



Board of Directors BUDGET & PERSONNEL

Mid-America Regional Council • 600 Broadway, Suite 200 • Kansas City, Missouri 64105 • 816/474-4240

June 25, 2024

11:15 a.m.

In-person attendees in MARC's Westview room with a remote option via Zoom

- **Members of the public who wish to participate in this meeting: please email McKenzie Neds at mnedes@marc.org by 9:00 a.m. on Tuesday, June 25, 2024, for instructions to join the teleconference.**

AGENDA

1. Approve Contracts, Grants, and Other Major Expenditures

EXEMPLARY CORE CAPACITIES

- a. VOTE: Review and accept the 2023 Annual Comprehensive Financial Report and the Mid-America Regional Council Solid Waste Management District 2023 Financial Report.

HEALTHY ENVIRONMENT

- b. VOTE: Authorize Burns and McDonnell contract increase to update the regional stormwater engineering standards and the Manual of Best Management Practices to Protect Water Quality.

QUALITY EARLY LEARNING

- c. VOTE: Approve key agency contracts to provide Early Head Start services through the state of Missouri Early Head Start grant.
- d. VOTE: Approve Mid-America Regional Council's Head Start proposal to make changes to the Early Head Start / Head Start Enrollment for 2024-2025 to accommodate closure of EarlySTART North.
- e. VOTE: Authorize submission of Head Start / Early Head Start grant to the Administration for Children and Families for the continued support of the Head Start / Early Head Start Program.
- f. VOTE: Approve contracts for Head Start and Early Head Start support services.
- g. VOTE: Approve key agency contracts to provide support services for year two of the Missouri Office of Childhood Child Care Collaborative Networks.
- h. VOTE: Authorize submission of grant application to the Administration for Children and Families to support the Refugee Family Child Care Microenterprise Development Program.

SAFE AND SECURE COMMUNITIES

- i. VOTE: Authorize application and acceptance of the Fiscal Year 2024 Urban Area Security Initiative Grant and issuance of associated subaward agreements.
- j. VOTE: Authorize contract renewals with Bound Tree and Life Assist for Mid-America Regional Council Emergency Rescue Committee cooperative purchasing agreements for emergency medical supplies and equipment.
- k. VOTE: Authorize a contract with Carl Abraham for regional emergency services assessment and outreach.
- l. VOTE: Authorize application and acceptance of an Assistant Secretary Preparedness and Response grant for fiscal year 2024 - 2025 and authorize related subcontract with David Schemenauer



Board of Directors

BUDGET & PERSONNEL

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THRIVING OLDER ADULTS AND COMMUNITIES

- m. VOTE: Authorize renewal of the subcontract agreement with the Missouri Association of Area Agencies on Aging for the Give 5 program.
- n. VOTE: Authorize and approve contracting and payment for implementation of a three-year subscription with Mon Ami, a client management system for the Mid-America Regional Council Aging and Adult Services.
- o. VOTE: Authorize increased funding to support Rebuilding Together Kansas City, Inc. to complete approved home modification projects.
- p. VOTE: Authorize state fiscal year 2025 contract with Advantage In-Home Services, LLC to provide in-home services for the Mid-America Regional Council's Area Agency on Aging.
- q. VOTE: Approve amendment increase with G&W Foods, Inc for Double Up Food Bucks incentives at fifteen stores participating in the program.

EFFECTIVE LOCAL GOVERNMENT

- r. VOTE: Approve agreement with Hopeward, LLC to provide assistance with the Regional Housing Partnership strategy committee for strategic planning and network build out through August 1, 2025.
2. VOTE: Approve Consent Agenda (Administrative Matters and Minor Expenditures)
 - a. Approve the Minutes of the May 28, 2024, Meeting
 3. Other Business
 4. Adjournment

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1a
Exemplary Core Capacities

ISSUE:

VOTE: Review and accept the 2023 Annual Comprehensive Financial Report and the Mid-America Regional Council Solid Waste Management District 2023 Financial Report.

BACKGROUND:

Kaleb Lilly, partner with RubinBrown LLP, will present an audit update, the draft Auditor Communications Letter, and the draft Management Representation Letter at the June 2024 Budget and Personnel, and Board meetings. Kaleb will also discuss financial statement updates that are needed to present the Mid-America Regional Council's (MARC) financials in accordance with generally accepted accounting principles (GAAP).

The Draft 2023 MARC Annual Comprehensive Financial Report (ACFR), MARC Solid Waste Management District (SWMD) Financial Report, and letters are available for review on the MARC website at:

<https://www.marc.org/about-marc/financial-information>

The 2023 MARC ACFR will be submitted to the Government Finance Officers Association (GFOA) for compliance with the Certificate of Achievement for Excellence in Financial Reporting upon report finalization and issuance.

The MARC 2023 Uniform Guidance Single Audit Report is currently nearing completion and will be brought to the August 2024 board meetings for review and acceptance.

If there are any questions about the draft reports and letters, please contact Carol Gonzales, Andrew Molloy, Darlene Pickett or David Warm at MARC, or Kaleb Lilly at (913) 499-4417.

BUDGET CONSIDERATIONS:

The Board approved the agreement with Rubin Brown for continuation of Audit Services at the January 2024 board meeting. The estimated cost for the 2023 audit is \$82,920. Funds for the audit are budgeted in the Indirect Costs Fund in the 2024 Budget.

RECOMMENDATION:

Accept the 2023 MARC ACFR and MARC SWMD Financial Report.

STAFF CONTACT:

Carol Gonzales, Director of Finance and Administration
Andrew Molloy, Finance Director
Darlene Pickett, Accountant III
Lisa Santa-Maria, Accountant III

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1b
Healthy Environment

ISSUE:

VOTE: Authorize Burns and McDonnell contract increase to update the regional stormwater engineering standards and the Manual of Best Management Practices to Protect Water Quality.

BACKGROUND:

In September 2022, the Mid-America Regional Council (MARC) Board authorized receipt of \$790,000 in funds from 22 local governments to support the update of APWA 5600 and the MARC/APWA BMP Manual. This action was preceded by approval from the Executive Committee of the APWA - Kansas City Chapter for MARC to facilitate and manage this initiative. Initial funding allowed the consultant team to begin working, even though there was broad understanding that additional funds would be required to complete the entire project. The full project is anticipated to be completed in February 2025.

A technical advisory committee composed of representatives from all the communities providing support for this effort has guided the work since September 2022. This group refined its project approach and drafted a request for qualifications/proposals to solicit consulting support for project implementation. The selected consulting team is led by Burns and McDonnell and includes Black and Veatch, Vireo, and the Center for Watershed Protection.

A discovery and assessment phase engaging about 350 community stakeholders was carried out between September 2023 - January 2024. The overall effort is expected to be completed by February 2025. The scope of work determined in consultation with area stakeholders will:

- create a set of stormwater standards that are more adaptable
- combine water quantity and quality design standards
- include development and redevelopment standards
- address resiliency and sustainability by promoting more holistic system evaluations
- update rainfall standards and other appropriate hydrology methods
- update hydrology and hydraulic evaluation requirements
- reduce the existing subjectivity in technical assumptions
- provide more natural system design criteria, and
- improve the evaluation of stormwater detention requirements for increased value.

BUDGET CONSIDERATIONS:

Revenues to support increased project costs are derived from several sources. MARC secured two grants from the Kansas Department of Health and Environment (KDHE) for \$270,000, along with \$50,000 from the Missouri Department of Natural Resources (MDNR). Johnson County pledged an additional \$149,000, leaving a balance of \$160,000 in funds needed to complete the effort. Multiple local governments are actively evaluating additional project contributions.

Other candidates for additional support include APWA-KC, along with other strong grant opportunities that have not yet been finalized. A \$4.6 million ARPA grant from MDNR to KCMO

AGENDA REPORT

Budget and Personnel Committee

for Blue River watershed restoration is viewed as a backup to support project expenses that cannot be accounted for by other means. Staff will request separate board authorization should this approach become necessary.

