

Planning Sustainable Places Program

ADVANCING A SUSTAINABLE REGION PLACE BY PLACE

2025 Pre-Bid Workshop

November 13, 2024



PSP Schedule Reminder

2025 Request for Consulting Services



The Mid-America Regional Council's (MARC) Planning Sustainable Places (PSP) Program provides local governments with financial support to advance detailed local planning and project development activities in support of *Creating Sustainable Places*, *Connected KC 2050's* Activity Centers and Corridors framework, and the Mid-America Regional Council's adopted policy statement on regional land use direction. The PSP Program will be seeking consulting services to complete a total of fourteen Planning Sustainable Places projects. Further details regarding each project will be available as their individual requests are released. The anticipated timeline for the release of requests is detailed below.

Round:	One [Anticipated]		Two [Anticipated]		Three [Anticipated]		Four [Anticipated]		Five [Anticipated]	
Schedule										
RFP Release:	10/1/24		11/4/24		12/2/24		1/6/25		2/3/25	
Pre-Bid Workshop:	10/9/24, 3 pm CDT		11/13/24, 10 am CST		12/11/24, 10 am CST		1/15/25, 10 am CST		2/12/25, 1 pm CST	
Questions Due:	10/16/24, noon CDT		11/20/24, noon CST		12/18/24, noon CST		1/22/25, noon CST		2/19/25, noon CST	
Q&A Posted:	10/18/24, EOB		11/22/24, EOB		12/20/24, EOB		1/24/25, EOB		2/21/25, EOB	
Proposals Due:	11/1/24, 3 pm CDT		12/6/24, 3 pm CST		1/10/25, 3 pm CST		1/31/25, 3 pm CST		2/28/25, 3 pm CST	
Review Proposals:	11/4/24 – 11/13/24		12/9 – 12/18/24		1/13/25 – 1/24/25		2/3 – 2/12/25		3/3 – 3/12/25	
Interviews:	Week of 12/2/24		Week of 1/6/25		Week of 2/3/25		Week of 3/3/25		Week of 3/31/25	
Negotiate Scope:	12/9 – 12/13/24		1/13 – 1/17/25		2/10 – 2/14/25		3/10 – 3/14/25		4/7 – 4/11/25	
MARC Board:	12/17/24		1/28/25		2/25/25		3/25/25		4/22/25	
Execute Contract:	12/18/24 – 1/8/24		1/29 – 2/12/25		2/26 – 3/12/25		3/26 – 4/9/25		4/23 – 5/7/25	
Notice to Proceed:	Within 2 weeks of Contract Execution		Within 2 weeks of Contract Execution		Within 2 weeks of Contract Execution		Within 2 weeks of Contract Execution		Within 2 weeks of Contract Extensions	
Projects:	Harrisonville	Downtown Traffic & Parking	Basehor*	Town Center & Recreation*	Lee's Summit	Rock Island Connectivity & Wayfinding	KCATA	Blue Ridge TOD & Transit Center Study	Bonner Springs	Connectivity & Walkability Plan
	Kearney	Connected Kearney Plan	Johnson County	Metcalf Corridor Transit	Osawatomie*	Mile Zero Trailhead*	Leavenworth	7 th Street Corridor	Mission	Martway/Rock Creek Trail: Martway West
	Liberty	Leonard/ Lightburne			Overland Park	Overland Park Wayfinding Master Plan	Parkville*	Sidewalk Gap Inventory & Rating*	Shawnee	Downtown Wayfinding
	Platte City	Downtown & Courthouse Square			KCMO	Forgotten Homes & Independence Plaza			Unified Government	Zoning Code Update

*Given the small budget of the noted studies, in lieu of interviews, the shortlisted firms will be provided questions to respond to which will be utilized in consultant selection.

A Question and Answer page regarding the projects will be provided to disseminate all received questions. All pre-bid workshops will be hybrid meetings. Please refer to the RFP for meeting registration information.

