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MARC Solid Waste Management District

Serving local governments in Cass, Clay, Jackson, Platte and Ray Counties and working cooperatively with Johnson, Leavenworth, Miami and Wyandotte Counties

Executive Board

Appointed:

Louis Cummings City of Kansas City

Bob Huston Cass County

Donna Koontz Clay County

Brenda Franks Jackson County

Daniel Erickson Platte County

Billy Gaines Ray County

Elected:

Doug Wylie, Chair City of Parkville

Cara Elbert City of Blue Springs

Mike Jackson, Vice Chair City of Independence

Lauran Kurtz City of Lake Lotawana

Chris Bussen City of Lee's Summit

Trent Salsbury City of Raymore

Mike Larson City of Sugar Creek

David Pavlich City of Kearney

Ex Officio:

Dianna Bryant Secretary/Treasurer

> Chair Carson Ross Mayor Blue Springs, Missouri

1st Vice Chair Janeé Hanzlick Commissioner Johnson County, Kansas

March 10, 2024

****OPEN MEETING NOTICE****

 To: MARC Solid Waste Management District Executive Board & Alternates
 From: Dianna Bryant, District Planner
 Re: MARC SWMD Executive Board Meeting, Wednesday, 3/20/24, 11am-1pm. Please RSVP

This meeting will be held in a hybrid format. You may email Nadja (karpilow@marc.org) to be forwarded the information to access the ZOOM meeting room.

AGENDA

I. Introductions / Member Sharing

II. Approval of Meeting Summaries

- Approval of December 14 11, 2023 Meeting Summary (MC)
- Approval of January 17, 2024, Meeting Summary (EB)

III. Administrative Matters

- Small Project Assistance Funds The district has received 3 requests for small projects funds. Staff will make recommendations for board approval.
- Grant Close Out District staff will request board approval to close out 11 grants and deobligate remaining grant funds.
- 2025 Grant Call Timeline
- GRC request to have the option of requiring a profit/loss statement for projects close to requests of \$50,000.
- E2023-013 MORA Budget Amendment Request
- Deposition of Equipment
 - E2019-010 Scraps KC
 - o E2019-007 KC Can Compost
 - E2019-013 Wright Brothers Glass Recycling
- Solid Waste Plan Dianna Bryant will present the SW Plan budget for 2024.

IV. Informational Items

- 2024-B Grant Call Nadja Karpilow will give an update on the second call for projects.
- Outreach Update Matt Riggs
- HHW Program Nadja will share the 2023 program costs and the 2024 mobile event schedule.
- Forming a Solid Waste Management District Association
- Paint Stewardship Update Nadja Karpilow will give a brief update on HB2152 and SB936.
- Legislative Update

V. Board Discussion

• Solid Waste Plan – Dianna Bryant will give an update on the Solid Waste Plan process.

VI. Old Business / New Business

VII. Closing – The next Management Council meeting is scheduled for April 17, 2024, from 10:00 to 2:00 pm. The next Executive Board meeting is scheduled for May 15, 2024, from 11 am to 1:00 pm. Meetings may be held via teleconference rather than at a physical location.

Enclosures: Meeting summaries, agenda report, deobligation chart; mobile event schedule, 2025 grant timeline

2nd Vice Chair Beto Lopez Mayor Pro Tem Lee's Summit, Missouri Treasurer Damien Boley Mayor Smithville, Missouri Secretary Holly Grummert Councilmember Overland Park, Kansas Executive Director David A. Warm



MARC Solid Waste Management District Executive Board Meeting (Open Meeting) Wednesday, January 17, 2024, 11:00 am – 1:00 p.m.

Meeting Location: MARC Offices, a virtual option was also available.