PROJECTED REVENUES	
Initial Amount (Approved 9/2022)	\$790,000
Source	Local government funds, APWA - KC Chapter
Additional amounts/sources	
KDHE grant funds (approved 11/2023)	\$270,000
MDNR (approved 2/2022)	\$50,000
Additional local government and APWA contributions	\$309,000
MDNR ARPA (Board approval expected for consideration on 8/2024)	\$0 (If local government contributions are insufficient, grant funds may support the balance required.)
Total	1,419,000
EXPENSES	
Personnel (salaries, fringe, rent)	\$182,000
Contractual	\$1,232,000
Pass-Through	
Other (supplies, printing, etc.)	\$5,000
Total	1,419,000

RELATED JURISDICTIONS:

This item is expected to benefit all area cities and counties in the MARC region.

Kansas jurisdictions expected to provide funding support for the initiative include Bonner Springs, Gardner, Johnson County, Lawrence, Leawood, Lenexa, Merriam, Miami County, Mission, Prairie Village, Unified Government, Westwood and Westwood Hills.

Missouri jurisdictions expected to provide funding support for the initiative include Blue Springs, Excelsior Springs, Gladstone, Grandview, Independence, Kansas City, Liberty, North Kansas City, Parkville and Riverside.

RECOMMENDATION:

Authorize contract increase to Burns and McDonnell for new total not to exceed \$1,232,000 and authorize MARC to accept funds from local governments and APWA - Kansas City Chapter in an amount up to \$309,000.

STAFF CONTACT:

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1c
Quality Early Learning

ISSUE:

VOTE: Approve key agency contracts to provide Early Head Start services through the state of Missouri Early Head Start grant.

BACKGROUND:

On June 6, 2024, the State of Missouri provided a notice of contract renewal for the upcoming budget period of 7/1/2024 - 6/30/2025 for Mid-America Regional Council's (MARC) Early Head State Grant. MARC proposes to continue funding for the 103 enrollment slots in the Early Head Start State Program and pass through most of the funding (99%) to the following direct service providers: Independence School District and Operation Breakthrough.

BUDGET CONSIDERATIONS:

The total amount of annual funding available is \$1,642,600. Included in this total is \$16,340 in funds to support MARC program operations and training and technical assistance. The chart below describes the allocation of funding and slots for each agency.

REVENUES	
Amount	\$1,642,600
Source	State of Missouri

Partner Agencies	EHS State Slots	EHS FY 24/25 Program Budget
Independence School District	Sunshine Center-22 Truman High School-24	\$717,025
Operation Breakthrough	Operation Breakthrough-57	\$909,150
Partner Sub-Total	103	\$1,642,600
MARC		\$16,425
Grand Total	103	\$1,642,600

COMMITTEE ACTION:

The agenda item was approved by MARC Head Start Policy Council on June 10, 2024, and MARC Head Start Advisory Committee on June 11, 2024.

RELATED JURISDICTIONS:

Jackson County in Missouri is impacted by this agenda item.

RECOMMENDATION:

Approve 12-month contracts with ISD and Operation Breakthrough for Early Head Start services for a total amount not to exceed \$1,642,600.

STAFF CONTACT:

Kasey Lawson, Head Start Director
Dr. Toni Sturdivant, Director of Early Learning and Head Start

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1d
Quality Early Learning

ISSUE:

VOTE: Approve Mid-America Regional Council's Head Start proposal to make changes to the Early Head Start / Head Start Enrollment for 2024-2025 to accommodate closure of EarlystART North.

BACKGROUND:

In July 2023, EarlystART North closed abruptly due to sustainability of staffing and financial burden. As part of the annual enrollment planning process, each of Mid-America Regional Council's (MARC) Direct Service Providers (DSP) were asked to submit their requests for changes in enrollment and program options by January 2024. Programs were asked to consider if changes were needed in program hours, length of day, number of days per year, and number of Head Start or Early Head Start slots to be served. DSP agencies were asked to include data such as the previous year's enrollment and waitlist information and community data that would support the need for the proposed changes.

A request for proposal was also released by MARC in February 2024 to seek a partner in Platte or Clay counties. Staff reached out to potential partners, but no agency responded to the RFQ.

MARC is recommending approval of changes in enrollment for the following DSP agencies:

- Ability KC - reduce Early Head Start enrollment to accommodate financial stability and changes in program mission to serve student enrollment.
- EarlystART - reduce Early Head Start and Head Start enrollment to accommodate staffing crisis and financial stability.
- Emmanuel Family and Child Development Center - add Early Head Start enrollment to accommodate increased full day programming.
- Grandview School District - increase Head Start enrollment to better meet community needs.
- Guadalupe Centers - increase Head Start enrollment to better meet the community needs.
- Learn a Lot Academy - increase Early Head Start enrollment in Jackson County to better meet community needs.

BUDGET CONSIDERATIONS:

Contracts for individual agencies will be revised based on these changes. See the below documents for the details of changes in slots and contract amounts.

COMMITTEE ACTION:

The agenda item was approved by MARC Head Start Policy Council on June 10, 2024, and MARC Head Start Advisory Committee on June 11, 2024.

RELATED JURISDICTIONS:

This item impacts Jackson and Platte counties in Missouri.

AGENDA REPORT

Budget and Personnel Committee

EXHIBITS:

Proposed enrollment changes for 2024-2025

Proposed funding contract changes for 2024-2025

RECOMMENDATION:

Approve MARC Head Start requested slot changes for the program year 2024-2025 for Early Head Start/Head Start programming.

STAFF CONTACT:

Kasey Lawson, Head Start Director

Dr. Toni Sturdivant, Early Learning Director

AGENDA REPORT

Budget and Personnel Committee

Proposed enrollment changes for 2024-2025
Proposed enrollment changes are highlighted in red

MARC PROPOSED ENROLLMENT CHANGES FOR 2024-2025								
AGENCY 2024	HS Full Day	Proposed HS Full Day	HS Part day	HS Home Based	EHS Full Day	Proposed EHS Full Day	EHS Home Based	EHS State
Tier 1								
Ability KC					17	10		
Cub Care	20	20			16	16		
Emmanuel	60	60				11		
Excelsior Springs SD	40	40						
Front Porch Alliance					36	36		
Grandview SD	50	64			8	8		
Guadalupe Centers	80	96						
Learn-A-Lot	47	47			26	42		
Lee's Summit SD			68				20	
Tier 2								
Center SD	90	90						
EarlystART-North	30	0			20	0		
EarlystART-St. Mark	68	68			12	12		
Family Conservancy				30			90	
Raytown SD	83	83						
Tier 3								
Independence	253	253			36	36		46
Kansas City SD	460	460			16	16		
Operation Breakthrough	180	180			53	53		57
YMCA	234	234			104	104		
Totals	1,695	1,695	68	30	344	344	110	103

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Budget and Personnel Committee

Proposed funding* contract changes for 2024-2025

Numbers in **red** indicated a reduction in contract funds.

Numbers in **green** indicate an increase in contract funds.

Direct Service Provider	HS total contract before change	Proposed HS total contract after change	EHS total contract before change	EHS total after contract change	Proposed grand total before contract change	Proposed grand total after change
slots removed from:						
Early Start - North	\$282,510.00	\$ 0	\$372,400.00	\$ 0	\$654,910.00	\$ 0
Ability KC			\$285,362.00	\$167,860.00	\$285,362.00	\$167,860.00
Subtotals	\$282,510.00	\$ 0	\$657,762.00	\$167,860.00	\$940,272.00	\$167,860.00
slots given to:						
Emmanuel	\$526,980.00	\$526,980.00	\$ 0	\$184,646.00	\$526,980.00	\$711,626.00
Grandview	\$427,000.00	\$546,560.00	\$127,832.00	\$127,832.00	\$554,832.00	\$ 674,392.00
Guadalupe	\$694,720.00	\$833,664.00	\$ 0	\$ 0	\$694,720.00	\$833,664.00
Learn A Lot	\$414,493.00	\$414,493.00	\$507,312.00	\$819,504.00	\$921,805.00	\$1,233,997.00

*Total funding for each Direct Service Provider is derived from total enrollment slots at each center, which are described on the previous page.

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1e
Quality Early Learning

ISSUE:

VOTE: Authorize submission of Head Start / Early Head Start grant to the Administration for Children and Families for the continued support of the Head Start / Early Head Start Program.

