

Planning Sustainable Places Program

ADVANCING A SUSTAINABLE REGION PLACE BY PLACE

2025 Pre-Bid Workshop

December 11, 2024



PSP Schedule Reminder

2025 Request for Consulting Services



The Mid-America Regional Council's (MARC) Planning Sustainable Places (PSP) Program provides local governments with financial support to advance detailed local planning and project development activities in support of *Creating Sustainable Places*, *Connected KC 2050's* Activity Centers and Corridors framework, and the Mid-America Regional Council's adopted policy statement on regional land use direction. The PSP Program will be seeking consulting services to complete a total of fourteen Planning Sustainable Places projects. Further details regarding each project will be available as their individual requests are released. The anticipated timeline for the release of requests is detailed below.

Round:	One [Anticipated]		Two [Anticipated]		Three [Anticipated]		Four [Anticipated]		Five [Anticipated]	
Schedule										
RFP Release:	10/1/24		11/4/24		12/2/24		1/6/25		2/3/25	
Pre-Bid Workshop:	10/9/24, 3 pm CDT		11/13/24, 10 am CST		12/11/24, 10 am CST		1/15/25, 10 am CST		2/12/25, 1 pm CST	
Questions Due:	10/16/24, noon CDT		11/20/24, noon CST		12/18/24, noon CST		1/22/25, noon CST		2/19/25, noon CST	
Q&A Posted:	10/18/24, EOB		11/22/24, EOB		12/20/24, EOB		1/24/25, EOB		2/21/25, EOB	
Proposals Due:	11/1/24, 3 pm CDT		12/6/24, 3 pm CST		1/10/25, 3 pm CST		1/31/25, 3 pm CST		2/28/25, 3 pm CST	
Review Proposals:	11/4/24 – 11/13/24		12/9 – 12/18/24		1/13/25 – 1/24/25		2/3 – 2/12/25		3/3 – 3/12/25	
Interviews:	Week of 12/2/24		Week of 1/6/25		Week of 2/3/25		Week of 3/3/25		Week of 3/31/25	
Negotiate Scope:	12/9 – 12/13/24		1/13 – 1/17/25		2/10 – 2/14/25		3/10 – 3/14/25		4/7 – 4/11/25	
MARC Board:	12/17/24		1/28/25		2/25/25		3/25/25		4/22/25	
Execute Contract:	12/18/24 – 1/8/24		1/29 – 2/12/25		2/26 – 3/12/25		3/26 – 4/9/25		4/23 – 5/7/25	
Notice to Proceed:	Within 2 weeks of Contract Execution		Within 2 weeks of Contract Execution		Within 2 weeks of Contract Execution		Within 2 weeks of Contract Execution		Within 2 weeks of Contract Extensions	
Projects:	Harrisonville	Downtown Traffic & Parking	Basehor*	Town Center & Recreation*	Lee's Summit	Rock Island Connectivity & Wayfinding	KCATA	Blue Ridge TOD & Transit Center Study	Bonner Springs	Connectivity & Walkability Plan
	Kearney	Connected Kearney Plan	Johnson County	Metcalf Corridor Transit	Osawatomie*	Mile Zero Trailhead*	Leavenworth	7 th Street Corridor	Mission	Martway/Rock Creek Trail: Martway West
	Liberty	Leonard/ Lightburne			Overland Park	Overland Park Wayfinding Master Plan	Parkville*	Sidewalk Gap Inventory & Rating*	Shawnee	Downtown Wayfinding
	Platte City	Downtown & Courthouse Square					KCMO	Forgotten Homes & Independence Plaza	Unified Government	Zoning Code Update

*Given the small budget of the noted studies, in lieu of interviews, the shortlisted firms will be provided questions to respond to which will be utilized in consultant selection.

A Question and Answer page regarding the projects will be provided to disseminate all received questions. All pre-bid workshops will be hybrid meetings. Please refer to the RFP for meeting registration information.

If you have any questions, please contact Beth Dawson at bdawson@marc.org or 816.701.8325.

Revised: December 2, 2024

Planning Sustainable Places <https://www.marc.org/transportation/transportation-programs/planning-sustainable-places>

Meeting Agenda

- Welcome
- RFP General Overview
- RFP Specifics Overview
- Questions
- Reminder: For those joining us virtually, please enter your Name, Title, Company and Email into the Chat box so that you will be recorded on the Sign-In Sheet. The Sign-In Sheet will be posted to the RFP page and distributed to all attendees.