Executive Board Members present:	Mike Jackson, Independence
In person:	
Doug Wylie, Chair, Parkville	Executive Board Members not present:
Chris Bussen, Lee's Summit	Daniel Erickson, Platte County
Donna Koontz, Clay County	Bob King, Ray County
Mike Larson, Sugar Creek	Bob Huston, Cass County
	Lauran Kurtz, Lake Lotawana
Attending virtually:	
Cara Elbert, Blue Springs	Others present:
Louis Cummings, Kansas City	Dianna Bryant, MARC SWMD
Brenda Franks, Jackson County	Tom Jacobs, MARC
Nate Day, Lake Lotawana (alt)	Nadja Karpilow, MARC SWMD
David Pavlich, Kearney	Matt Riggs, MARC SWMD
Trent Salsbury, Raymore	

I. Introductions

Doug Wylie, Chair, opened the meeting and it was determined that a quorum was present. He asked if anyone would like to share anything interesting from their districts; there were no comments.

II. Approval of Meeting Summaries

Approval of the October 11, 2023, Executive Board Meeting Summary. Chris Bussen moved to approve the meeting summary as presented. Donna Koontz seconded the motion. The motion passed unanimously. There were no abstentions.

Approval of the October 18, 2023, Management Council Meeting Summary. Chris Bussen moved to approve the meeting summary as presented. Donna Koontz seconded the motion. The motion passed unanimously. There were no abstentions.

Approval of the November 15, 2023, Executive Board Meeting. Chris Bussen moved to approve the meeting summary as presented. Mike Larson seconded the motion. The motion passed unanimously. There were no abstentions.

III. Administrative Matters

Annual Confirmation of Secretary/Treasurer Appointment—Doug Wylie requested a motion to appoint Dianna Bryant, program manager, as the district's secretary/treasurer. Chris Bussen moved to approve the appointment. Mike Larson seconded the motion. The motion passed unanimously. There were no abstentions.

Conflict of Interest Policy—Doug Wylie asked the executive board to refresh themselves on the conflict-ofinterest policy/statement and asked for board members to provide written or email signatures to Nadja Karpilow. **Budget Revision** - In Oct 2023, the 2024 budget was approved. A subsequent discrepancy with the indirect percentage was noted. Budget totals are the same but indirect was lower than the amount previously provided. Chris Bussen moved to approve the changes as submitted. Donna Koontz seconded the motion. The motion passed unanimously. There were no abstentions.

Small Project Assistance Funds—The district received one request for small project assistance from Académie Lafayette Cherry Campus for \$1,700 to purchase recycling bins and labels. Matt Riggs has completed a walk-through and provided a report. Chris Bussen moved to approve the amount of \$1,700 to Académie Lafayette Cherry Campus. Mike Larson seconded the motion. The motion passed unanimously. There were no abstentions.

Grant Close Out – This item will be tabled until the next board meeting in March as not all grant projects have closed out at this time.

Order and Judgement – St. Louis-Jefferson Solid Waste Management District vs Missouri Department of Natural Resources - MDNR lost their appeal for the case brought against them by Region L and decided not to transfer to the Supreme Court. Officially, the Terms and Conditions for funding allocation are considered null. MDNR is now required by law to distribute the district's allocations without requiring grant applications. Region H (Columbia) sent a formal request to MDNR for funds to be transferred to their district. District staff recommends our district do the same, and crafted a letter that needs board approval. Chris Bussen noted that the Solid Waste Advisory Board (SWAB) submitted a formal request to MDNR about changes to lawsuit and asked if they had responded. District staff are unaware of any responses. On Feb 2, at the next SWAB meeting, district staff expect this issue to be addressed. Currently MDNR holds about \$507,000 of the district's unencumbered funds. Chris Bussen moved to approve a letter signed by SWMD board chair requesting unencumbered funds from MDNR. Mike Larson seconded the motion. The motion passed unanimously. There were no abstentions.

IV. Board Discussion

2024-B Grant Call –Nadja Karpilow reported that the second call for 2024 was officially issued and publicized. Two information sessions are scheduled – one in person and one virtually. Funding recommendations will be presented for board approval at the May meeting. It is anticipated that projects that are awarded would have a July 1, 2024, start date.