BACKGROUND:

On April 29, 2024, the Administration for Children and Families announced \$32,918,852 for the second year of the non-competitive five-year grant award continuation of the Head Start/Early Head Start Program. By August 1, 2024, MARC Head Start is required to submit the grant application for the upcoming budget period of November 1, 2024 to October 31, 2025.

MARC Head Start proposes to continue supporting the enrollment 1,793 Head Start (HS) and 557 Early Head Start (EHS) in programs managed by 17 direct service providers (DSPs) in Clay, Jackson and Clay Counties and pass through the funding to the DSPs as indicated in the chart attached.

Individual contracts with the DSPs classified by their level of service (Tier 1, 2, and 3) and are reimbursed at an annual per-child rate based on their tier, and program options (HS and/or EHS, as well as center-based or home-based). The total amount of annual funding available is \$32,918,852. Included in the total are funds to support program operations, training, and technical assistance. MARC non-personnel costs are budgeted to support contracts for specialized services for staff and families covering mental health and disabilities, education, health and nutrition, professional development, and family engagement services.

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$32,918,852
Source	Administration for Children & Families
PROJECTED EXPENSES	
Personnel (salaries, fringe, indirect, rent)	\$4,785,389
Pass-Through (17 DSPs)	\$27,016,222
Other (supplies, printing, etc.)	\$1,117,241

COMMITTEE ACTION:

The agenda item was approved by MARC Head Start Policy Council on June 10, 2024, and MARC Head Start Advisory Committee on June 11, 2024.

RELATED JURISDICTIONS:

Clay, Jackson and Platte County are impacted by this agenda item.

EXHIBITS:

[Head Start 2024-25 Core Funding Summary](#)

AGENDA REPORT

Budget and Personnel Committee

RECOMMENDATION:

Authorize MARC Head Start to apply, accept, and expend Head Start/Early Head Start funding for Head Start/Early Head Start programming.

STAFF CONTACT:

Kasey Lawson, Head Start Director

Dr. Toni Sturdivant, Director of Early Learning and Head Start

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1f
Quality Early Learning

ISSUE:

VOTE: Approve contracts for Head Start and Early Head Start support services.

BACKGROUND:

Since 2018, Mid-America Regional Council (MARC) Head Start has been supporting Head Start and Early Head Start programs through contracts with individuals and agencies who provide a variety of support services for thirteen Tier 1 and Tier 2 programs serving a total of 846 children. Each contractor/agency was selected through an individual Request for Qualifications (RFQ) process conducted as the need arises. MARC Head Start is requesting to continue these contracts for another 12 months from November 1, 2024 through October 31, 2025.

Contracted services include mental health services for classrooms and therapeutic services for children and families, early intervention services for children with special needs and diagnosed disabilities and translation and interpretive services for Early Head Start and Head Start services.

The chart indicates that name of the individual or agency, the type of service to be provided, the hourly rate of service, total hours for the total 12-month period and the total dollar amount not to exceed \$447,200.

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$32,918,852
Source	Administration for Children and Families
PROJECTED EXPENSES	
Contractual	\$447,200

RELATED JURISDICTIONS:

This item impacts Clay, Platte, and Jackson Counties in Missouri.

EXHIBITS:

[Head Start 2024-2025 HS-EHS Independent Contractors](#)

RECOMMENDATION:

Approve individual and agency contracts for on-site support services at MARC Head Start programs as outlined in the attachment, from November 1, 2024, through October 31, 2025 for a total amount not to exceed \$447,200.

STAFF CONTACT:

Kasey Lawson, Head Start Director
Dr. Toni Sturdivant, Director of Early Learning and Head Start

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1g
Quality Early Learning

ISSUE:

VOTE: Approve key agency contracts to provide support services for year two of the Missouri Office of Childhood Child Care Collaborative Networks.

BACKGROUND:

In May 2024, the Mid-America Regional Council (MARC) received the renewals for second year contracts for the Child Care Collaborative Networks that provide onsite coaching support, intensive cohort trainings, and best practice trainings to support home based child care providers, infant/toddler and preschool teachers.

Each contract is renewable for up to three additional years. The geographical area for the Collaborative Networks comprises: Andrew, Atchison, Bates, Buchanan, Cass, Clay, Clinton, DeKalb, Gentry, Holt, Jackson, Nodaway, Platte, Vernon, and Worth counties in Missouri.

The amount of each of the awards are as follows:

Home Based Child Care Collaborative Network:	\$463,505
Infant Toddler Child Care Collaborative Network:	\$803,423
Preschool Child Care Collaborative Network:	<u>\$1,694,728</u>
Total:	\$2,961,656

Most of the funding from this agreement will be passed through to three key service agencies: the Local Investment Commission, The Family Conservancy, and the St. Joseph Youth Alliance to support implementation of targeted services outlined in the three contracts. A portion of the funds will be used to support MARC staff time in the management and oversight of the project subcontracts and coordination of program supports.

The attached chart indicates the name of the agency, the type of service to be provided, and the total dollar amount not to be exceeded for each contract. The grand total amount of these 12- month contracts are not to exceed \$1,963,785. The remainder of the funding will be utilized for supplies, other contractual services and MARC personnel costs.

BUDGET CONSIDERATIONS

REVENUES	
Total Amount	\$2,961,656
Source	Missouri Department of Elementary and Secondary Education, Office of Childhood
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$470,000
Local Investment Commission	\$595,867
The Family Conservancy	\$863,974
St. Joseph Youth Alliance	\$503,944
Total Other Contractual	\$302,500
Other (supplies, printing, etc.)	\$225,371
Total	\$2,961,656

AGENDA REPORT

Budget and Personnel Committee

RECOMMENDATION:

Approve key agency contracts to provide support services for year two of the Missouri Office of Childhood Child Care Collaborative Networks.

EXHIBITS:

[Child Care Collaborative Network Summary](#)

STAFF CONTACT

Toni Sturdivant, Director of Early Learning and Head Start
Kyle Matchell, Early Learning Manager

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1h
Quality Early Learning

ISSUE:

VOTE: Authorize submission of grant application to the Administration for Children and Families to support the Refugee Family Child Care Microenterprise Development Program.

BACKGROUND:

The Administration for Children and Families, Office of Refugee Resettlement (ORR) issued a notice of funding opportunity to a Refugee Family Child Care Microenterprise Development Program. The program enables refugees to become self-sufficient by helping them establish small family child care businesses. The program offers training and technical assistance in professional child care and microenterprise development, financial literacy education, help navigating the child care business licensing process, and financial assistance to prepare homes for child care operations. The application must include letters of support from state childcare licensing agencies. As of 6/13/2024 letters of support from Missouri and Kansas childcare licensing are pending. The application will not be submitted without those letters in hand.

BUDGET CONSIDERATIONS:

Revenue from the grant was not included in the Mid-America Regional Council’s (MARC) current budget. The funding period is 36-months with three 12-month budget periods, pending annual federal appropriations.

REVENUES	
Amount	\$250,000
Source	Administration for Children and Families
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	\$161,144.78
Contractual	\$66,314
Pass-Through	\$17,672.32
Other (supplies, printing, etc.)	\$4,868.88

RELATED JURISDICTIONS:

MARC Early Learning will work with refugee resettlement agencies in both Kansas and Missouri. We anticipate most participants will reside in Wyandotte and Jackson counties, though participation will not be restricted to those counties.

EXHIBITS:

[Notice of Funding](#)

RECOMMENDATION:

Authorize submission of grant application to the Administration for Children and Families to support this new early learning initiative and expenditure of funds if received.

STAFF CONTACT:

Dr. Toni Sturdivant, Director of Early Learning and Head Start

AGENDA REPORT

Budget and Personnel Committee

June 2024

Item No. 1i

Safe and Secure Communities

ISSUE:

VOTE: Authorize application and acceptance of the Fiscal Year 2024 Urban Area Security Initiative Grant and issuance of associated subaward agreements.

BACKGROUND:

The Urban Area Security Initiative (UASI) Grant Program originated following the attacks of September 11, 2001. The UASI program provides funding to enhance regional preparedness and capabilities in designated high-threat, high-density areas to build, sustain, and deliver the capabilities necessary to prevent, prepare for, protect against, and respond to acts of terrorism. Eligibility is determined yearly through an analysis of the relative risk of terrorism faced by the 100 most populous Metropolitan Statistical Areas (MSAs) in the United States, in accordance with the *Homeland Security Act of 2002*, as amended.

