60	4,184.75	5,280.35	20.8%
5220-10492	Contracted Service, Crystalynn Belt	10,560.00	1,734.48	5,035.80	5,524.20	10,560.00	47.7%

MID-AMERICA REGIONAL COUNCIL (MARC)  
 42220 Federal Core HS/EHS FY23-24  
 Cumulative Activity Through April 30, 2024

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
5220-10689	Contracted Service, Georgia Mueller	23,380.00	2,352.24	8,933.76	14,446.24	23,380.00	38.2%
5220-13247	Contracted Service, Karen Osborn	57,024.00	4,336.20	24,342.12	32,681.88	57,024.00	42.7%
5220-14545	Contracted Service, Proprio Language Services	55,000.00	5,116.26	14,089.66	40,910.34	55,000.00	25.6%
5220-14906	Contracted Service, Reflect to Connect Psychology	15,560.00	225.00	6,050.00	9,509.50	15,559.50	38.9%
5220-16089	Contracted Service, Social Work PRN	30,000.00	6,220.88	16,284.79	13,715.21	30,000.00	54.3%
5220-16926	Contracted Service, Partners in Play (Jill Smith)	47,000.00	3,537.60	9,741.60	37,258.40	47,000.00	20.7%
5220-18027	Contracted Service, True Journey Consulting	8,000.00	0.00	0.00	8,000.00	8,000.00	0.0%
5220-19303	Contracted Service, Kathy Waage	49,000.00	3,696.00	23,580.48	25,419.52	49,000.00	48.1%
5220-19542	Contracted Service, Rise & Shine (Pam Wine)	21,119.00	211.20	1,056.00	20,063.00	21,119.00	5.0%
5220-20660	Contracted Service, Kathi Winkler	28,000.00	1,267.20	5,512.32	22,487.68	28,000.00	19.7%
5230-00000	Legal Fees	2,500.00	0.00	185.60	0.00	185.60	7.4%
5240-00000	Service Agreements	30,687.00	2,699.12	14,083.39	0.00	14,083.39	45.9%
5240-18835	Service Agreements, Verizon Wireless	15,400.00	760.28	3,165.27	0.00	3,165.27	20.6%
5250-00000	Media Advertising	20,000.00	0.00	4,000.00	0.00	4,000.00	20.0%
5310-00000	Insurance	27,600.00	1,911.00	11,466.00	0.00	11,466.00	41.5%
5410-00000	In Region Travel	16,499.00	1,750.44	6,687.76	0.00	6,687.76	40.5%
5420-00000	Out of Region Travel	83,517.00	2,414.46	35,038.16	0.00	35,038.16	42.0%
5430-00000	Registration Fees	43,888.00	500.00	18,450.81	0.00	18,450.81	42.0%
5440-00000	Meeting	31,230.00	310.00	11,335.31	0.00	11,335.31	36.3%
5450-00000	Periodical & Subscriptions	1,060.00	0.00	0.00	0.00	0.00	0.0%
5450-20545	Periodical & Subscriptions, WIPFLI	995.00	0.00	0.00	0.00	0.00	0.0%
5460-00000	Professional Memberships	4,474.00	0.00	7,124.00	0.00	7,124.00	159.2%
5625-00000	Child Care Reimbursements	29,799.00	2,390.00	15,059.00	0.00	15,059.00	50.5%
5660-00000	Other Expense	23,850.00	85.50	5,054.45	0.00	5,054.45	21.2%
5685-00000	Printing	15,000.00	0.00	0.00	0.00	0.00	0.0%
5700-00000	Supplies and General Expense	62,699.00	1,304.10	19,925.10	0.00	19,925.10	31.8%
5706-00000	Supplies - Equipment - <\$2,500	9,420.00	235.00	8,436.56	0.00	8,436.56	89.6%
5760-00000	Training Expense	68,857.00	0.00	0.00	0.00	0.00	0.0%
5760-00009	Training Expense, Ability KC	5,483.00	0.00	0.00	5,483.00	5,483.00	0.0%
5760-01690	Training Expense, Blue Springs School District	10,924.00	210.10	210.10	10,713.90	10,924.00	1.9%
5760-02370	Training Expense, Grandview School District	9,246.00	0.00	0.00	9,246.00	9,246.00	0.0%
5760-02565	Training Expense, Raytown School District	12,446.00	300.00	300.00	12,146.00	12,446.00	2.4%
5760-03770	Training Expense, Center School District	14,296.00	0.00	0.00	14,296.00	14,296.00	0.0%
5760-04923	Training Expense, Emmanuel F&C Dev Ctr	9,441.00	0.00	0.00	9,441.00	9,441.00	0.0%
5760-05133	Training Expense, Excelsior Springs School District	6,718.00	0.00	4,200.00	2,518.00	6,718.00	62.5%
5760-05391	Training Expense, Front Porch Alliance	2,933.00	0.00	0.00	2,933.00	2,933.00	0.0%
5760-05515	Training Expense, The Family Conservancy	10,949.00	0.00	0.00	10,949.00	10,949.00	0.0%
5760-06160	Training Expense, Guadalupe Center Inc	13,435.00	0.00	0.00	13,435.00	13,435.00	0.0%
5760-09516	Training Expense, Learn A Lot Academy	16,804.00	0.00	0.00	16,804.00	16,804.00	0.0%
5760-09715	Training Expense, Lee's Summit School District	9,105.00	0.00	0.00	9,105.00	9,105.00	0.0%

MID-AMERICA REGIONAL COUNCIL (MARC)  
 42220 Federal Core HS/EHS FY23-24  
 Cumulative Activity Through April 30, 2024