Outreach Update – Matt Riggs gave an update on the new RecycleSpot.org website. The site was officially launched the week of Thanksgiving, 2023. Matt Riggs gave an overview of the search function, search results, and special instructions. Around 1,800 service providers are in the database and will continue to grow. The website includes information for all MARC counties (including KS).

HHW Update – Nadja- Karpilow reported that Raytown and Oak Grove have joined the program this year. Glenaire and Garden City have dropped out. Freeman, a community in Cass County with a population under 500, expressed interest in joining. The City of Independence also expressed interest in joining the program as a regional program member, versus continuing to operate separately with the City of Kansas City. Available dates for mobile events will be sent to hosts soon and brochures will be available in March. Chris Bussen asked if final numbers for 2023 were available. Nadja replied that she was still waiting for the invoice from Kansas City. The board discussed trying to restore the relationship between Kansas City and Lee's Summit by allowing their residents to utilize either facility.

Paint Stewardship—Nadja Karpilow gave a brief overview on the efforts to bring a paint stewardship program to Missouri. Senate Bill 936 is sponsored by Senator Mike Bernskoetter. Nadja went to Jefferson City to educate senators and others on the paint stewardship program.

Landfill Capacity Study Update - Tom Jacobs shared this update with SWMD board first and then release to mayors, city managers, and commissioners across the metro, with public workshop on Wednesday Jan 24. The SWMD Board wanted to make sure the presentation is clear that SWMD is putting this forward in partnership with MARC.

In summary, various scenarios based on different assumptions were presented. The need for new landfill is not imminent, but there is a need. MARC SWMD will initiate development of a regional solid waste management plan.

The scenarios were reviewed: Scenario 11 is the most stringent, and the one with the longest (best case) timeline is Scenario 9. Public input noted the 11 scenarios were reasonable. Burns and McDonnell will provide database to MARC so other scenarios can be plugged in. Scenario 1 was with zero population growth to show landfill capacity without impact of population. Scenarios 2-11 used MARC's population growth projections. The Board confirmed metro waste is not sent to St Joseph, which was included in study.

Publicly owned landfills can restrict who disposes of solid waste there and allows them to maintain control over their capacity. Private landfills will take from whomever, so there is no way to manage capacity in the public sector.

The Board showed interest in the 'worst case scenario' (shortest timeline), which would require sourcing a new landfill option within the next decade (process typically takes 10 years). The intention of study isn't to be precise, but to get the right trends and directions to determine a reasonable range.

Mayor Mike Larson shared Republic Management has told Sugar Creek 19.5 years, (page 4). On page 9, Mayor Larson found discrepancies; Courtney Ridge should be there 25-26 years. Tom asked if acceptance rates in the study are the same as what Courtney Ridge has used, but acceptance numbers have not been shared with Sugar Creek.

Dianna commented that the amount of waste a landfill can accept annually is capped. Depending on whether it's an average of use versus filling up to capacity can affect predicted timelines. It is difficult to identify which individual landfills may be filled first.

Chris Bussen asked if they used quarterly reports of what is filed with the state. The study used the annual report of what is accepted year to year versus what is the max allowable acceptance. The model may over-allocate to specific facilities because the facilities were treated as a collective. Questions about what is most likely of these scenarios is something that may need additional work. The point of the study was to determine range and worst-case scenario.

Solid Waste Plan Process –Dianna Bryant reviewed the process for updating the solid waste plan. The landfill capacity study helps demonstrate the need for a new/updated plan. The timing of this will possibly get more engagement. Broad opposition to siting new landfills may help drive engagement in waste reduction.

The process for updating this plan is 2 years and requires approval from every entity that is a member of the SWMD. The plan is to kick off the planning process with a larger body of people at the February management council meeting and to determine goals and priorities. A larger (4-hr+) work session will be planned between April and July.

Dianna mentioned using a contractor to help draft the plan and do data analysis, but that MARC needs to guide the work that goes into the plan and task outside contractors appropriately. She expects to have those contracts begin by the end of the year.