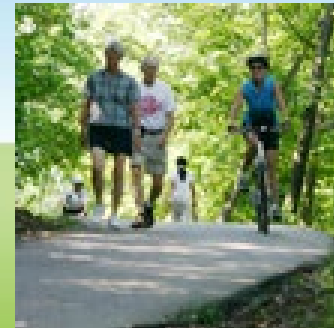
If you have any questions, please contact Beth Dawson at bdawson@marc.org or 816.701.8325.

Revised: November 4, 2024

Planning Sustainable Places <https://www.marc.org/transportation/transportation-programs/planning-sustainable-places>

Meeting Agenda

- Welcome
- RFP General Overview
- RFP Specifics Overview
- Questions
- Reminder: For those joining us virtually, please enter your Name, Title, Company and Email into the Chat box so that you will be recorded on the Sign-In Sheet. The Sign-In Sheet will be posted to the RFP page and distributed to all attendees.



RFP General Overview

- Sections A and B: Program Introduction and Background
 - Overview of Program
 - Brief background of Creating Sustainable Places and Planning Sustainable Places
- Sections C, D and E: Project Specifics
 - Background for specific project
 - Scope of services requested
 - Study schedule



RFP General Overview

- Section F: Submittal Requirements
 - Required response formats and length
 - 1 electronic copy
 - Deadline: December 6, 2024, at 3 pm CST
 - Where to send response: Beth Dawson, bdawson@marc.org
 - Question and Answer procedure
 - Written questions received and their answers will be posted October 18, 2024. Keep in mind the deadline for **written** questions is **noon CST Wednesday, November 20th. Send questions to Beth Dawson, bdawson@marc.org.**
 - Items to be addressed in response
 - Proposed Project Approach
 - Proposed Public Engagement
 - Qualifications
 - Disadvantaged Business Enterprise (DBE) Goal
 - Required Attachments

RFP General Overview

- Section F: Submittal Requirements

Item	Page Requirements
1. Proposed Project Approach	Six single letter sized pages total for items 1 and 2. Two to three pages of the six must detail the public engagement process.
2. Proposed Public Engagement Strategies	
3. Qualifications	Item 3 not included in the page count for items 1 and 2. Three single sided pages or equivalent max for narrative of qualifications. Three additional single pages total for resumes. Listing of relevant work within last 5 years not to exceed three pages. Nine pages maximum for qualifications narrative, resumes and relevant work
4. Disadvantaged Business Enterprise (DBE) Goal	Not included in proposal page count.
5. Attachments	Not included in proposal page count.



RFP General Overview

- Section G: Selection Procedure
 - All Proposals Due: Friday, December 6, 2024 at 3 p.m. CST
 - All Proposals Reviewed: December 9th – 18th
 - Interviews: See details in RFP
- Section H: Evaluation Criteria
 - See Project Slides
- Section I: Pre-Proposal Meeting and Question Submittal
- Section J: Contract Award



RFP General Overview

- Section K: Project Budget: See Project Slides
 - Given funding has been finalized by the MARC Board, information is provided on each project slide to assist you in developing your proposal and timeline.
 - The selected firm should be prepared to provide cost and fee information within two days of notification of selection for negotiation
- Section L: Period of Performance: See Project Slides
- Attachments: Affirmative Action; Debarment; Lobbying; Disadvantaged Business Enterprise; **Bidder's List**



RFP General Overview – Bidder’s List NEW!

- Attachment: Bidder’s List
- REQUIRED – must document all subconsultants that were considered for your team whether they are a part of your team or not.

ATTACHMENT D – Bidder’s List

Firm name	Address	DBE or Non-DBE	NAICS for Scope	Race or Gender of majority owner		Age of firm		Annual Gross Receipts (in millions)	
					African American		1 - 3 yrs		Less than \$1
					Asian-Pacific Americans		4 - 6 yrs		\$1 - 3
					Hispanic American		7 - 10 yrs		\$3 - 6
					Native American		10+ years		\$6 - 10
					Subcontinent Asian-Pacific Americans				Over \$10
					Women				
					Other				
					Non - minority				

General Questions?