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
5760-18116	Training Expense, EarlystART (UICS)	14,951.00	0.00	3,480.00	11,471.00	14,951.00	23.3%
6000-00000	Salaries - Regular - Direct	2,031,624.00	173,048.16	950,427.36	0.00	950,427.36	46.8%
6100-00000	Fr Benefits - Regular - Direct	1,068,263.00	91,369.43	497,622.76	0.00	497,622.76	46.6%
6800-00000	Indirect Costs - Regular	911,367.00	89,373.14	473,533.08	0.00	473,533.08	52.0%
6830-00000	Indirect Costs - Subsidy Trans	0.00	(1,057.68)	(8,064.74)	0.00	(8,064.74)	-----
6910-00000	Rent - MARC Main Office Space	117,326.00	8,344.02	46,279.23	0.00	46,279.23	39.4%
	<b>Total Expenses</b>	<b>32,172,047.00</b>	<b>2,697,963.25</b>	<b>12,637,456.31</b>	<b>16,093,316.92</b>	<b>28,730,773.23</b>	<b>39.3%</b>
						<b>Balance / % Remaining</b>	<b>19,534,590.69 60.7%</b>
7000-00000	Contributed Services, MARC	1,645,649.00	0.00	4,007.13	0.00	4,007.13	0.2%
7000-00000	Contributed Services, Tier 1 and Tier 2 DSPs	2,015,515.00	0.00	0.00	0.00	0.00	0.0%
7000-07800	Contributed Services, Independence Public Schools	860,897.00	96,610.72	385,490.54	0.00	385,490.54	44.8%
7000-08550	Contributed Services, Kansas City Public Schools	1,470,039.00	28,176.11	116,295.25	0.00	116,295.25	7.9%
7000-13205	Contributed Services, Operation Breakthrough	830,054.00	69,024.67	345,290.69	0.00	345,290.69	41.6%
7000-20425	Contributed Services, YMCA Of Greater Kansas City	1,220,858.00	12,267.70	62,254.29	0.00	62,254.29	5.1%
	<b>Total Contributed Services</b>	<b>8,043,012.00</b>	<b>206,079.20</b>	<b>913,337.90</b>	<b>0.00</b>	<b>913,337.90</b>	<b>11.4%</b>
	<b>GRAND TOTAL</b>	<b>40,215,059.00</b>	<b>2,904,042.45</b>	<b>13,550,794.21</b>	<b>16,093,316.92</b>	<b>29,644,111.13</b>	<b>33.7%</b>
	<b>DSPs</b>	<b>25,768,129.00</b>		<b>10,178,232.21</b>			<b>39.5%</b>
	<b>Contractual Agrmnts</b>	<b>1,787,863.00</b>		<b>339,415.00</b>			<b>19.0%</b>
	<b>MARC Admin</b>	<b>4,616,055.00</b>		<b>2,119,809.10</b>			<b>45.9%</b>
		<b>32,172,047.00</b>		<b>12,637,456.31</b>			<b>39.3%</b>



MID-AMERICA REGIONAL COUNCIL (MARC)  
 48540 MO EHS FY23-24  
 Cumulative Activity Through April 30, 2024

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
<u>Revenues</u>							
4211-00000	State Grant Revenue	\$1,642,600.00	\$128,809.00	\$1,173,035.11	\$0.00	\$1,173,035.11	71.4%
	Total Revenues	1,642,600.00	128,809.00	1,173,035.11	0.00	1,173,035.11	71.4%
<u>Expenses</u>							
5220-07800	Contracted Service, Independence Public Schools	717,025.00	57,690.08	486,450.07	230,574.93	717,025.00	67.8%
5220-13205	Contracted Service, Operation Breakthrough	909,150.00	70,671.61	678,157.55	230,992.45	909,150.00	74.6%
6000-00000	Salaries - Regular - Direct	8,150.00	213.75	4,124.30	0.00	4,124.30	50.6%
6100-00000	Fr Benefits - Regular - Direct	4,188.00	112.86	2,132.24	0.00	2,132.24	50.9%
6800-00000	Indirect Costs - Regular	3,739.00	110.39	1,942.95	0.00	1,942.95	52.0%
6830-00000	Indirect Costs - Subsidy Trans	(111.00)	0.00	0.00	0.00	0.00	0.0%
6910-00000	Rent - MARC Main Office Space	459.00	10.31	228.00	0.00	228.00	49.7%
	Total Expenses	1,642,600.00	128,809.00	1,173,035.11	461,567.38	1,634,602.49	71.4%
					Balance / % Remaining	469,564.89	28.6%
	GRAND TOTAL	1,642,600.00	128,809.00	1,173,035.11	461,567.38	1,634,602.49	71.4%

MID-AMERICA REGIONAL COUNCIL (MARC)  
 41700 HS Local Community Support  
 Cumulative Activity Through April 30, 2024

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
<u>Revenues</u>							
4390-00000	Program Income	\$32,769.64	(\$68.68)	\$30,561.02	\$0.00	\$30,561.02	93.3%
	Total Revenues	32,769.64	(68.68)	30,561.02	0.00	30,561.02	93.3%
<u>Expenses</u>							
5220-00000	Contracted Service	1,460.50	0.00	2,350.50	0.00	2,350.50	160.9%
5220-04795	Contracted Service, Carol Dietzschold	2,500.80	0.00	2,500.80	0.00	2,500.80	100.0%
5220-14545	Contracted Service, Proprio Language Services	802.70	0.00	802.70	0.00	802.70	100.0%
5420-00000	Out of Region Travel	403.85	0.00	447.34	0.00	447.34	110.8%
5431-00000	Registration Fees	535.00	0.00	535.00	0.00	535.00	100.0%
5440-00000	Meeting	1,829.55	0.00	1,941.57	0.00	1,941.57	106.1%
5625-00000	Child Care Reimbursements	664.19	0.00	664.19	0.00	664.19	100.0%
5660-00000	Other Expense	13,561.30	0.00	16,069.84	0.00	16,069.84	118.5%
5685-00000	Printing	1,563.21	0.00	1,563.21	0.00	1,563.21	100.0%
5700-00000	Supplies and General Expense	6,826.54	0.00	804.80	0.00	804.80	11.8%
5760-00000	Training Expense	2,622.00	0.00	2,949.75	0.00	2,949.75	112.5%
	Total Expenses	32,769.64	0.00	30,629.70	0.00	30,629.70	93.5%
Balance / % Remaining						2,139.94	6.5%
GRAND TOTAL		32,769.64	0.00	30,629.70	0.00	30,629.70	93.5%

MID-AMERICA REGIONAL COUNCIL (MARC)  
 41750 HRSA MCHB - P4 Challenge FY21  
 Cumulative Activity Through April 30, 2024

