



**OGL STEERING COMMITTEE MEETING MINUTES**  
**Monday, January 27, 2020 1:30 PM**  
**MARC - Westview Room**

<b>Members Present</b>		<b>MARC Staff Present</b>
Sol Moinuddin, KCMO, <b>Chair</b>	Alejandro Martinez, MoDOT	Barry Viss
Kevin Manning, Shawnee	Adam Hilgedick, Blue Springs	Chris Jenkins
Ericka Ross, MoDOT	Michael W. Spickelmier, Lansing	Ray Webb
Lideana Laboy, UG WYCO KCK	John Sullivan, Westwood	Scott Cutshall
Andrew Morrow, Overland Park, <b>vice-chair</b>	Shawn Gotfredson, Overland Park	Ron Achelpohl
Steve Schooley, Lenexa	Bill Stogsdill, Fairway	Cedrick Owens
Dave Northup, KDOT	Doug Wessellschmidt, Belton	
Noel Forrester, Olathe	Keith Bredehoeft, Prairie Village	
Jim MacDonald, Merriam		
<b>QUORUM WAS MET</b>		<b>Non-Members Present</b>
		Blake Hansen, Olsson
		Janelle Clayton, Merge Midwest
		Dave MacDonald, TCC
		Lindsey M Francis, WSP

**Welcome & Introductions**

The meeting started at 1:34. Sol Moinuddin, Chair, welcomed all, thanked Kevin Manning for his service as previous chair of the committee and conducted introductions.

- 1. October 28, 2019 committee minutes** – Kevin Manning made a motion to accept the minutes. The motion was supported and approved unanimously.
- 2. Review of OGL program bylaws** – Ray Webb reminded committee that the OGL program’s bylaws are in the agreements. Note that all agencies have a single vote and official votes are taken by rollcall. Agencies not present at the meeting have an option to recall any action item and add their vote within seven days of the draft minutes being released.
- 3. MARC conflict of interest and whistleblower policies** – These policies are included in the meeting packet. Committee members should be aware of and abide by them.
- 4. Vote on network communication support contract** – Chris Jenkins summarized the bid process for the OGL program’s field network services. ETI and C&C group bid on the contract. Based on cost and our experience with ETI, MARC staff recommend entering contract with ETI. The contract will likely be for two years with two optional one-year extensions, at \$300,000 initially. Kevin Manning made a motion that the committee authorize the contract. The motion was supported and approved unanimously.
- 5. Vote on ATMS software contract** – Barry Viss reviewed the bid process for the OGL program’s ATMS software. After a system engineering process an RFP was released. A selection sub-committee conducted interviews, demonstrations and bench tests of the systems. The sub-committee recommends entering a contract with TransCore. The contract will likely be for two years with a one-year optional extension. Their mandatory item pricing was \$350,000 that included item beyond what was required and its likely not all of those features would be included. Some of the primary factors in the decision were the support of the controller types currently in use in the region and cost of software as well as cost to replace controllers to

achieve compatibility. Steve Schooley made a motion that the committee authorize the contract. The motion was supported and approved unanimously.

6. **Vote on traffic signal timing and engineering contracts** – Cedrick Owens reviewed the RFQ process for the OGL program’s signal timing engineering services. Five consultants submitted proposals and a selection sub-committee interviewed and scored each team and recommends that MARC enter a contract with both Olsson and Iteris teams. Having two firms under contract will provide flexibility for MARC staff to respond to changing needs in the region. Andrew Morrow made a motion that the committee authorize the contracts not to exceed the OGL operational budgeted amount. The motion was supported and approved unanimously.
7. **Hot topic – HAWK signals** – Barry Viss introduced the idea of hot topics for OGL Steering Committee meetings. These presentations or discussions will be on topics of interest in the industry or of educational value to committee members, though not necessarily something OGL is pursuing as a regional effort. They will not be action items. As a first topic, Shawn Gotfredson gave a presentation on Overland Park’s experience with HAWK signals, also known as pedestrian hybrid beacons. Some agencies voiced concerns such as driver understanding of and compliance with the flashing red, lack of pedestrian compliance with count-down timers on flashing don’t walk, and the obligations of drivers encountering a dark traffic signal.
8. **2023-2024 STP/CMAQ call for projects and OGL project needs** – Ray Webb informed the committee of the upcoming call for projects. The OGL Steering Committee may wish to use this funding opportunity to pursue a new ATMS software package and/or the necessary accompanying controller replacements to go with the software. Ron Achelpohl informed the committee that likely there will be a change in the process this year. Request for letters of interest will be released in March, then feedback will be given to those letters, then in July the formal call for projects will be released with applications due in August. [OGL will prepare a draft application for ATMS software and controller hardware for the call for projects.](#)
9. **2020 local invoicing and 2021/2022 agreements** – Ray Webb noted that invoices for the 2020 operations should be sent out in February. Ray will also begin working on the 2021/2022 operations agreements soon. After discussion, the recommendation is for Kansas agencies to enter separate individual agreements with MARC rather than a single agreement to which all agencies sign on, as has been done in the past.
10. **MARC system TTS connected vehicle efforts** – MODOT, Belton, Fairway, Merriam, Mission, and Blue Springs are now actively exporting signal status to TTS from the MARC-maintained TransSuite system. See informational flyer included in the meeting packet.
11. **Quarterly operations update** – Chris Jenkins highlighted a few operations items from the report for last quarter which was included in the meeting packet. Ray mentioned that MARC has begun having regular Traffic Incident Management meetings which include police and fire department representatives. This does offer some opportunities for traffic operations staff to improve communication and coordination with first responders.
12. **Quarterly budget report** – See the report and cover letter included in the meeting packet. As of the end of the quarter the balance of local funds available is \$751,277.
13. **Draft CCTV recording policy** – The beginnings of a video recording policy was included in the meeting packet. Applicable agencies should review and provide feedback to MARC staff.
14. **Other business**
  - Steve Schooley asked if other agencies are doing leading pedestrian intervals. Several agencies said they were using them on a case-by-case bases, but none were doing so at all locations as a policy.

- TransSuite meetings are on 3<sup>rd</sup> Thursdays at 1 p.m. Contact MARC staff if you would like to participate.
- Conferences: ITS Heartland is ~~March-April 29~~ 7 – ~~29April~~ 1 in Des Moines, IMSA is March 16 – 20<sup>th</sup> in OP
- There is an Integrated Corridor Management workshop at MARC, February 6, 8:30 a.m. A flyer was included in the emailed invite for this meeting sent January 24 to committee members.

**Next Regularly Scheduled Meetings:** April 27, July 27, October 26, January 25

**Adjournment** – Meeting was adjourned at 3:00 p.m.