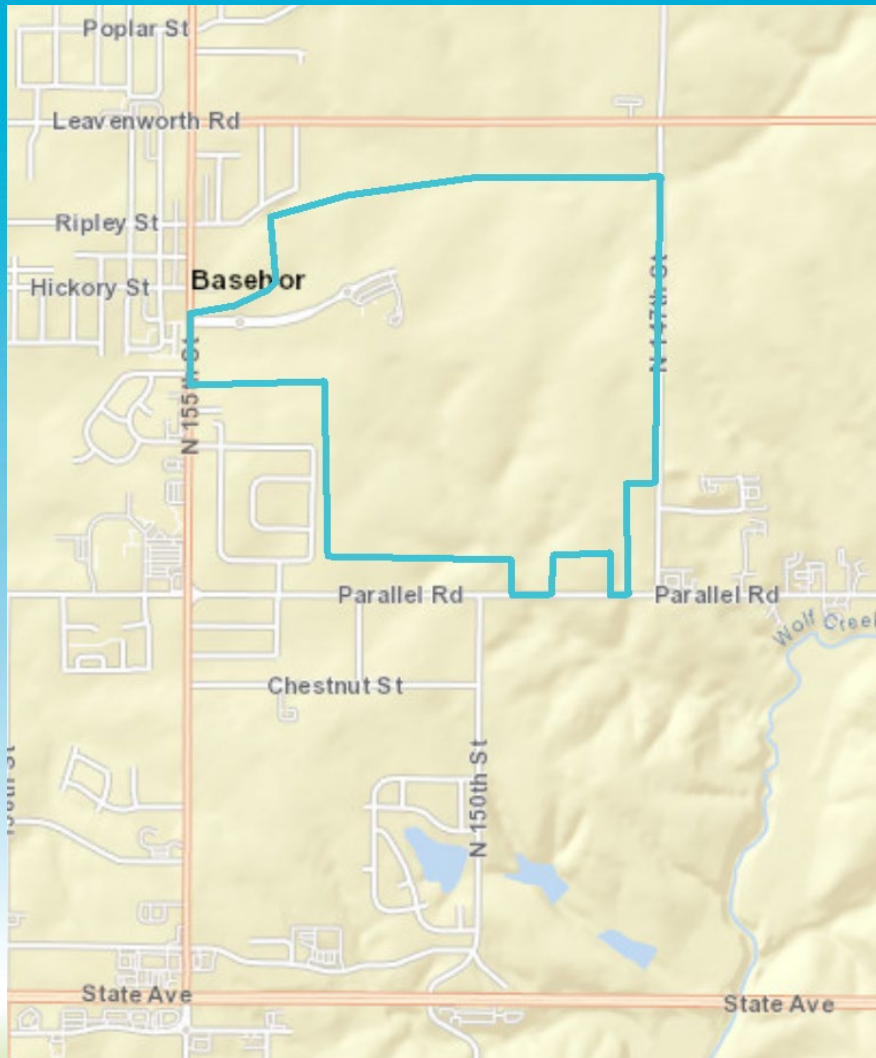
BASEHOR TOWN CENTER TRAIL AND RECREATION