Account	Description	Cumulative Budget	Current Month	Cumulative Actual	Obligations Encumbrances	Cumulative Total	Actual % Spent
<u>Revenues</u>							
4390-00000	Program Income	\$55,000.00	\$600.00	\$4,270.44	\$0.00	\$4,270.44	7.8%
	Total Revenues	55,000.00	600.00	4,270.44	0.00	4,270.44	7.8%
<u>Expenses</u>							
5660-00000	Other Expense	55,000.00	600.00	4,270.44	0.00	4,270.44	7.8%
	Total Expenses	55,000.00	600.00	4,270.44	0.00	4,270.44	7.8%
Balance / % Remaining						50,729.56	92.2%
GRAND TOTAL		55,000.00	600.00	4,270.44	0.00	4,270.44	7.8%

MAHS  
 USDA/CACFP Monthly Report  
 February 2024 - April 2024

	Feb-24		Mar-24		Apr-24	
	<i># of Meals Served</i>	<i>Amount Reimbursed</i>	<i># of Meals Served</i>	<i>Amount Reimbursed</i>	<i># of Meals Served</i>	<i>Amount Reimbursed</i>
<b>Tier 1</b>						
Ability KC	579	\$ 1,320.12	440	\$ 1,003.20	609	\$ 1,388.52
Blue Springs School District	1491	\$ 3,976.00	1416	\$ 2,112.00	2127	\$ 3,096.00
Emmanuel Child & Family Development	1742	\$ 3,851.03	2067	\$ 4,568.07	2856	\$ 6,311.76
Excelsior Springs School District	1764	\$ 5,180.28	1485	\$ 4,360.95	2235	\$ 6,563.45
Grandview School District	3642	\$ 6,605.75	3165	\$ 6,115.97	4030	\$ 7,737.89
Guadalupe Center Inc.	2785	\$ 7,424.27	2184	\$ 5,852.30	3576	\$ 9,625.77
Learn A Lot Academy	2924	\$ 7,812.35	3175	\$ 8,478.69	3491	\$ 9,340.09
Lee's Summit School District	1514	\$ 3,469.37	1406	\$ 4,543.46	1598	\$ 5,552.22
<b>Tier 1 Subtotal</b>	<b>16441</b>	<b>\$ 39,639.17</b>	<b>15338</b>	<b>\$ 37,034.64</b>	<b>20522</b>	<b>\$ 49,615.70</b>
<b>Tier 2</b>						
Center	3241	\$ 7,163.09	2544	\$ 5,622.24	3944	\$ 8,716.48
Raytown School District	1062	\$ 4,383.48	1146	\$ 3,777.15	2322	\$ 7,616.79
United Inner City Services	3465	\$ 9,240.00	2865	\$ 7,640.00	3885	\$ 10,360.00
<b>Tier 2 Subtotal</b>	<b>7768</b>	<b>20,786.57</b>	<b>6555</b>	<b>\$ 17,039.39</b>	<b>10151</b>	<b>\$ 26,693.27</b>
<b>Tier 3</b>						
Independence School District	14389	\$ 34,409.85	15990	\$ 32,399.31	0	\$ -
Kansas City Public Schools	17231	\$ 50,897.57	15132	\$ 44,585.37	20025	\$ 59,476.94
Operation Breakthrough	10760	\$ 29,257.57	8317	\$ 18,962.76	8795	\$ 20,052.60
YMCA Greater Kansas City	7275	\$ 19,430.85	9826	\$ 25,974.75	0	\$ -
<b>Tier 3 Subtotal</b>	<b>49655</b>	<b>\$ 133,995.84</b>	<b>49265</b>	<b>\$ 121,922.19</b>		<b>\$ 79,529.54</b>
<b>Grand Total</b>	<b>73864</b>	<b>\$ 194,421.58</b>	<b>71158</b>	<b>\$ 175,996.22</b>		<b>\$ 155,838.51</b>

Note:  
 At the time of the report ISD and YMCA reports have not been received.

Credit Card Summary  
Credit Card Statements May 2024  
Totals

**Brady Konomos**

April 2024	\$ 14,664.37	
		\$ 14,664.37

**Kasey Lawson**

April 2024	\$ 1,640.80	
		\$ 1,640.80

**Liz Meng**

April 2024	625.31	
		625.31

**Daniela Rivera**

April 2024	\$ 8,661.89	
		\$ 8,661.89

**Toni Sturdivant**

April 2024	\$ -	
		\$ -

**Lupe Valdovino**

April 2024	\$ 9,510.62	
		\$ 9,510.62

Total	\$ 35,102.99	
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**May 2023 STATEMENT FOR THE MONTH Ending April 30th**