The Notification of Funding Opportunity (NOFO) was released April 15, 2024, showing that the Kansas City Urban area was eligible to apply for \$1,476,785 in Urban Area Security Initiative (UASI) funding. The Kansas City Urban Area is comprised of jurisdictions in Jackson, Platte, Cass, Cass and Ray counties in MO and Wyandotte, Johnson and Leavenworth in KS. It is one of fifty-six urban areas across the nation eligible for this funding. The NOFO requires 35% of the award to be spent on law enforcement terrorism prevention activities and 30% towards six national priority areas (Enhancing the protection of soft targets/crowded places, Enhancing information and intelligence sharing and analysis, Combating domestic violent extremism, Enhancing cybersecurity, Enhancing community preparedness and resilience, and Enhancing election security) with at least 3% on improving election security. The remainder is to address areas identified through the annual threat assessment process. The following are projects approved by the Regional Homeland Security Coordinating Committee (RHSCC) to include in the application:

Project	Funding Amount
Fusion Center - Intel and Info Sharing	\$182,181.00
Law Enforcement Tactical Weapons of Mass Destruction (WMD) Sustainment	\$286,493.75
Preserving Regional Multi-Discipline Training and Exercise Capacity	\$210,138.96
Improving the Common Operating Picture and Maximizing Available Tools	\$25,000.00
Badging and Accountability Sustainment	\$9,525.00
Sustain Regional Hazmat Response Capabilities	79,110.00
Sustain Regional Technical Rescue Teams	\$113,854.10
Sustain Regional Law Enforcement Capability through Training	\$48,200.00
Regional Community Preparedness and Resiliency	\$10,000.00
Regional Cybersecurity	\$22,000.00
Sustain Mass Fatality Response Capabilities	\$4,320.00
Management & Administration - MARC	\$70,147.29
Regional Planning & Collaboration	\$297,672.10
Election Security	\$44,303.55
Total Funds Applied for by MARC (the States retains 5% for M&A)	\$1,402,945.75

AGENDA REPORT

Budget and Personnel Committee

Subaward agreements are issued to each entity receiving funds/goods/services through the UASI FY24 grant. The subaward agreement identifies the funding amount and types of items being provided as well as requirements to be met as a condition to receiving the funds or goods. It also serves as a mechanism to transfer ownership to the end user agency from MARC.

The following subaward is greater than \$50,000 and requires board approval:

Board of Police Commissioners Kansas City Police Department (Regional Fusion Center) - \$105,621. This project supports software licenses, subscriptions, professional memberships, training, and data services for the Regional Fusion Center.

BUDGET CONSIDERATIONS:

This action item includes the anticipated award and the known subaward that exceed \$50,000 and require approval from the MARC Board of Directors.

REVENUES	
Amount	\$1,402,945.75
Source	FY 2024 UASI Grant
PROJECTED EXPENSES - SUBAWARDS >\$50,000	
Personnel (salaries, fringe, rent)	
Contractual	
Pass-Through	\$105,621.00
Other (supplies, printing, etc.)	

COMMITTEE ACTION:

On June 7, 2024, the Regional Homeland Security Coordinating Committee (RHSCC) determined investments for the UASI funding and authorized staff to finalize and submit the UASI application and execute the respective subaward agreements.

RELATED JURISDICTIONS:

Agencies receiving specialized equipment have agreed to training and to respond anywhere within the region or beyond if available through mutual aid processes.

RECOMMENDATION

Authorize the application for and acceptance of the FY 2024 Urban Area Security Initiative grant. Authorize the Executive Director to execute the subaward agreement with the Regional Fusion Center in the amount of \$105,621

CONTACT

Erin Lynch, Emergency Services and Homeland Security Director
John Davis, Fiscal Administrator

AGENDA REPORT

Budget and Personnel Committee

June 2024

Item No. 1j

Safe and Secure Communities

ISSUE:

VOTE: Authorize contract renewals with Bound Tree and Life Assist for Mid-America Regional Council Emergency Rescue Committee cooperative purchasing agreements for emergency medical supplies and equipment.

BACKGROUND:

The Mid-America Regional Council Emergency Rescue Committee (MARCER) promotes regional coordination and cooperation in emergency pre-hospital care for metropolitan Kansas City. MARCER is composed of professionals in the emergency medical services (EMS) community. Members include state-licensed emergency ambulance services and other EMS providers, as well as representatives from area hospitals, emergency room nurse managers, the Heart of America Metro Fire Chiefs Council and Kansas and Missouri Hospital Associations.

MARCER members come together to:

- Work cooperatively to ensure the highest quality pre-hospital care throughout the region.
- Help emergency medical service agencies save money through cooperative purchasing agreements.
- Provide guidelines for time-critical diagnoses.
- Coordinate communications between emergency medical service agencies and hospitals.
- Prepare to respond to mass casualty events.
- Track and inform state legislation.
- Recruit paramedics and emergency medical technicians (EMTs) to the region.

MARCER is supported by annual membership fees from EMS agencies and annual assessments paid by area hospitals. In addition, MARCER coordinates a cooperative purchasing program, gas purchasing program, and medical waste program that allows MARCER members to save money on the purchases, or services offered from the contracts and MARCER receives an administrative fee to help support the program.

In 2021, MARCER issued a cooperative purchase Request for Bids for emergency medical supplies and equipment. Three vendors were selected: Bound Tree, Life Assist and Medline. No single contract was expected to exceed \$50,000, so the awards were approved administratively for an initial two-year term with three optional one-year extensions (five years total). In 2023, staff administratively approved the first one-year extension with Bound Tree and Life Assist. Medline did not meet its contract obligations, and the contract was not renewed.

It is time for the second one-year contract extension (year four). Due to the non-renewal of Medline's contract, each of the remaining two vendors may have total revenues that now exceed the \$50,000 threshold for board approval. The estimated revenue from administrative fees for the second round of contract renewals is \$114,876, with the estimated revenue for each vendor to be \$57,438.

AGENDA REPORT

Budget and Personnel Committee

BUDGET CONSIDERATIONS:

There is no direct expense for MARC associated with this action. MARCER receives an administrative fee of 3% for all purchases made through the cooperative agreements.

COMMITTEE ACTION:

The MARCER committee will vote to extend each contract at the June 21, 2024, meeting.

RELATED JURISDICTIONS:

The cooperative purchasing program is available to all MARCER members, which includes entities in both Kansas and Missouri. There are currently over 70 different agencies that take advantage of this program.

RECOMMENDATION

Authorize one-year contract renewals with Bound Tree and Life Assist for MARCER cooperative purchasing agreements for emergency medical supplies and equipment.

CONTACT

Erin Lynch, Emergency Services and Homeland Security Director
John Davis, Fiscal Administrator

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1k
Safe and Secure Communities

ISSUE:

VOTE: Authorize a contract with Carl Abraham for regional emergency services assessment and outreach.

BACKGROUND:

Since 2007, the Kansas City Board of Police Commissioners has hosted the Kansas City Regional Fusion Center (KCRFC). The Center's role is to work with federal, state, and local law enforcement and other emergency services agencies to collect, analyze, and share sensitive intelligence information to support the prevention and deterrence of terrorist acts in the Kansas City region. Personnel from several local law enforcement agencies have donated time to support the Fusion Center, and an advisory committee with public and private sector representatives offers guidance to the Center.

The KCRFC, the Mid-America Regional Council (MARC) and agencies in the nine-county area, provide part-time contractors to help conduct special event threat assessments (SETAs) at venues in the region, evaluate assessments previously conducted, and work with Fusion Center leadership to implement outreach to the public and private venues to increase their emergency preparedness. SETAs are cataloged in a database for future evaluation and tracking. In addition to conducting and tracking SETAs, contractors plan and conduct outreach to venue operators and offer customized training to enhance emergency preparedness.