Chair Wylie welcomes more participation on the management council to better represent the needs of the community, but it would require a longer meeting to discuss. Dianna expects to send a survey to the Management Council before February to determine the best time to schedule a meeting. One option is to keep it virtual.

Chair Wylie wants to have an agenda of topics to talk about, e.g. what the old plan is, and what needs to be addressed in the new plan. Dianna expects to break things down into smaller task groups, determining what may need to be evaluated by a contractor, and what the experiences of individual municipalities/members of SWMD are.

V. Old Business/New Business

By-Laws Review – Dianna noted that the last time the bylaws were updated was 7 years ago. Dianna asked for recommendations for updates/changes to bylaws by the next meeting. She also asked for suggestions for any subcommittees or task forces that may be useful to include. Chair Wylie noted ad hoc committees are created often to deal with specific one-time issues.

2024 Board meeting locations – Dianna suggested hosting board meetings at locations around the district (not strictly at MARC), so long as A/V capabilities are available.

Nadja shared the paint stewardship article in the January issue of Missouri Life.

VI. Closing

I. The next Management Council meeting is scheduled for February 21, 2024, from 9:00 to 10:30 am (virtual-only status TBD). The next Executive Board meeting is scheduled for March 20, 2024, from 11 am to 1:00 pm. Chair Wylie adjourned the meeting.

MARC Solid Waste Management District

Doug Wylie, Chair

Dianna Bryant, Secretary

Approved: March 20, 2024

MARC Solid Waste Management District Management Council (Open Meeting) Thursday, December 14, 2023, 11:00 am – 1:00 pm

Meeting Location: Kauffman Foundation Conference Center (4801 Rockhill Road, Kansas City, MO)

Executive Board Members present:	Others present:
Doug Wylie, Chair, Parkville	Brian Alferman, Johnson County, KS
Cara Elbert, Blue Springs	Adison Banks, KC Can Compost
Brenda Franks, Jackson County	Noel Bennion, City of Riverside
Donna Koontz, Clay County	Brandon Hearn, Johnson County, KS
	Krista Kovach Hindsley, Emerald Equestrian Center
Executive Board Members not present:	Dan McGraw, MARC SWMD Grant Review Committee
Daniel Erickson, Platte County	Brenda Mott, ScrapsKC
Billy Gaines, Ray County	Eric Nelson, Johnson County, KS
Bob Huston, Cass County	Heather Nevarez, KC Can Compost
Lauran Kurtz, Lake Lotawana	McKenna Nickens, MO Coalition for the Environment
Mike Jackson, Independence	Angie Powell, Missouri Market Development Program
Trent Salsbury, Raymore	Donald Reck, MARC SWMD Grant Review Committee
David Pavlich, Kearney	Tammy Salvidar, Leavenworth County
Louis Cummings, Kansas City, Missouri	Stan Slaughter, Missouri Organic Recycling
Mike Larson, Sugar Creek	Craig Wood, Johnson County
Chris Bussen, Lee's Summit	Kate Ludwig, MARC
	Joe Gauer, MARC
Management Council Members present:	Tom Jacobs, MARC
Jensen Adams, City of Kansas City, MO	Nadja Karpilow, MARC SWMD
Trent Thompson, Johnson County DHE (ex officio)	Dianna Bryant, MARC SWMD
	Matt Riggs, MARC SWMD

Introductions and Announcements

Doug Wylie, District Chair, welcomed the group and gave opening remarks.

Executive Board / Officer Elections

Doug Wylie presented the slate of executive board nominees for four city representatives (two from cities under 10,000 pop. and two from cities over 10,000 pop.) for approval by the Management Council. The four city representative nominees were:

- Lauran Kurtz (Lake Lotawana) and David Pavlich (Kearney) to represent cities under 10,000 population and
- Trent Salsbury (Raymore) and Cara Elbert (Blue Springs) to represent cities over 10,000 population.