Expense Account	Federal Cost Category	Date of Transaction	MARC Employee	Account Code	Vendor	Date of Statement	Amount	Description		
5240	Service Agreements	4/15/2024	Brady Konomos	61-2-55-42220-4222001-5240-18835	Verizon Wireless	5/1/2024	\$955.22	Head Start MiFi Monthly Charge		
		4/15/2024	Brady Konomos	61-2-55-42220-4222201-5240-18835	Verizon Wireless	5/1/2024	\$285.33	Head Start MiFi Monthly Charge		
		<b>Total</b>						<b>\$ 1,240.55</b>		
5440	Meeting	4/8/2024	Brady Konomos	61-2-55-42220-4222008-5440-00000	EzCater	5/1/2024	\$476.44	Shared Governance Meeting Food		
		4/8/2024	Brady Konomos	61-2-55-42220-4222208-5440-00000	EzCater	5/1/2024	\$142.31	Shared Governance Meeting Food		
		4/12/2024	Brady Konomos	61-2-55-42220-4222004-5440-00000	HyVee	5/1/2024	\$174.64	Young Investigators Lunch		
		4/12/2024	Brady Konomos	61-2-55-42220-4222204-5440-00000	HyVee	5/1/2024	\$52.16	Young Investigators Lunch		
		4/19/2024	Brady Konomos	61-2-55-42220-4222004-5440-00000	HyVee	5/1/2024	\$257.95	ECCC Coaches Meeting Food April		
		4/19/2024	Brady Konomos	61-2-55-42220-4222204-5440-00000	HyVee	5/1/2024	\$77.05	ECCC Coaches Meeting Food April		
		4/18/2024	Brady Konomos	61-2-55-42220-4222003-5440-00000	Jackstack BBQ	5/1/2024	\$520.91	Health Services Advisory Committee Lunch		
		4/18/2024	Brady Konomos	61-2-55-42220-4222203-5440-00000	Jackstack BBQ	5/1/2024	\$155.59	Health Services Advisory Committee Lunch		
		<b>Total</b>						<b>\$ 1,857.05</b>		
		5420	Out of Region Travel	4/15/2024	Brady Konomos	61-2-55-42220-4222011-5420-00000	Hyatt Regency	5/1/2024	\$624.35	NHSA Cchollet Conference Hotel
				4/15/2024	Brady Konomos	61-2-55-42220-4222211-5420-00000	Hyatt Regency	5/1/2024	\$186.49	NHSA Cchollet Conference Hotel
4/26/2024	Brady Konomos			61-2-55-42220-4222011-5420-00000	Courtyard Marriott	5/1/2024	\$163.63	Nature Nurture Conference Hotel- Tgraves		
4/26/2024	Brady Konomos			61-2-55-42220-4222211-5420-00000	Courtyard Marriott	5/1/2024	\$48.88	Nature Nurture Conference Hotel- Tgraves		
<b>Total</b>						<b>\$1,023.35</b>				
5430	Registration Fees	4/26/2024	Brady Konomos	61-2-55-42220-4222011-5430-00000	MO Assoc for Infant Mental Health	5/1/2024	\$28.09	Nature Nurture Conference Registration- Tgraves		
		4/26/2024	Brady Konomos	61-2-55-42220-4222211-5430-00000	MO Assoc for Infant Mental Health	5/1/2024	\$8.39	Nature Nurture Conference Registration- Tgraves		
		4/26/2024	Brady Konomos	61-2-55-42220-4222003-5430-00000	American Hospital Association	5/1/2024	\$693.00	AHA Health Equity Conf Registration- Sreece		
		4/26/2024	Brady Konomos	61-2-55-42220-4222203-5430-00000	American Hospital Association	5/1/2024	\$207.00	AHA Health Equity Conf Registration- Sreece		
		4/30/2024	Brady Konomos	61-2-55-42220-4222003-5430-00000	MO Credentialing Board	5/1/2024	\$55.79	CHW Certification Renewal- Arivera		
		4/30/2024	Brady Konomos	61-2-55-42220-4222203-5430-00000	MO Credentialing Board	5/1/2024	\$16.66	CHW Certification Renewal- Arivera		
		4/30/2024	Brady Konomos	61-2-55-42220-4222003-5430-00000	MO Credentialing Board	5/1/2024	\$55.79	CHW Certification Renewal- Bsmith		
		4/30/2024	Brady Konomos	61-2-55-42220-4222203-5430-00000	MO Credentialing Board	5/1/2024	\$16.66	CHW Certification Renewal- Bsmith		
		4/25/2024	Brady Konomos	61-2-55-42220-4222204-5430-00000	Parents As Teachers	5/1/2024	\$1,125.00	Parents as Teachers for Front Porch Alliance- Kburve		
		4/17/2024	Brady Konomos	61-2-55-42220-4222204-5430-00000	Parents As Teachers	5/1/2024	\$1,125.00	Parents as Teachers for Lees Summit- Kmckeithen		
		<b>Total</b>						<b>\$3,331.38</b>		
		5700	Supplies & General Expense	4/11/2024	Brady Konomos	61-2-55-42220-4222006-5700-00000	Amazon	5/1/2024	\$85.04	Communities of Practice April Supplies
				4/11/2024	Brady Konomos	61-2-55-42220-4222206-5700-00000	Amazon	5/1/2024	\$25.40	Communities of Practice April Supplies
4/11/2024	Brady Konomos			61-2-55-42220-4222006-5700-00000	Amazon	5/1/2024	\$86.61	Communities of Practice April Supplies		
4/11/2024	Brady Konomos			61-2-55-42220-4222206-5700-00000	Amazon	5/1/2024	\$25.87	Communities of Practice April Supplies		
4/2/2024	Brady Konomos			61-2-55-42220-4222004-5700-00000	Amazon	5/1/2024	\$24.02	Young Investigators Supplies		
4/2/2024	Brady Konomos			61-2-55-42220-4222204-5700-00000	Amazon	5/1/2024	\$7.17	Young Investigators Supplies		
<b>Total</b>						<b>\$254.11</b>				
5210	Training, KCPS	4/12/2024	Brady Konomos	61-2-55-42220-4222102-5210-08550	Caesar's Palace	5/1/2024	\$158.89	Hotel for three KCPS staff for WipFli Conference		
		4/12/2024	Brady Konomos	61-2-55-42220-4222302-5210-08550	Caesar's Palace	5/1/2024	\$47.46	Hotel for three KCPS staff for WipFli Conference		
		4/12/2024	Brady Konomos	61-2-55-42220-4222102-5210-08550	Caesar's Palace	5/1/2024	\$158.89	Hotel for three KCPS staff for WipFli Conference		
		4/12/2024	Brady Konomos	61-2-55-42220-4222302-5210-08550	Caesar's Palace	5/1/2024	\$47.46	Hotel for three KCPS staff for WipFli Conference		
		4/12/2024	Brady Konomos	61-2-55-42220-4222102-5210-08550	Caesar's Palace	5/1/2024	\$158.89	Hotel for three KCPS staff for WipFli Conference		
		4/12/2024	Brady Konomos	61-2-55-42220-4222302-5210-08550	Caesar's Palace	5/1/2024	\$47.46	Hotel for three KCPS staff for WipFli Conference		
		4/8/2024	Brady Konomos	61-2-55-42220-4222102-5210-08550	WipFli	5/1/2024	\$3,753.75	WipFli Registration for three KCPS Staff		
		4/8/2024	Brady Konomos	61-2-55-42220-4222302-5210-08550	WipFli	5/1/2024	\$1,121.25	WipFli Registration for three KCPS Staff		
		4/11/2024	Brady Konomos	61-2-55-42220-4222102-5210-08550	Southwest Airlines	5/1/2024	\$409.61	Airfare for three KCPS staff for WipFli Conference		
		4/11/2024	Brady Konomos	61-2-55-42220-4222302-5210-08550	Southwest Airlines	5/1/2024	\$122.35	Airfare for three KCPS staff for WipFli Conference		
		4/11/2024	Brady Konomos	61-2-55-42220-4222102-5210-08550	Southwest Airlines	5/1/2024	\$409.61	Airfare for three KCPS staff for WipFli Conference		
		4/11/2024	Brady Konomos	61-2-55-42220-4222302-5210-08550	Southwest Airlines	5/1/2024	\$122.35	Airfare for three KCPS staff for WipFli Conference		
		4/11/2024	Brady Konomos	61-2-55-42220-4222102-5210-08550	Southwest Airlines	5/1/2024	\$158.89	Airfare for three KCPS staff for WipFli Conference		
		4/11/2024	Brady Konomos	61-2-55-42220-4222302-5210-08550	Southwest Airlines	5/1/2024	\$241.07	Airfare for three KCPS staff for WipFli Conference		
		<b>Total</b>						<b>\$6,957.93</b>		
<b>TOTAL</b>							<b>\$14,664.37</b>			