Federal homeland security funds through the Department of Public Safety Homeland Security Grant Program and the Urban Areas Strategic Initiative (UASI) grant program have been received to support this work. A competitive request for qualifications (RFQ) was issued in 2021 and the outreach coordinators were selected. Mr. Abraham has extensive expertise and capacity to work which has pushed his contract to exceed the MARC purchasing policy thresholds needing MARC Board approval.

BUDGET CONSIDERATIONS:

REVENUES	
Amount	\$65,000
Source	FY 21 MO LETPA, FY 22 UASI
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual (Carl Abraham)	\$65,000
Pass-Through	
Other (supplies, printing, etc.)	

COMMITTEE ACTION:

On November 5, 2020 the Regional Homeland Security Coordinating Committee (RHSCC) approved the investments for the FY20 Homeland Security projects which included the Law Enforcement Terrorism Prevention Activities (LETPA) project and funds for the Outreach Coordinator positions.

On May 24, 2022, the Regional Homeland Security Coordinating Committee (RHSCC) approved the investments for the FY 22 UASI funding which included funds designated for the Outreach Coordinator positions.

AGENDA REPORT

Budget and Personnel Committee

RELATED JURISDICTIONS:

This item impacts Clay, Platte, Ray, Jackson, and Cass Counties in Missouri and Leavenworth, Wyandotte, and Johnson Counties in Kansas.

RECOMMENDATION

Authorize contract with Carl Abraham for regional emergency services assessment and outreach work in an amount not to exceed \$65,000.

CONTACT

Erin Lynch, Emergency Services and Homeland Security Program Director
John Davis, Fiscal Administrator

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 11
Safe and Secure Communities

ISSUE:

VOTE: Authorize application for an Assistant Secretary Preparedness and Response grant for fiscal year 2024 - 2025 and authorize related subcontract with David Schemenauer.

BACKGROUND:

Since 2003, the Mid-America Regional Council (MARC) has received funding from the Missouri Department of Health and Senior Services (DHSS) under the Hospital Preparedness Program. Funding for fiscal year (FY) 2024-2025 is anticipated to be \$379,800.26 to continue support of the region's health care coalition (HCC) of hospitals, public health, emergency management, and emergency medical services in Missouri's Highway Patrol Region A. This grant will be used to strengthen the readiness of the public health and the health care delivery system to save lives during emergencies that exceed the day-to-day capacity and capability of the public health and medical emergency response systems. This is done through conducting coordinated assessments and planning, conducting training and exercises and coordinating information and resource sharing during and following incidents and disasters. The grant performance period is July 1, 2024 - June 30, 2025. Funding is primarily for personnel and contractual support to execute the approved work plan.

CONTRACTUAL SUPPORT (included in the above amount):

Healthcare Coalition Readiness and Response Contractor - \$70,000

David Schemenauer has been providing contractual planning, exercise and operational support for MARC's Assistant Secretary Preparedness and Response (ASPR) Hospital Preparedness Program since 2019. Mr. Schemenauer was selected through a request for qualifications (RFQ) process. Mr. Schemenauer will continue contract work to support the program as follows:

- Work with staff and committee leadership (Health Care Coalition and other regional committees as appropriate) to execute assigned work plan requirements including but not limited to planning, project & grant management, assessments and exercise design, execution and evaluation, and committee support & facilitation.
- Lead efforts in working with the HCC to design, execute and evaluate FY25 health and medical exercises including the Medical Response and Surge Exercise (MRSE) and ensuring the inclusion of HCC in other regional exercises as appropriate. Provide planning support for designated projects including portions of the HCC Preparedness and Response plans. Continue to work with area agencies to appropriately incorporate Patient Tracking for Reunification and resource management in plans.
- Serve on a rotating basis as the HCC Duty Officer.

BUDGET CONSIDERATIONS:

The table below summarizes the grant application budget. The contractual line items includes the contract for Mr. Schemenauer and other expenses that fall below the \$50,000 threshold for approval by the MARC Board of Directors.

AGENDA REPORT

Budget and Personnel Committee

REVENUES	
Amount	\$379,800.26
Source	FY24/25 ASPR Grant from Missouri DHSS
PROJECTED EXPENSES	
Personnel (salaries, fringe, indirect, rent) - 1.60 FTE	\$244,584.90
Contractual	\$100,000.00
Pass-Through	
Other (travel, supplies, printing, etc.)	\$35,215.36

COMMITTEE ACTION:

The MARC HCC Steering committee met on June 5, 2024. New workplan items for the next 5-year budget period (this report is only for year one - BP1) were reviewed along with the budget.

RELATED JURISDICTIONS:

This item impacts the 17 Missouri Metro Hospitals, and the 8 Region-A hospitals: Carroll County Memorial Hospital, Lafayette Regional Health Center, Ray County Memorial Hospital, Fitzgibbon Hospital, Bates County Memorial Hospital, Bothwell Regional Health Center, Golden Valley Memorial Hospital, and Western Missouri Medical Center.

RECOMMENDATION:

Authorize application and acceptance of an Assistant Secretary Preparedness and Response (ASPR) grant from the Missouri Department of Health and Senior Services in the amount of \$379,800.26 for FY24/25; and, if awarded, authorize execution a related subcontract with David Schemenauer in the amount of \$70,000.

CONTACT:

Erin Lynch, Emergency Services and Homeland Security Program Director
John Davis, Fiscal Administrator

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1m
Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize renewal of the subcontract agreement with the Missouri Association of Area Agencies on Aging for the Give 5 program.

BACKGROUND:

The Missouri Association of Area Agencies on Aging (MA4) is renewing subcontracts with Area Agencies on Aging (AAA) funded by the Missouri Department of Health and Senior Services (DHSS) for the Give 5 Volunteer Matching program.

The Give 5 program connects skilled, passionate retired (or otherwise have the time to commit) older adults with meaningful volunteer opportunities. Participation in Give 5 requires a commitment to five day-long classes, which include guest speakers and nonprofit site visits, and a graduation ceremony. Each Give 5 class experience allows participants to learn about public and community service trends, “taste test” a wide variety of volunteer opportunities and find a role that matches their passions.

This subcontract renews funding at the same amount of \$89,595 to offer three sessions in SFY 2025.

BUDGET CONSIDERATIONS:

REVENUES	
Amount (renewal)	\$89,595
Source	Subcontract with MA4, funded by DHSS

COMMITTEE ACTION:

The Commission on Aging considered this at its June meeting and recommended board approval.

RELATED JURISDICTIONS:

This item impacts Cass, Clay, Jackson, Platte, and Ray counties in Missouri.

EXHIBITS:

None

RECOMMENDATION:

Authorize a contract between MARC and MA4 for the provision and administration of the Give 5 program.

STAFF CONTACT:

Kristi Bohling-DaMetz, Director of Aging and Adult Services
Lauren Schaumburg, Community Engagement Manager

AGENDA REPORT

Budget and Personnel Committee

June 2024

Item No. 1n

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize and approve contracting and payment for implementation of a three-year subscription with Mon Ami, a client management system for the Mid-America Regional Council Aging and Adult Services.

BACKGROUND:

The Mid-America Regional Council (MARC) Aging and Adult Services (AAS) department plays a vital role in providing care and support to older adults. As the demand for Area Agency on Aging (AAA) services and reporting requirements increase and as the State of Missouri encourages outreach and innovation in programming, it is becoming increasingly important to streamline processes, generate data dashboards, and enhance service delivery. Utilizing a proficient client management system (CMS) will play a crucial role in achieving these goals.

MARC AAS released a request for qualifications (RFQ) to locate a cloud-based, HIPAA compliant CMS that can track client data, create reports that can be used for state reporting, and allow staff and external partners to securely communicate and navigate client information. As a result of the RFQ, AAS received four responses. Based on totaled rubric scoring, the Mon Ami Client Management System scored highest because it is a comprehensive software solution designed specifically for Area Agencies on Aging and other public entities that serve older adults. And it has a user interface that is specially designed for aging programs and services, such as case management, information and assistance, evidence-based programs, and other support services. The system stands out because it is already aligned with Older Americans Act Performance System (OAAPS) reporting standards, is incorporating new Older Americans Act Reauthorization data requirements, and currently works with agencies from around the country including statewide implementation. The system also scored highest in cost efficiency and was the only proposal that met the AAS budget requirements.