CITY OF BASEHOR, KAN

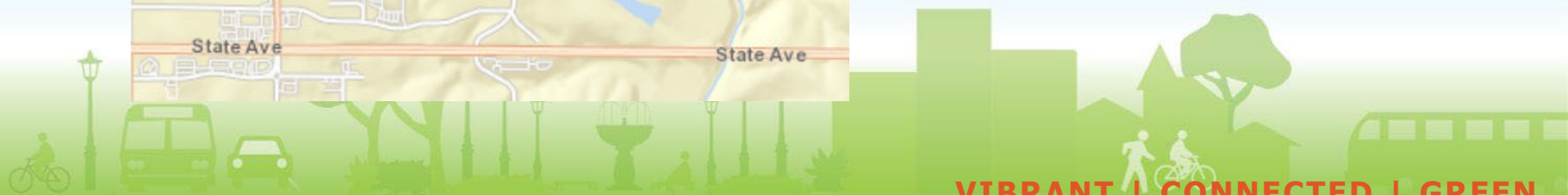


PLANNING SUSTAINABLE PLACES

RFP Basehor Town Center Trail and Recreation



Study Area: The 240 acres east of 155th Street and Basehor Boulevard, surrounding Basehor Intermediate School.



RFP Basehor Town Center Trail and Recreation

- Proposals should address
 - Trail Network Integration
 - Sustainable Mixed-Use Development
 - Parks and Recreational Amenities
 - Community Engagement and Economic Growth
 - Shared-Use Infrastructure and Accessibility
- DBE Goal: 10%
- Final Report Due: October 31, 2025



RFP Basehor Town Center Trail and Recreation

- Tasks

- A review of select studies is expected along with an inventory of existing conditions to identify water recreation opportunities.
- Public engagement will include entities identified in the RFP. Itemized list of minimum strategies to be utilized in RFP.
- List of minimum improvement recommendations outlined in RFP.
- Final report is to include final recommendations, implementation strategies and funding options. Will be presented to steering committee and City Council.

- Project Budget: \$49,000

RFP Basehor Town Center Trail and Recreation

- Criteria
 - Project approach and solutions to critical issues (15%)
 - Experience and availability of key personnel (15%)
 - Experience on similar projects (20%)
 - Approach to community engagement (20%)
 - Project understanding (15%)
 - Ability to accomplish project within desired timeframe (10%)
 - Sustainability and Environmental Stewardship 5%
- Question Solicitation in lieu of Interviews
- Questions for City of Basehor?