**May 2024 STATEMENT FOR THE MONTH Ending April 30th**

<b>Expense Account</b>	<b>Federal Cost Category</b>	<b>Date of Transaction</b>	<b>MARC Employee</b>	<b>Account Code</b>	<b>Vendor</b>	<b>Date of Statement</b>	<b>Amount</b>	<b>Description</b>
<b>5440</b>	<b>Meeting</b>							
		4/3/2024	K Lawson	61-2-55-42220-4222006-5440-00000	Minsky's	5/1/2024	\$ 251.33	Parent Café Ability KC
		4/3/2024	K Lawson	61-2-55-42220-4222006-5440-00000	Minsky's	5/1/2024	\$ 75.07	Parent Café Ability KC
		4/9/2024	K Lawson	61-2-55-42220-4222006-5440-00000	HYVee	5/1/2024	\$ 262.40	Parent Café EarlyStart
		4/9/2024	K Lawson	61-2-55-42220-4222006-5440-00000	HYVee	5/1/2024	\$ 78.38	Parent Café EarlyStart
		4/25/2024	K Lawson	61-2-55-42220-4222006-5440-00000	Pizza Hut	5/1/2024	\$ 36.41	Parent Café Learn A Lot
		4/25/2024	K Lawson	61-2-55-42220-4222006-5440-00000	Pizza Hut	5/1/2024	\$ 10.88	Parent Café Learn A Lot
		4/26/2024	K Lawson	61-2-55-42220-4222006-5440-00000	Jack Stacks	5/1/2024	\$ 620.24	Parent Café Learn A Lot
		4/26/2024	K Lawson	61-2-55-42220-4222006-5440-00000	Jack Stacks	5/1/2024	\$ 185.26	Parent Café Learn A Lot
		4/26/2024	K Lawson	61-2-55-42220-4222006-5440-00000	Jack Stacks	5/1/2024	\$ 93.04	Parent Café Learn A Lot
		4/26/2024	K Lawson	61-2-55-42220-4222006-5440-00000	Jack Stacks	5/1/2024	\$ 27.79	Parent Café Learn A Lot
	<b>Total</b>						<b>\$ 1,640.80</b>	
<b>TOTAL</b>							<b>\$ 1,640.80</b>	

## FEDERAL HEAD START CREDIT CARD TRANSACTIONS

May 2024 STATEMENT FOR THE MONTH Ending April 2024

Expense Account	Federal Cost Category	Date of Transaction	MARC Employee	Account Code	Vendor	Date of Statement	Amount	Description
5420	Out of Region Travel	4/10/2024	L Meng	61-2-55-42220-4222001-5420-00000	Southwest	5/1/2024	\$ 322.60	Wipfli Annual Conference-L Meng
		4/10/2024	L Meng	61-2-55-42220-4222201-5420-00000	Southwest	5/1/2024	\$ 96.36	Wipfli Annual Conference-L Meng
		4/11/2024	L Meng	61-2-55-42220-4222001-5420-00000	Caesars Palace	5/1/2024	\$ 158.89	Hotel Deposit-Wipfli Conference - L Meng
		4/11/2024	L Meng	61-2-55-42220-4222201-5420-00000	Caesars Palace	5/1/2024	\$ 47.46	Hotel Deposit-Wipfli Conference - L Meng
	<b>Total</b>						<b>\$ 625.31</b>	
					<b>Total</b>		<b>625.31</b>	