BUDGET CONSIDERATIONS:

The CMS platform costs approximately \$89,250 annually, depending on which platforms are selected. The cost includes licensing fees, software implementation, training, and support. Pre-designated American Rescue Plan Act (ARPA) or Senior Services Growth and Development Program (SSGDP) funds will be used for this purchase. Mon Ami is willing to waive the implementation fee with a three-year license and a one-time Data Migration fee of \$29,000. In total, the CMS costs \$296,750 for three years, including on-call technical support.

REVENUES	
Amount	\$4,026,563
Source	American Rescue Plan Act (ARPA)
Amount	\$3,942,681
Alternative Source	Senior Services Growth and Development Program (SSGDP)
PROJECTED EXPENSES	
Client Management System (Implementation, Data Migration, and 3-Year Subscription)	\$296,750

AGENDA REPORT

Budget and Personnel Committee

COMMITTEE ACTION:

The Commission on Aging considered this at its June meeting and recommended Board approval.

RELATED JURISDICTIONS:

This item impacts Jackson, Platte, Clay, Cass, and Ray counties in Missouri.

RECOMMENDATION:

Authorize and approve contracting and payment for implementation and a three-year subscription with Mon Ami, a client management system (CMS) for MARC Aging and Adult Services Department at an estimated cost of \$296,750.

STAFF CONTACT:

Kristi Bohling-DaMetz, Director of Aging and Adult Services
Babs Bradhurst, Manager of Aging Administrative Services

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1o
Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize increased funding to support Rebuilding Together Kansas City, Inc. to complete approved home modification projects.

BACKGROUND:

Rebuilding Together Kansas City, Inc. has home modification requests that will exceed their current contract amount. Based on an increase in the number of approved projects, the remaining balance of the original contract is insufficient to support completion. To accommodate the increased demand, additional funding is needed in an amendment to the SFY 2024 contract that runs through June 30, 2024. Home modifications and minor home repairs will not be offered in SFY 2025.

BUDGET CONSIDERATIONS:

Home Modification and Repair	Current	Increase	Total
Rebuilding Together Kansas City, Inc.	\$90,000	\$35,000	\$125,000

COMMITTEE ACTION:

The Commission on Aging considered this at its June meeting and recommended Board approval.

RELATED JURISDICTIONS:

This item impacts Jackson, Platte, Clay, Cass, and Ray counties in Missouri.

EXHIBITS:

None

RECOMMENDATION:

Authorize increased funding to support Rebuilding Together Kansas City, Inc. to complete approved home modification projects.

STAFF CONTACT:

Kristi Bohling-DaMetz, Director of Aging and Adult Services
Christian Aguirre, Integrated Care Specialist II

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1p

Thriving Older Adults and Communities

ISSUE:

VOTE: Authorize state fiscal year 2025 contract with Advantage In-Home Services, LLC to provide in-home services for the Mid-America Regional Council’s Area Agency on Aging.

BACKGROUND:

The Mid-America Regional Council (MARC) competitively procures partners to deliver services. MARC Aging and Adult Services (AAS) department issued requests for proposals (RFPs) in the Spring of 2024 for SFY 2025 service providers, including In-Home Services. In addition to All Ways Caring Home Care, Help at Home, and Integrity, AAS recommends Advantage In-Home Services, LLC, as a service provider for SFY 2025 contracting for services July 1, 2024, through June 30, 2025, to provide continuity of care for clients already receiving services. This includes In-Home - Homemaker/Personal Care and Family Caregiver Respite.

BUDGET CONSIDERATIONS:

Titles III-B and III-E, Older American’s Act Funding categories

IN-HOME SERVICES (HOMEMAKER/PERSONAL CARE AND NATIONAL FAMILY CAREGIVER):

Advantage In-Home Services, LLC Total Value of Contract not to exceed \$80,341.80

Contractual obligation of respondent requires services to be provided at or above the Medicaid rate. MoHealthNet rate adjustments may require MARC rate adjustments.

REVENUES	
Amount	\$5,940,010
Source	Older American’s Act Funding
PROJECTED EXPENSES	
Contractual (Advantage In-Home Services, LLC)	\$80,341.80

RELATED JURISDICTIONS:

This item impacts Jackson, Platte, Clay, Cass, and Ray counties in Missouri.

EXHIBITS:

None

RECOMMENDATION:

Authorize SFY 2025 contract with service provider Advantage In-Home Services, LLC.

STAFF CONTACT:

Babs Bradhurst, Manager of Aging Administrative Services
Kristi Bohling-DaMetz, Director of Aging and Adult Services

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1q

Thriving Older Adults and Healthy Communities

ISSUE:

VOTE: Approve amendment increase with G&W Foods, Inc for Double Up Food Bucks incentives at fifteen stores participating in the program.

BACKGROUND:

The Mid-America Regional Council (MARC) received a USDA Gus Schumacher Nutrition Incentive Program (GusNIP) COVID Relief and Response (CRR) grant in the fall of 2021. This grant allowed the Double Up Food Bucks program to significantly expand to new locations, particularly in Missouri. Prior to the fall of 2021, G&W had nine Kansas grocery stores offering the Double Up Food Bucks program. The new funding from the GusCRR grant allowed the program to be expanded to six grocery stores in Missouri. Program usage at the both the Kansas and Missouri stores has increased to the point where they will surpass their allotted incentive budget before the end of the grants. The original total of the G&W Foods contract was \$396,105.69. The overall Double Up Food Bucks GusNIP CRR budget has funds available to extend ability for the participating Kansas and Missouri G&W stores to be able to continue offering the incentive to their customers.

BUDGET CONSIDERATIONS:

The budget for the Gus Schumacher Nutrition Incentive COVID Relief and Response grant totals \$4.35 million and can accommodate an increase to the budget for G&W Foods, Inc. to continue implementing the program.

PROJECTED EXPENSES	
Pass-Through (contract amendment)	\$65,000 additional budget

RELATED JURISDICTIONS:

This item impacts the Missouri cities of Branson, Rogersville, Seneca, Viburnum, Vienna, and Willow Springs and the Kansas cities of Chanute, Cherryvale, Columbus, Eureka, Fredonia, Girard, Neodesha, Oswego and Yates Center.

RECOMMENDATION:

Authorize a contract amendment with G&W Foods, Inc. to allow them to continue implementing the Double Up Food Bucks program supported by a grant from the USDA’s Gus Schumacher Nutrition Incentive Program COVID Relief and Response.

STAFF CONTACT:

Donna Martin, Public Health Senior Planner
Kristi Bohling-DaMetz, Director of Aging and Adult Services

AGENDA REPORT

Budget and Personnel Committee

June 2024
Item No. 1r
Effective Local Government

ISSUE:

VOTE: Approve agreement with Hopeward, LLC to provide assistance with the Regional Housing Partnership strategy committee for strategic planning and network build out through August 1, 2025.

BACKGROUND:

The Regional Housing Partnership (RHP), a program coordinated and supported by the Mid-America Regional Council (MARC) and LISC Greater Kansas City (LISC), has convened the RHP strategy committee since October 2022. Throughout 2023, the strategy committee received baseline information about the state of housing in the region as well as updates on different initiatives funded early in the first few years of RHP's existence.

In 2024, the strategy committee began working with MARC and LISC staff to define goals and strategies to lead the work going forward and begin discussions about how to expand the network of those who are involved in helping work on regional solutions. The initial goal setting has concluded and now the next steps around building out this network and developing measurable action items needs to begin. There is a planned report to the MARC Board of Directors in August to provide an update on the RHP. Goals and other work will be discussed at that time.

Staff requested informal proposals for the initial goal-setting phase from several firms and ultimately selected Hopeward, LLC (Hopeward). At that time the amount of the contract was below board approval requirements. Staff requests to continue to work with Hopeward as they have already built relationships with the committee, understand the RHP work and are familiar with the goals and strategies that came out of the goal setting work. Hopeward would support staff in implementing the next steps in collaboration with the strategy committee. For this next phase of work, the contract will now be up to \$67,500 for an approximate one-year term (August 1, 2025).