RFP General Overview

- Purpose and Introduction and Background
 - Overview of Program
 - Brief background of Creating Sustainable Places and Planning Sustainable Places
- Project Specifics
 - Project Background
 - Scope of services requested
 - Study schedule



RFP General Overview

- Proposal Submittal Requirements
 - Required response formats and length
 - 1 electronic copy
 - Deadline: January 10th ,2025, at 3 pm CST
 - Where to send response: Beth Dawson, bdawson@marc.org
 - Question and Answer procedure
 - Written questions received and their answers will be posted December 20th, 2024. Keep in mind the deadline for **written** questions is **noon CST Wednesday, December 18th. Send questions to Beth Dawson, bdawson@marc.org.**
 - Items to be addressed in response
 - Proposed Project Approach
 - Proposed Public Engagement
 - Qualifications
 - Disadvantaged Business Enterprise (DBE) Goal
 - Required Attachments

RFP General Overview

- Section F: Submittal Requirements

Item	Page Requirements
1. Proposed Project Approach	Six single letter sized pages total for items 1 and 2. Two to three pages of the six must detail the public engagement process.
2. Proposed Public Engagement Strategies	
3. Qualifications	Item 3 not included in the page count for items 1 and 2. Three single sided pages or equivalent max for narrative of qualifications. Three additional single pages total for resumes. Listing of relevant work within last 5 years not to exceed three pages. Nine pages maximum for qualifications narrative, resumes and relevant work
4. Disadvantaged Business Enterprise (DBE) Goal	Not included in proposal page count.
5. Attachments	Not included in proposal page count.



RFP General Overview

- Selection Procedure
 - All Proposals Due: Friday, January 10th, 2025 at 3 p.m. CST
 - All Proposals Reviewed: January 13th – 24th
 - Interviews: Please refer to study specific slides
- Proposal Selection Criteria
 - See Project Slides
- Pre-Proposal Meeting and Question Submittal
- Contract Award



RFP General Overview

- Project Budget: See Project Slides
 - Given funding has been finalized by the MARC Board, information is provided on each project slide to assist you in developing your proposal and timeline.
 - The selected firm should be prepared to provide cost and fee information within two days of notification of selection for negotiation
- Period of Performance: See Project Slides
- Attachments: Affirmative Action; Debarment; Lobbying; Disadvantaged Business Enterprise; **Bidder's List**



RFP General Overview – Bidder’s List NEW!

- Attachment: Bidder’s List
- REQUIRED – must document all subconsultants that were considered for your team whether they are a part of your team or not.

ATTACHMENT D – Bidder’s List

Firm name	Address	DBE or Non-DBE	NAICS for Scope	Race or Gender of majority owner		Age of firm		Annual Gross Receipts (in millions)	
					African American		1 - 3 yrs		Less than \$1
					Asian-Pacific Americans		4 - 6 yrs		\$1 - 3
					Hispanic American		7 - 10 yrs		\$3 - 6
					Native American		10+ years		\$6 - 10
					Subcontinent Asian-Pacific Americans				Over \$10
					Women				
					Other				
					Non - minority				

General Questions?