**FEDERAL HEAD START CREDIT CARD TRANSACTIONS**

**May 2024 STATEMENT FOR THE MONTH Ending April 2024**

<b>Expense Account</b>	<b>Federal Cost Category</b>	<b>Date of Transaction</b>	<b>MARC Employee</b>	<b>Account Code</b>	<b>Vendor</b>	<b>Date of Statement</b>	<b>Amount</b>	<b>Description</b>		
<b>5420</b>	<b>Out of Region Travel</b>	4/2/2024	Ivaldovino	61-2-55-42220-4222001-5420-00000	Southwest	5/1/2024	\$ 384.20	Wipfli Annual Conference-J Edwards		
				61-2-55-42220-4222201-5420-00000			\$ 114.76	Wipfli Annual Conference-J Edwards		
		4/2/2024	Ivaldovino	61-2-55-42220-4222001-5420-00000	Southwest	5/1/2024	\$ 384.20	Wipfli Annual Conference-L Valdovino		
				61-2-55-42220-4222201-5420-00000			\$ 114.76	Wipfli Annual Conference- L Valdovino		
		4/3/2024	Ivaldovino	61-2-55-42220-4222001-5420-00000	Caesars Palace	5/1/2024	\$ 158.89	Hotel Deposit-Wipfli Annual Conference-J Edwards		
				61-2-55-42220-4222201-5420-00000			\$ 47.46	Hotel Deposit-Wipfli Annual Conference-J Edwards		
		1/26/2024	Ivaldovino	61-2-55-42220-4222001-5420-00000	Caesars Palace	5/1/2024	\$ 158.89	Hotel Deposit-Wipfli Annual Conference-L Valdovino		
				61-2-55-42220-4222201-5420-00000			\$ 47.46	Hotel Deposit-Wipfli Annual Conference- Lvaldovino		
		<b>Total</b>							<u>\$ 1,410.62</u>	
		<b>5430</b>	<b>Registration</b>	4/11/2024	Ivaldovino	61-2-55-42220-4222001-5430-00000	Wipfli LLP	5/1/2024	\$ 4,677.75	Wipfli Annual Conference-L Meng, J Edwards, L Valdovino
61-2-55-42220-4222201-5430-00000						\$ 1,397.25		Wipfli Annual Conference-L Meng, J Edwards, L Valdovino		
4/11/2024	Ivaldovino			61-2-55-42220-4222001-5430-00000	Wipfli LLP	2/1/2024	\$ 1,559.25	Wipfli Annual Conference-D Rivera		
				61-2-55-42220-4222201-5430-00000			465.75	Wipfli Annual Conference-D Rivera		
<b>Total</b>							<u>\$ 8,100.00</u>			
<b>Grand Total</b>							<u><u>\$ 9,510.62</u></u>			

MARC Head Start Advisory Committee Meeting  
Tuesday, May 14<sup>th</sup>, 2024  
Agenda

1. Meeting Called to Order / Establish Quorum Molly Merrigan
  - a. Quorum established at 12:01pm
2. Welcome and Introductions Lynette Fowler
  - a. Present online: Molly Merrigan, Kaitee Brown, Alex Ellison
  - b. Present in person: Betty Choi, Liz Meng, Lynette Fowler, Patty Lucas, Molly Merrigan, Kasey Lawson, Toni Sturdivant, and Katy Lawson
3. Information/ Training
  - Self-Assessment Report & Program Improvement Plan (PIP) Kasey Lawson
    - Self-assessment is done through all three tiers. Tier 3 uses Focus Area 2 as a guide for self-assessment.
    - Some highlights from self-assessment include:
      - Professional Development: We have had 11 participants join the bachelor's degree program through University of Central Missouri that move classroom staff from AA to BA. We are doing Communities of Practice with our staff.
      - ERSEA: We had 10 programs on funded enrollment improvement plans. Five of those programs are now fully enrolled. All programs will continue to be on an enrollment plan until September. The focus is on enrollment.
      - Health and Nutrition: Excelsior Springs KidsCare clinic opened in November. Access to Medicaid is one of our largest commitments.
      - Mental Health and Disability: All our programs moved to DECA program. We will continue partnerships with Frist Steps and school districts to increase disability in Early Head Start.
        - Alex asked what DECA stood for. DECA is the Devereux
      - Education: We will be focusing on family style dining next year.
        - Molly asked what this looks like, Kasey informed that family style dining is when the food is placed in the center in larger portions. The table is set, they feed themselves, and pass the food around to each other.
      - Family and Community Engagement: Parent Café has been a huge success with most programs participating. The goal is use parent voice model to encourage further engagement.

- Environmental Health and Safety: Lead testing was a major project this past year. We will be developing an initiative to renew and engage child supervision.
  - Molly asked if lead testing results were public information. Kasey said they could put a report together of how it went and what improvements were made. The focus was on water testing this past year. This next year MARC Head Start will go back to also test the paint.
- Fiscal: We were able to combine the CORE budget with our Expansion grant. Work towards finalizing budget in August.
- Enrollment, Attendance, and Disability Betty Choi
  - Betty went over enrollment, attendance, and disability data.
  - Enrollment data was 74.23% EHS Federal, 90% EHS State, 92.47% Head Start, 85.66% Program Options Combined
  - Attendance data was 81.45% EHS Federal, 90.29% EHS State, 92.47% Head Start, 82.76% Program Options Combined
  - Disability data for April cumulative was 8.0% HS, 1.7% EHS, and 9.7% Combined
  - Disability data for actual was 9.2% HS, 2.0% EHS, and 11.2% Combined
    - Molly asked about how attendance numbers are calculated. Betty shared how numbers are pulled from ChildPlus separately between Head Start and Early Head Start. The goal attendance rate is the same between Head Start and Early Head Start.
- Budget Report MARC Head Start Dashboard Liz Meng
  - Liz discussed financial reports as of March 31<sup>st</sup>, 2024.
    - Our HS/EHS Core Operating grant has a total budget of \$32,172,048. \$9,939,493.06 has been spent, which is about 31% of the budget.
    - Missouri EHS grant has a total budget of \$1,642,600 with \$1,044,226 being spent. This is about 64% of the budget.
    - Local Community Support, our unrestricted funds, are 94% spent. HRSA MCHB funding is 7% spent.
  - Molly asked what additional sources of in-kind support MARC Head Start is using. Kasey answered that a majority of in-kind comes from our Direct Service providers who provide a match.
- CACFP Report Liz Meng
  - The number of meals served in February was 73,864, totaling \$194,421.58 in reimbursements. The number of meals served in March was 71,158, totaling \$175,996.22 in reimbursements.

- Credit Card Expenditures Liz Meng
  - Liz went over credit card statements for April. Daniela Rivera spent \$8,667.99. Brady Konomos spent \$1,830.69. Jarrod Winship spent \$3,099.93. Lupe Valdovino spent \$13,598.61.
  - The total for all credit cards was \$13,598.61. The majority of spending was related to travel.
  
- Head Start Directors Report Kasey Lawson
  - COLA distribution is happening a little different this year. Currently in the works to complete the budget for this.
  - FA1 review came back as our program meeting requirements and guidelines. The RAN review also came back with the areas of deficiency as corrected.