BUDGET CONSIDERATIONS:

Hopeward's contract would support LISC and MARC in developing key roles each organization will play in the next phases of RHP work as well as supporting staff with facilitating the strategy committee discussions to build out the network and work with this expanded group to determine action items and new structures of involvement to move the work forward. The agreement is budgeted between \$48,000 to \$67,500.

REVENUES	
Amount	\$67,500
Source	Various Foundations funding RHP efforts
PROJECTED EXPENSES	
Personnel (salaries, fringe, rent)	
Contractual	Not to exceed \$67,500
Pass-Through	
Other (supplies, printing, etc.)	

AGENDA REPORT

MARC Board of Directors

RELATED JURISDICTIONS:

This item impacts all counties in the MARC region.

RECOMMENDATION:

VOTE: Approve agreement with Hopeward, LLC to provide assistance with the Regional Housing Partnership strategy committee strategic planning and network build out in an amount not to exceed \$67,500 with a term through August 1, 2025.

STAFF CONTACT:

Katie Killen, Housing Program Manager

Anna Van Brunt, Housing Specialist



BUDGET AND PERSONNEL COMMITTEE

Meeting
Summary
May 28, 2024
11:15 a.m.

COMMITTEE MEMBERS PRESENT

Councilmember Holly Grummert, Overland Park, KS - Budget and Personnel Committee Chair
Legislator Jalen Anderson, Jackson County, MO
Mayor John Bacon, Olathe, KS
Mayor Damien Boley, Smithville, MO
Commissioner Becky Fast, Johnson County, KS
Council member Jared Fears, Independence, MO
Commissioner Billy Gaines, Ray County, MO
Council member Holly Grummert, Overland Park, KS
Commissioner Janeé Hanzlick, Johnson County, KS
Auditor Victor Hurlbert, Clay County, MO
Mayor Pro Tem Beto Lopez, Lee's Summit, MO
Council member Bridget McCandless, Independence, MO
Commissioner Rob Roberts, Miami County, KS
Commissioner Doug Smith, Leavenworth County, KS

STAFF PRESENT

David Warm, Executive Director
Carol Gonzales, Director of Finance and Administration
Ron Achelpohl, Director of Transportation and Environment
Lauren Palmer, Director of Local Government Services
Marlene Nagel, Director of Community Development
Kristi Bohling-DaMetz, Director of Aging and Adult Services
Dr. Toni Sturdivant, Director of Early Learning and Head Start
Kasey Lawson, Head Start Director
Eric Winebrenner, Public Safety Director
Tom Jacobs, Chief Resilience Officer and Environmental Programs Director

OTHERS

Kaleb Lilly, RubinBrown

CALL TO ORDER

Councilmember Holly Grummert, Chair of the Budget and Personnel Committee called the meeting to order at 11:15 a.m.

Due to the meeting being conducted remotely and in-person, Councilmember Grummert provided instructions for participation. She reported that staff would present on all the agenda items, provide an opportunity for comments and questions after each item, and ask for approval of all agenda items with one vote at the end of the meeting. Members would have an opportunity to abstain or object to any items necessary during the final vote.

Approve Contracts, Grants, and Other Major Expenditures

REPORT: 2023 Financial and Single Audits and Annual Comprehensive Financial Report.

Carol Gonzales, Director of Finance and Administration, introduced Kaleb Lilly with RubinBrown to discuss the process of the 2023 audit. Ms. Gonzales apologized that a draft document was not ready in time for the meeting but a link will be sent out to Board members to review prior to the June board meeting. If any members have questions, they are welcome to contact any member of the MARC or RubinBrown teams. Mr. Lilly explained the qualitative aspects of accounting practices surrounding the audit which includes a new implementation of Governmental Accounting Standards Board (GASB) statement no. 96 for subscription-based technology (like long term technology leases) and noted that there were no significant or unusual transactions that were noted during the audit. He explained that accounting estimates are included and can be sensitive because of how they may differ significantly from what was expected. However, after evaluation, RubinBrown determined that the estimates were reasonable in relation to the financial statements as a whole. Mr. Lilly highlighted that once the board receives the draft audit report, they should pay extra attention to the disclosures section of the financial statements which include: grants receivables and unearned, leases, 911 equipment fund, risk management, postemployment healthcare plan, and prior period adjustments.

Mr. Lilly presented the corrected and uncorrected misstatements. Currently, the firm is not finding any material inaccuracies but there are a few small uncorrected misstatements that in aggregate would total roughly \$201,445. One of these is the data that is tracked on behalf of the Bi-State Commission but because the amount is less than \$50,000 it doesn't need to be included. Mr. Lilly also made clear that the firm will be releasing a clean or unmodified opinion but there are 2 modifications to the report letter that include an emphasis paragraph on the implementation of GASB96 because it was new for this year. The second modification includes a prior period adjustments paragraph that points the reader to the footnote so they can find the adjustment.

In regard to the prior period adjustment, about 90% of that adjustment relates to the 911 Fund there is currently roughly \$10 million dollars in the liabilities category in the form of deferred revenue and this needs to be categorized down into a fund balance. Detailed processes were started to derive the original intent of the funds and RubinBrown believes that the best way to report these funds is as a fund balance not as deferred revenue. Mr. Warm commented that the change that the letter is referring to is the restatement from deferred revenue to fund balance and MARC is required to change last year's statements in this year's statements to reflect that reclassification of those resources.

Mr. Lilly indicated that the testing for the single audit is almost done and the firm is waiting on to pieces of documentation and they expect that a clean opinion of the single audit will be issued.

Mayor John Bacon asked if the \$10 million in deferred revenue in the 911 fund was the original amount? Had there been entries for that revenue in previous years? Mr. Lilly indicated that when the firm looked at the historical documents, there were no purpose or time restrictions beyond the year that the funds are billed. He said that there have been fluctuations in the fund over the years but over time it has accumulated to roughly \$10 million and it has some level of restrictions on it that are tied to the purpose of the original billings.

Victor Hurlbert asked if MARC looks at GASB94 standard for public-private partnerships during the audit process? Mr. Lilly said that this is very common for businesses but MARC does a very limited amount of transactions that would qualify as something that is a true public-private partnership where private investment is directly benefiting an agreement with MAR. Mr. Warm agreed that he is not aware of those interactions, more commonly, private companies are a part of grant applications or awarded funding.

VOTE: Authorize an agreement for consultant services for Phase 1 of the Bi-State Sustainable Reinvestment Corridor Project.

Ron Achelpohl, Director of Transportation and Environment, requested authorization to approve a contract with Stantech to provide professional and technical services for Phase 1 of the Bi-State Reinvestment Corridor. In February of 2024, the MARC Board of Directors authorized negotiations with Stantec for a contract not to exceed \$1.2 million. In subsequent negotiations with Stantec and MARC's funding partner agencies, some additional work not originally contemplated for this phase of the project has been added to the study scope which increases the contract to \$1.4 million.

VOTE: Authorize receipt of Safe Streets & Roads for All grant funds from the Federal Highway Administration to develop a Comprehensive Safety Action Plan.

Ron Achelpohl, Director of Transportation and Environment, requested authorization to receive grant funding from the Federal Highway Administration for the Safe Streets for All grant. This grant will allow MARC staff to supplement the existing regional safety plan and bring it up to the standards required for the Comprehensive Safety Plan which will help local jurisdictions implement safety improvements through the Safe Streets for All program. The funding will also be used to complete a vulnerable road user assessment for the region and build a safety data dashboard. The total grant is \$400,000 and MARC has matching funds from 4 community partners: KDOT, Raytown, MO, Liberty, MO, and Gardner, KS.

VOTE: Approve 12-month contract extension from Department of Early and Secondary Education Office of Childhood.

Dr. Toni Sturdivant, Director of Early Learning and Head Start, requested approval for a 12-month contract extension from DESE to operate the Missouri Collaborative Network. In March 2024, MARC received notice from DESE that they did not intend to renew the contract but after community deliberations, the contracts have been set to be renewed with no price increases for a 12-month period. Next month, staff will request approval for pass-through contracts to the partner organizations that will help carry out these services. The total grant amount is \$2,961,656.

VOTE: Affirm Early Learning grant application to the Hall Family Foundation for early learning program support.