ROCK ISLAND TRAIL CONNECTIVITY AND WAYFINDING PLAN

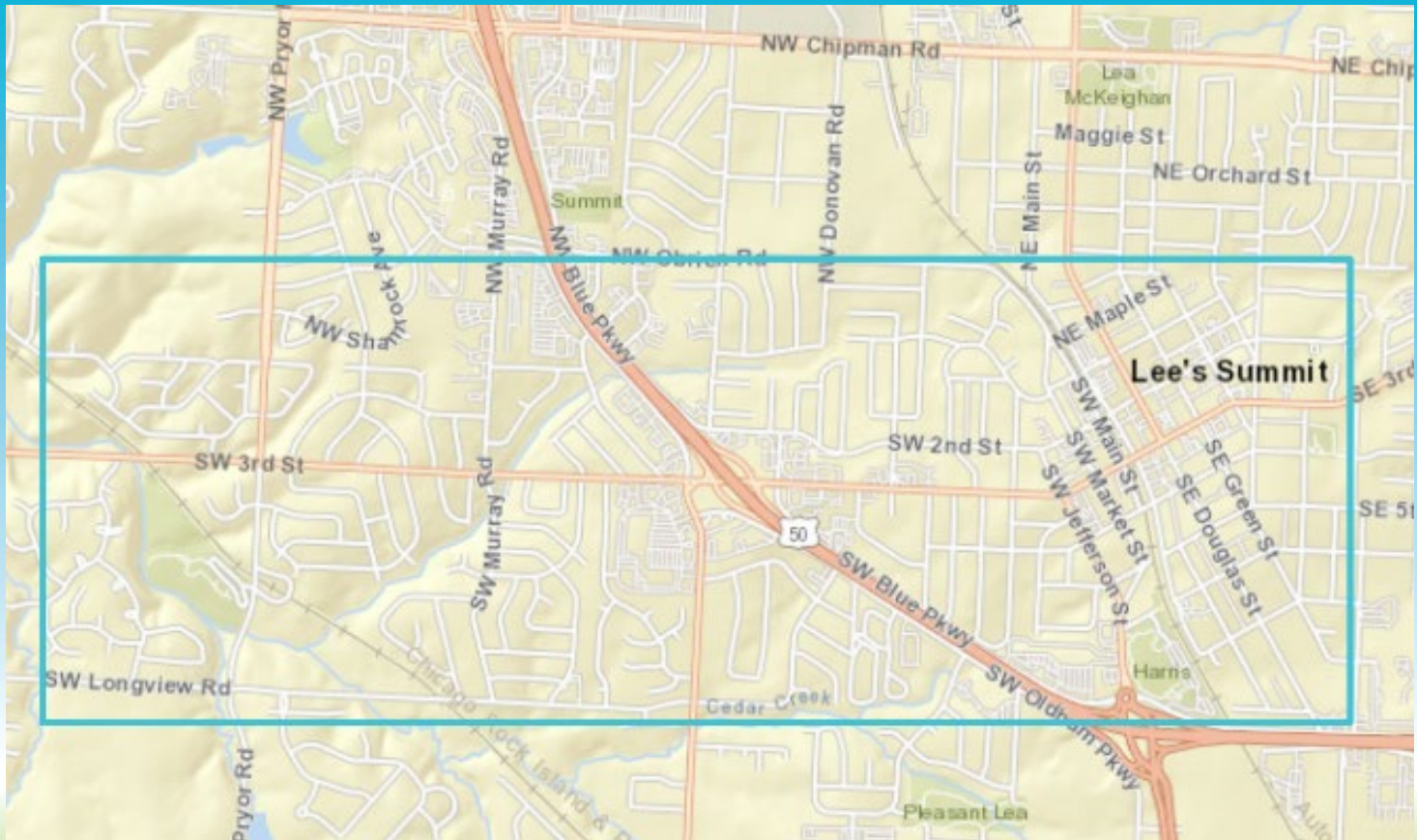
CITY OF LEE'S SUMMIT, MO.



PLANNING SUSTAINABLE PLACES

RFP Lee's Summit Rock Island Trail

Study Area: NW O'Brien Road on the North, SE Corder Street on the East, SE Longview Road on the South, and NW Cody Drive/SW Waterfall Drive on the West.



RFP Lee's Summit Rock Island Trail

- Proposals should address
 - Identifying the gaps in the existing trail system surrounding and connecting to Downtown Lee's Summit
 - Create a wayfinding signage plan that coincides with MARC's Regional Wayfinding Signage and can be expanded throughout all of Lee's Summit
 - Determine if there is a need and a potential location for a bike share station in Downtown Lee's Summit
- DBE Goal: 20%
- Final Report Due: October 31, 2025



RFP Lee's Summit Rock Island Trail

- Tasks

- A review of select studies is expected along with an inventory of existing conditions to identify need for multimodal transportation.
- Public engagement will include entities identified in the RFP. Itemized list of minimum strategies to be utilized in RFP.
- List of multimodal improvement and trail alignment recommendations outlined in RFP.
- Final report is to include final recommendations, implementation strategies and funding options. Will be presented to steering committee and made available to the public.

- Project Budget: \$55,000

RFP Lee's Summit Rock Island Trail

- Criteria
 - Project approach and solutions to critical issues 20%;
 - Experience and availability of key personnel 15%;
 - Experience on similar projects 25%;
 - Approach to community engagement 20%;
 - Project understanding 10%;
 - Ability to accomplish project within desired timeframe 10%.
- Interviews will be held: **February 6, 2025**
- Questions for City of Lee's Summit?