*\*Information will be shared during the discussion of each Action Item to ensure understanding prior to Policy Council approval of any item\**

1) Action Items to be approved and submitted to the Governing Body:

- Approval of Monthly Items:
  - i. March 2024 Minutes, April 2024 Minutes Molly Merrigan
    - Kathy Fuger motioned; Kaitee Brown seconded.
    - All ayes, no nays → motion passes
- Head Start/Early Head Start Expansion Grant
  - i. Alex Ellison motioned; Kaitee Brown seconded.
  - ii. All ayes, no nays → motion passes
- Cost of Living Adjustment (COLA)
  - i. Alex Ellison motioned; Kathy Fuger seconded.
  - ii. All ayes, no nays → motion passes

2) New Business Molly Merrigan

- a) Advisory will have its own meeting in June instead of Shared Governance.

3) Important Takeaways Lynette Fowler

- a) Lynette shared highlights of Self-Assessment, monthly reports, FA1/RAN reviews, and the approvals of both Expansion and COLA grants.

4) Adjournment Molly Merrigan

- a) Alex Ellison motioned; Kaitee Brown seconded.
- b) All ayes, no nays → motion passes

**MARC HEAD START / MID-AMERICA REGIONAL COUNCIL**  
**Policy Council/Advisory Committee**  
 Agenda Item: Request for Approval  
 June 2024

**ISSUE:**

VOTE/REPORT: Authorize submission of Head Start/Early Head Start grant to the Administration for Children & Families for the continued support of the Head Start/Early Head Start Program.

**BACKGROUND:**

On April 29, 2024, the Administration for Children and Families announced \$32,918,852.00 for the second year of the non-competitive five-year grant award continuation of the Head Start/Early Head Start Program. By August 1, 2024, MARC Head Start is required to submit the grant application for the upcoming budget period of November 1, 2024, to October 31, 2025.

MARC Head Start proposes to continue supporting the enrollment 1,793 Head Start (HS) and 557 Early Head Start (EHS) in programs managed by 17 direct service providers (DSPs) in Clay, Jackson and Play Counties and pass through the funding to the DSPs as indicated in the chart attached.

Individual contracts with the DSPs are reimbursed at an annual per-child rate based on their level of service (Tier 1, 2, and 3) and program options (HS and/or EHS, as well as center-based or home-based). The total amount of annual funding available is \$32,918,852. Included in the total are funds to support program operations, training, and technical assistance. MARC non-personnel costs are budgeted to support contracts for specialized services for staff and families covering mental health and disabilities, education, health and nutrition, professional development, and family engagement services.

The attached chart describes the allocation of funding for each agency and Mid America Regional Council:

**BUDGET CONSIDERATIONS**

REVENUES	
Amount	\$32,918,852.00
Source	Administration for Children & Families
PROJECTED EXPENSES	
Personnel (salaries, fringe, indirect, rent)	\$4,785,389.00
Pass-Through	\$27,016,222.00
Other (supplies, printing, etc.)	\$1,117,241.00

**RECOMMEDATION:**

Approve Mid-America Regional Council on behalf of Mid-America Head Start to apply, accept, and expend Head Start/Early Head Start funding for Head Start/Early Head Start programming.

**STAFF CONTACT:**

Kasey Lawson, Head Start Director  
 Dr. Toni Sturdivant, Early Learning Director

**MARC Head Start & Early Head Start Funding - Core Operations**  
**(November 1, 2024 to October 31, 2025)**

	Head Start	Head Start Training	Early Head Start	Early Head Start Training	Grand Total Head Start & Early Head Start
<b>Tier 1 Direct Service Providers</b>					
Ability KC	-	-	167,860	5,482	<b>173,342</b>
Blue Springs School District	171,240	4,033	297,920	6,891	<b>480,084</b>
Emmanuel Family & Child Dev Center	526,980	9,441	184,646	-	<b>721,067</b>
Excelsior Springs School District	342,440	6,718	-	-	<b>349,158</b>
Front Porch Alliance	-	-	241,740	2,933	<b>244,673</b>
Grandview School District	546,560	6,718	127,832	2,528	<b>683,638</b>
Guadalupe Centers ECE	833,664	13,435	-	-	<b>847,099</b>
Learn-A-Lot Academy	414,493	7,793	819,504	9,011	<b>1,250,801</b>
Lee's Summit School District	426,972	7,386	125,580	1,719	<b>561,657</b>
Tier 1 Direct Service Providers Subtotal	3,262,349	55,524	1,965,082	28,564	<b>5,311,519</b>
<b>Tier 2 Direct Service Providers</b>					
Center School District	847,530	14,296	-	-	<b>861,826</b>
EarlystART	640,356	16,132	223,440	10,019	<b>889,947</b>
Raytown School District	781,611	12,447	-	-	<b>794,058</b>
The Family Conservancy	255,150	3,364	765,450	7,585	<b>1,031,549</b>
Tier 2 Direct Service Providers Subtotal	2,524,647	46,239	988,890	17,604	<b>3,577,380</b>
<b>Tier 3 Direct Service Providers</b>					
Independence School District	2,918,515	47,349	606,046	13,374	<b>3,585,284</b>
KCPS School District	5,661,569	37,865	356,975	6,797	<b>6,063,206</b>
Operation Breakthrough, Inc.	2,264,351	22,387	1,133,959	20,470	<b>3,441,167</b>
YMCA of Greater Kansas City	3,113,604	21,014	1,884,792	18,256	<b>5,037,666</b>
Tier 3 Direct Service Providers Subtotal	13,958,039	128,615	3,981,772	58,897	<b>18,127,323</b>
<b>Total All Direct Service Provider Partners</b>	<b>19,745,035</b>	<b>230,378</b>	<b>6,935,744</b>	<b>105,065</b>	<b>27,016,222</b>
<b>MARC</b>					
MARC - Personnel Costs	3,684,750	-	1,100,639	-	<b>4,785,389</b>
MARC - Non-Personnel Costs	807,256	53,201	241,128	15,656	<b>1,117,241</b>
MARC Subtotal	4,492,006	53,201	1,341,767	15,656	<b>5,902,630</b>
<b>Grand Total</b>	<b>24,237,041</b>	<b>283,579</b>	<b>8,277,511</b>	<b>120,721</b>	<b>32,918,852</b>

**MARC HEAD START / MID-AMERICA REGIONAL COUNCIL**  
**Policy Council/Advisory Committee**  
 Agenda Item: Request for Approval  
 June 2024

**ISSUE:**

VOTE: Approve key agency contracts to provide Early Head Start services through the State Early Head Start grant.