Dr. Toni Sturdivant, Director of Early Learning and Head Start, asked the Board to affirm the application to the Hall Family Foundation for funding that will help ease the cost for child care providers by creating a shared services network. David Warm authorized the application ahead of today's board meeting because the application deadline was prior to the Board meeting. Total amount requested was \$170,000.

VOTE: Mid-America Regional Council Head Start 2024 Cost of Living Adjustment to be expended from the Administration for Children and Families.

Kasey Lawson, Head Start Director, requested that MARC's Head Start department be authorized to expend the Cost of Living Adjustment which was awarded at the end of April. Ms. Lawson explained that the money will be directly passed through to the Head Start partner agencies to ensure that salaries and wages are compatible within the MARC network. A detailed breakout of the funding can be found in the board packet, the total amount of funding coming into the network is \$746,805.

VOTE: Approval contract renewal for the Learning Genie platform to support Mid-America Regional Council Head Start child outcomes.

Kasey Lawson, Head Start Director, requested a contract renewal with Learning Genie, a database that all providers in the MARC Head Start network use to measure the growth and progress of children in the Head Start program. Total contract amount is \$55,000.

VOTE: Approve contractual agreements for renovations and upgrades to Head Start facilities to meet health and safety needs.

Kasey Lawson, Head Start Director, requested approval of contractual agreements for renovations at MARC Head Start facilities. One of the providers, the YMCA has buildings that have health and safety issues which can be resolved with this funding. And KCPS is requesting the construction of an outdoor classroom at two of their program locations. Total cost for funding these renovations is expected to be \$676,873 and is detailed in the board packet.

VOTE: Authorize an application to the U.S. Department of Justice Office of Justice Programs for an FY24 Byrne Discretionary Community Project Grant for automated license plate readers in Kansas City, MO and Independence, MO in the amount of \$963,000.

Lauren Palmer, Director of Local Government Services, requested authorization to apply for federal funding that will purchase automated license plate readers to install within the limits of Kansas City and Independence, MO. Congressman Cleaver secured a congressional earmark for the funding and because this is a cross jurisdictional award, Congressman Cleaver's office asked if MARC would be the grant

applicant and administrator. MARC will retain 5% of the grant for administrative expenses and pass through \$914,850 to both police departments over a 2-year period.

VOTE: Approve a five-year agreement with Segra for data center fiber connectivity for the regional 911 system.

Eric Winebrenner, Public Safety Program Director, requested approval of a five-year agreement with Segra (formerly United Private Network) for services to install fiber connections to the new routers. The current point to point microwave networks are reaching their life cycle and the fiber lines provide a better connection. Total contract over the 5 years will be \$360,000.

Holly Grummert asked if the contract would be billed out over a period of time or all at once. Mr. Winebrenner answered that the services will be billed out monthly over the 5-year time period.

VOTE: Approve contract with Mark One Electric for fiber installation for the regional 911 system.

Eric Winebrenner, Public Safety Program Director, requested approval to enter into a contract with Mark One to install fiber connections at the 600 Broadway location in order to build redundancy into the network. This installation will be tying directly into the Kansas City, MO's existing fiber connection and therefore must use Kansas City's preferred vendor: Mark One. Total cost for the contract is \$58,566.92.

VOTE: Approve contract with Sinch to provide aggregation service to include all VoIP, wireless and wireline providers in the regional 911 system.

Eric Winebrenner, Public Safety Program Director, requested approval of a contract with Sinch to aggregate telephone carriers (wireless and VoIP). Sinch would combine all telephone carriers in the MARC 911 network to work under a single, centralized provider with streamlined management and oversight. The migration of wireline traffic into MARC-managed selective routers empowers technical staff to efficiently manage reroutes and optimize network performance. Leveraging Sinch's expertise and infrastructure will enhance the reliability and resilience of its 911 services, ensuring prompt and effective emergency response. This contract requires a one-time payment of \$296,000 and then monthly payments of \$29,600 over a duration of 5-years.

VOTE: Approve agreement with ES Advisors, LLC in support of an extended Administration for Community Living contract.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested approval of an agreement with ES Advisors to complete grant activities and enhance program offerings related to Chronic Disease Self-Management Education. ES Advisors will contract with MARC until April 20, 2025 to help MARC as the Network Lead Entity. Total cost of the contract will not exceed \$82,000.

VOTE: Approve amendment to increase the Don Bosco senior center contract for a new heating, ventilation, and air conditioning system.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested approval to increase the Don Bosco contract that will allow them to replace the HVAC system. The Menorah Foundation provided the majority of funding for the project and MARC will utilize SSGDP funding to cover the remaining total. Total cost of the project is expected to be \$52,028.

VOTE: Authorize Senior Growth and Development Program contract with the Missouri Department of Health and Senior Services.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, requested approval of the Senior Growth and Development Program for the upcoming fiscal year that begins July 1, 2024. Fifty percent of these funds are designated for the development and expansion of the senior center programs, facilities, and services. The other fifty percent shall be used for any activities and programs that enhance services for older adults in MARC's planning and service area. Total amount for the contract is \$983,757.

VOTE: Authorize SFY 2025 contract amounts and rates for selected Aging and Adult Services partners.

Babs Bradhurst, Manager of Aging Administrative Services, requested approval of the fiscal year 2025 contracts for the aging and adult services partners. These services are provided through the Older American Act funding and is managed through the State of Missouri. There are multiple services that

MARC provides: community center services, in home health care management, family caregiver information and referrals, legal evidence based program, transportation, catered meals, and home delivered meals. We are returning to a funding model that is much closer to a pre-COVID feel, however, most of these contracts are similar to the amounts they were awarded in previous years. Detailed funding information can be found in the board memo packet.

VOTE: Authorize contract with Palestine Senior Activity Center for senior center services funded with Senior Services Growth and Development Program funds.

Kristi Bohling-DaMetz, Director of Aging and Adult Services, explained that MARC will not be continuing a contract with Palestine Senior Activity Center because of performance issues that staff have been trying to mitigate for a prolonged period. The center is aware of the situation and MARC will try to continue supporting them using SSGDP funding instead of Older Americans Act funding. MARC will provide ongoing coaching and the funding will be tied to performance criteria that must be met in hopes to get back on track so they can apply for state funding in fiscal year 2026. This request will be for \$140,000 paid quarterly contingent on meeting on-time reporting, data, and invoicing requirements.

VOTE: Authorize contracts for project partners to implement the new US Department of Energy's Renew America's Nonprofits Grant Program.

Marlene Nagel, Director of Community Development, requested authorization of partner contracts with Custom Engineering, Entegry Energy Solutions, Metropolitan Energy Center, and Community Capital Fund in order to implement a grant program from the DOE. MARC was encouraged to apply and the award was given in October 2023. A Community Advisory Board was created to review application from local non-profits to determine eligibility and distribute funding to organizations that own their own building and serve disadvantaged people and communities. Contract details are included in the board packet memo.

VOTE: Authorize \$15.3 million grant application to the US Department of Energy with school district partners to carry out energy efficiency and health improvements in schools.

Marlene Nagel, Director of Community Development, requested authorization for another DOE grant program for school district partners on the Bi-State Reinvestment Corridor to carry out energy efficiency and health improvements in their schools. MARC, Kansas City, KS, Kansas City, MO, and Independence, MO school districts applied in 2023 for the program but did not receive the award - but the application was highly rated and the group was encouraged to apply again. The application will total \$15.3 million and be split into three phases to identify the highest impacts for the students.

VOTE: Authorize contract with Evergy in the amount of \$81,000 to implement year two of the pilot urban heat island reduction initiative.

Tom Jacobs, Chief Resilience Officer and Environmental Programs Director, requested a continuation of a contract with Evergy to coordinate a pilot heat island reduction program in eight neighborhoods in northeast Kansas City, MO. Evergy is partnering with a large team of community stakeholders along with UMKC and KU. Total contract amount is \$81,000.

VOTE: Approve the Minutes of the April 23, 2024 Meeting

Council member Bridget McCandless moved for approval of all agenda items and Commissioner Rob Roberts seconded the motion.

The motion passed.

Other Business

There was no other business.

Adjournment

Councilmember Grummert adjourned the meeting at 12:00 p.m.