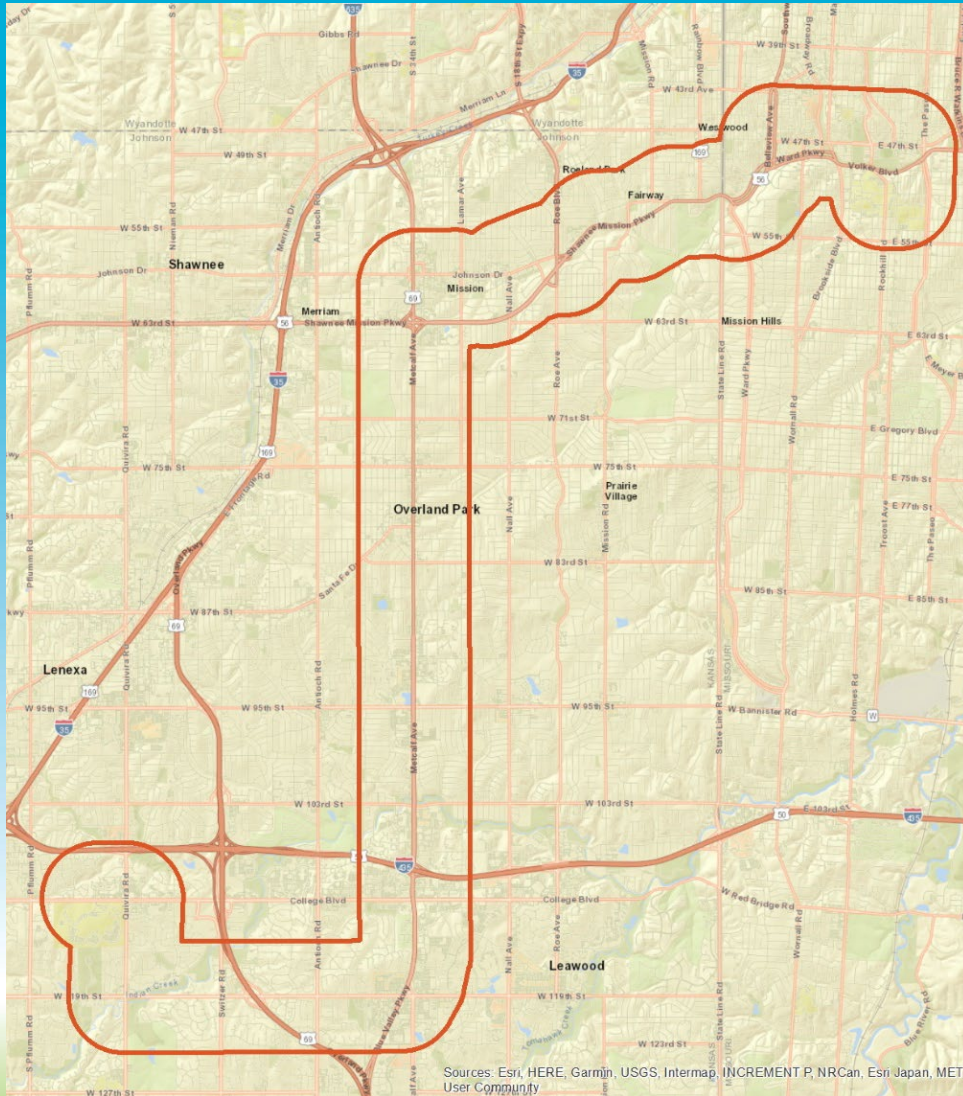
FAST AND FREQUENT TRANSIT SERVICE ON THE METCALF CORRIDOR

JOHNSON COUNTY, KAN



PLANNING SUSTAINABLE PLACES

RFP Fast & Frequent Transit Service on Metcalfe



Study Area: Generally, Metcalfe Avenue in Overland Park, Kan., from 123rd Street to I-35 but should include the alignment of the 401 Metcalfe Avenue transit route from Johnson County Community College to the Country Club Plaza in Kansas City, Mo.

RFP Fast & Frequent Transit Service on Metcalf

- Proposals should address
 - Determine feasibility for high or higher frequency along this key corridor
 - Identify priority origins and destinations along the corridor and throughout the region
 - Determine the appropriate and aspirational bus passenger amenities necessary to support a higher level of ridership and transit frequency
 - Identify locations for mobility hubs and multi-modal connections
- DBE Goal: 12%
- Final Report Due: August 31, 2025



RFP Fast & Frequent Transit Service on Metcalf

- Tasks

- A review of plans relevant to this study is expected along with an analysis of destinations.
- Conduct public engagement that includes targeted outreach to specified significant populations. Outreach is to include a number of methods outlined in the RFP.
- Assess higher levels of transit service and associated aspects along the corridor with specified metrics for service operator and service users.
- Final plan will present a prioritized strategy for implementation along with funding options. Will be presented to Steering Committee, Johnson County Transportation Council and County Commission.

- Project Budget: \$172,500

RFP Fast & Frequent Transit Service on Metcalf

- Criteria
 - Project approach and solutions to critical issues (25%)
 - Experience and availability of key personnel (25%)
 - Experience on similar projects (10%)
 - Approach to community engagement (10%)
 - Project understanding (20%)
 - Ability to accomplish project within desired timeframe (10%)
- Interviews will be held: January 6, 7, or 10, 2025
- Questions for Johnson County?



Final Date Reminders

Questions Due:	November 20, 2024, noon CST
Q&A Posted:	November 22, 2024 EOB
Proposals Due:	December 6, 2024, 3 pm CST
Interviews:	Basehor: Questions in lieu of Johnson County: Jan. 6, 7, or 10

MARC Board: January 28, 2025

Notice to Proceed: February 2025



Questions

Beth Dawson

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bdawson@marc.org



VIBRANT | CONNECTED | GREEN