**BACKGROUND:**

On June 6, 2024, the State of Missouri through MissouriBUYS Statewide eProcurement System provided a notice of contract renewal for the upcoming budget period of 7/1/2024 - 6/30/25 for MARC’s Early Head State Grant. MARC proposes to continue funding for the 103 enrollment slots in the Early Head Start State Program and pass through most of the funding (99%) to the following direct service providers: Independence School District and Operation Breakthrough.

MARC was awarded the contract on June 6, 2024.

**BUDGET CONSIDERATIONS:**

The total amount of annual funding available is \$1,642,850.00. Included in this total is \$16,340 in funds to support program operations and training and technical assistance. The chart below describes the allocation of funding and slots for each agency.

REVENUES	
Amount	\$1,642,600
Source	State of Missouri

Early Head Start State Budget 2023 - 2024

Partner Agencies	EHS State Slots	EHS FY 24/25 Program Budget
Independence School District	Sunshine Center-22 Truman High School-24	\$717,025
Operation Breakthrough	Operation Breakthrough-57	\$909,150
Partner Sub-Total	103	\$1,642,600
MARC		\$16,425
<b>Grand Total</b>	<b>103</b>	<b>\$1,642,600</b>

**RECOMMENDATION:**

Approve 12-month contracts for Early Head Start services for a total amount not to exceed \$1,642,600.00.

**STAFF CONTACT:**

Kasey Lawson, MARC Head Start Director  
 Dr. Toni Sturdivant, Early Learning Director

**MARC HEAD START / MID-AMERICA REGIONAL COUNCIL**  
**Policy Council/Advisory Committee**  
**Agenda Item: Request for Approval**  
**June 2024**

**ISSUE:**

**VOTE:** Approve MARC Head Start's proposal to make changes to the Early Head Start/Head Start Enrollment for 2024-2025 to accommodate closure of EarlystART North.

**BACKGROUND:**

In July of 2023 EarlystART North had to close abruptly due to sustainability of staffing and financial burden. As part of the annual enrollment planning process, each of MARC's Direct Service Providers (DSP) were asked to submit their requests for changes in enrollment and program options by January of 2024. Programs were asked to consider if changes were needed in program hours, length of day, number of days per year, and number of Head Start or Early Head Start slots to be served. DSP agencies were asked to include data such as the previous year's enrollment and waitlist information and community data that would support the need for the proposed changes.

A request for proposal was also released by MARC in February 2024 to seek a partner in Platte or Clay counties. After the completion of the request for proposal no partner was found.

MARC is recommending approval of changes in enrollment for the following DSP agencies:

- Ability KC- Reduce Early Head Start enrollment to accommodate financial stability, changes in program mission to serve +2 student enrollment.
- EarlystART-Reduce Early Head Start and Head Start enrollment to accommodate staffing crisis and financial stability.
- Emmanuel Family and Child Development Center- Add Early Head Start enrollment to accommodate increased full day programming.
- Grandview School District- Increase Head Start enrollment to better meet community needs.
- Guadalupe Centers-Increase Head Start enrollment to better meet the community needs.
- Learn a Lot Academy - Increase Early Head Start enrollment in Jackson County to better meet community needs.

**BUDGET CONSIDERATIONS:**

Contracts for individual agencies will be revised based on these changes. See the below documents for the details of changes in slots and contract amounts.



MARC PROPOSED ENROLLMENT CHANGES FOR 2024-2025								
AGENCY	HS FD 2024	HS FD 2024	HS P day 2024	HS HB	EHS FD	EHS FD 2024	EHS HB 2024	EHS State 2024
<b>Tier 1</b>								
Ability KC					17	10		
Cub Care	20	20			16	16		
Emmanuel	60	60				11		
Excelsior Springs SD	40	40						
Front Porch Alliance					36	36		
Grandview SD	50	64			8	8		
Guadalupe Centers	80	96						
Learn-A-Lot	47	47			26	42		
Lee's Summit SD			68				20	
<b>Tier 2</b>								
Center SD	90	90						
EarlystART-North	30	0			20	0		
EarlystART-St. Mark	68	68			12	12		
Family Conservancy				30			90	
Raytown SD	83	83						
<b>Tier 3</b>								
Independence	253	253			36	36		46
Kansas City SD	460	460			16	16		
Operation Breakthrough	180	180			53	53		57
YMCA	234	234			104	104		
<b>Totals</b>	<b>1,695</b>	<b>1,695</b>	<b>68</b>	<b>30</b>	<b>344</b>	<b>344</b>	<b>110</b>	<b>103</b>

DSP	HS Total - before	HS Total - after	EHS Total - before	EHS Total - after	Grand Total - before	Grand Total - after
<b>slots from:</b>						
Early Start - North	\$ 282,510.00	\$ -	\$ 372,400.00	\$ -	\$ 654,910.00	\$ -
Ability KC	\$ -	\$ -	\$ 285,362.00	\$ 167,860.00	\$ 285,362.00	\$ 167,860.00
Subtotals	282,510.00	-	657,762.00	167,860.00	940,272.00	167,860.00
<b>slots to:</b>						
Emmanuel	\$ 526,980.00	\$ 526,980.00	\$ -	\$ 184,646.00	\$ 526,980.00	\$ 711,626.00
Grandview	\$ 427,000.00	\$ 546,560.00	\$ 127,832.00	\$ 127,832.00	\$ 554,832.00	\$ 674,392.00
Guadalupe	\$ 694,720.00	\$ 833,664.00	\$ -	\$ -	\$ 694,720.00	\$ 833,664.00
Learn A Lot	\$ 414,493.00	\$ 414,493.00	\$ 507,312.00	\$ 819,504.00	\$ 921,805.00	\$ 1,233,997.00

**COMMITTEE ACTION:**

Approve MARC Head Start requested slot changes for the program year 24-25 for Early Head Start/Head Start programming.

**STAFF CONTACT:**

Kasey Lawson, Head Start Director  
 Dr. Toni Sturdivant, Early Learning Director