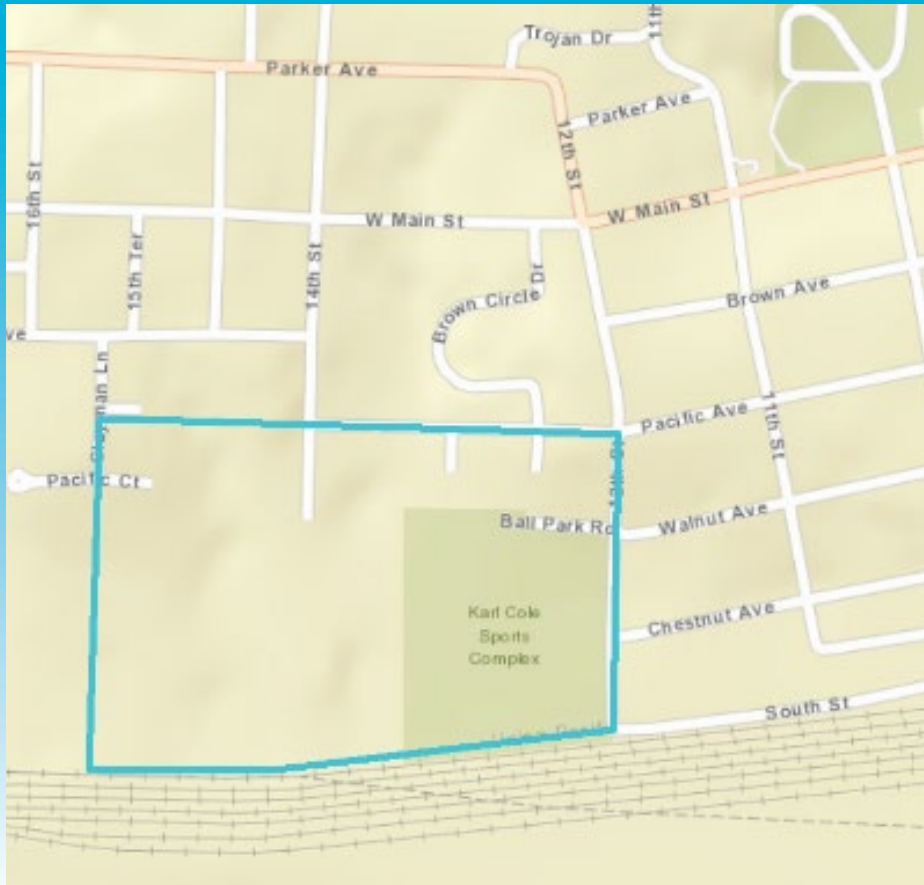
MILE ZERO TRAILHEAD MASTER PLAN

CITY OF OSAWATOMIE, KAN



PLANNING SUSTAINABLE PLACES

RFP Osawatome Mile Zero Trailhead



Study Area: Mile Zero Trailhead of the Flint Hills Trail (a Kansas State Park), 1400 South Street, Osawatome, Kan. 66064



RFP Osawatomie Mile Zero Trailhead

- Proposals should address
 - Completed Pedestrian Network for Osawatomie Trails and Multi-Use Pathways
 - Comprehensive Site Plan for Final Development of Flint Hills Trail State Park Trailhead (Mile Zero)
 - Considers Sustainability Practices for Active Tourism Site
- DBE Goal: 10%
- Final Report Due: November 30th, 2025



RFP Osawatomie Mile Zero Trailhead

- Tasks

- A review of plans relevant to this study is expected along with an analysis of existing conditions.
- Conduct public engagement that includes targeted outreach to specified significant populations. Outreach is to include a number of methods outlined in the RFP.
- Develop potential options for desired transportation connections and supporting amenities, including a plans and recommendations mentioned in the RFP.
- Final plan will present a recommendation for implementation along with funding options. Will be presented to the Osawatomie Trail Commission and the City Council.

- Project Budget: \$45,000

RFP Osawatomie Mile Zero Trailhead

- Criteria
 - Project approach and solutions to critical issues [15%]
 - Experience and availability of key personnel [15%]
 - Experience on similar projects [25%]
 - Approach to community engagement [15%]
 - Project understanding [20%]
 - Ability to accomplish project within desired timeframe [10%].
- Question Solicitation in lieu of interviews will occur the week of February 3rd, 2025
- Questions for City of Osawatomie?

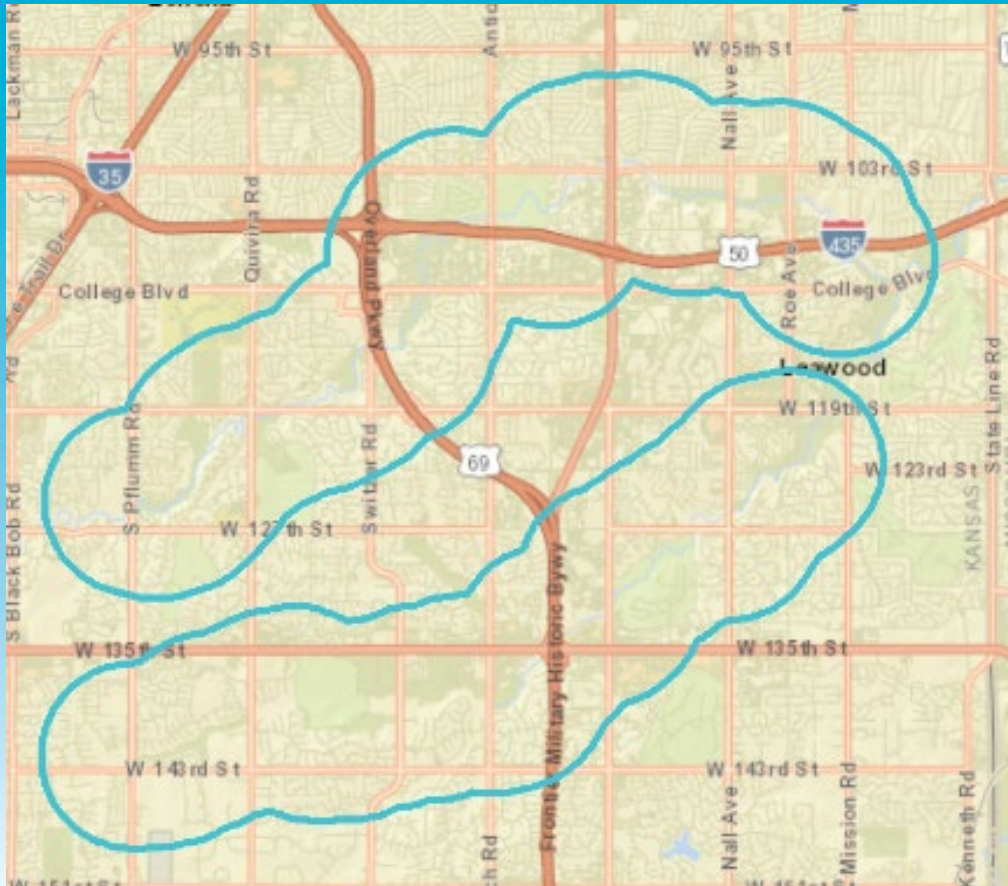
OVERLAND PARK WAYFINDING MASTER PLAN

CITY OF OVERLAND PARK, KAN



PLANNING SUSTAINABLE PLACES

RFP Overland Park Wayfinding Master Plan



Study Area: One mile buffer along the alignments of both the Indian and Tomahawk Creek trails in Overland Park.



RFP Overland Park Wayfinding Master Plan

- Proposals should address
 - Definition
 - Safety and Accessibility
 - Connectivity
 - User Engagement
- DBE Goal: 10%
- Final Report Due: December 31, 2025



RFP Overland Park Wayfinding Master Plan

- Tasks

- A review of plans relevant to this study is expected along with stakeholder identification
- Conduct public engagement that includes targeted outreach to specified significant populations. Outreach is to include a number of methods outlined in the RFP.
- Propose signage including item details to list on signs, fabrication and placement, and other recommendations.
- Final plan will present a prioritized strategy for implementation along with funding options. Will be presented to the public and stakeholder engagement meetings.

- Project Budget: \$78,000

RFP Overland Park Wayfinding Master Plan

- Criteria
 - Project approach and solutions to critical issues [20%]
 - Experience and availability of key personnel [10%]
 - Experience on similar projects [20%]
 - Approach to community engagement [15%]
 - Project understanding and knowledge of local context [25%]
 - Ability to accomplish project within desired timeframe [10%].
- Interviews will be held February 4th, 2025
- Questions for City of Overland Park?

Final Date Reminders

Questions Due: December 18th, 2024, noon CST

Q&A Posted: December 20th, 2024 EOB

Proposals Due: January 10th, 3 pm CST

Interviews: Lee's Summit: February 6th, 2025

Osawatomie: Questions in lieu of

Overland Park: February 4th, 2025

MARC Board: February 25th, 2025

Notice to Proceed: March 2025



Questions

Beth Dawson

816.701.8325

bdawson@marc.org



VIBRANT | CONNECTED | GREEN