Cara Elbert moved to accept the nominations for executive board positions. Chris Bussen seconded the motion. The motion passed unanimously. There were no abstentions.

Presentation: Environmental Justice – Richard Mabion and Jeff Severin

Richard Mabion, a long-standing community organizer in Kansas City Kansas and Jeff Severin from the Heartland Environmental Justice Center at Wichita State University shared their work in environmental justice work locally and within the EPA region.

The session closed with questions from the participants about their work.

Closing

The meeting adjourned at 1:00 p.m. The next Executive Board will be held on January 17, 2024 from 11:00 am to 1:00 pm. The next Management Council meeting is scheduled for February 21, 2024 from 9:00 to 10:30 am. These meetings may be held virtually via Zoom.

MARC Solid Waste Management District

Doug Wylie, Chair

Dianna Bryant, Secretary

Approved: March 20, 2024

ISSUE: Small Project Assistance Funds

BACKGROUND: Four small project assistance applications have been submitted:

Northeast Middle School in Kansas City is requesting \$3,500 to purchase recycling bins and labels for collecting aluminum cans, paper, plastic bottles. The staff is supportive but would like to recommend they add cardboard to the list of materials. Staff recommends full funding.

The Kansas City Zoo is requesting \$3,400 to purchase compostable cups. Staff recommend no funding.

Ivanhoe Neighborhood Council is requested \$3,500 to purchase 6 pro-trail cameras, 6 antennas, 6 solar panels for the camera, and signage to deter illegal dumping in 30 lots. Staff recommends partial funding for \$1,750 to target 15 sites and see if the cameras are helpful in reducing illegal dumping.

Journey Home of Johnson County is requesting \$3,450 to support their free shop that supports homeless people and those at risk of homelessness. Funds requested include gasoline costs, safety vests, bins, shelving, and membership to Jeramiah 29 to purchase hygiene items. This is in Warrensburg in Region F. Staff recommend no funding.

RECOMMENDATION: Executive Board approval to award Ivanhoe Neighborhood Council \$1,750 for illegal dumping deterrence work.

STAFF CONTACT: Nadja Karpilow

ISSUE: Grant Close Out

BACKGROUND: There are 11 projects that have closed and require board approval to deobligate. Please review attached chart.

RECOMMENDATION: Executive Board approval to de-obligate the grants indicated as attached.

STAFF CONTACT: Nadja Karpilow

ISSUE: 2025 Grant Timeline

BACKGROUND: The 2025 grant call will be issued in April/May for the 2025 grant cycle. Please see attached timeline.

RECOMMENDATION: Board approval of the 2025 grant timeline.

STAFF CONTACT: Nadja Karpilow

ISSUE: Grant Review Committee review process

BACKGROUND: The grant application requires additional information for requests \$50,000 or over, including credit references, three-years of financial audits and a business plan (profit/loss form). Many applicants request just under that amount to avoid providing the extra requests. The committee would like to be able to request at least a profit/loss form if they are requesting \$48,000 - \$49,999.

RECOMMENDATION: Board approval for the GRC to request a profit/loss form for projects nearing but under \$50,000.

STAFF CONTACT: Nadja Karpilow

ISSUE: Budget Amendment Request

BACKGROUND: E2023-013 MORA received a grant of \$34,500 to support operation costs for the organization. The approved budget was for the salary of one person who serves as the interim executive director. A six-month grant extension until June 30, 2024, was signed.

MORA is requesting that additional employees be added to the grant budget, including the administrative assistant and a staff person to work on membership recruitment for the next 2-3 months. \$19,739 remains in the budget.

RECOMMENDATION: Board discussion required.

STAFF CONTACT: Nadja Karpilow

ISSUE: Disposition of Equipment

BACKGROUND: Projects that fund equipment for \$5,000 or more are required to enter into a security interest agreement for five or seven years, depending on the amount awarded. There are three projects that are ready for release:

E2019-010 – Scraps KC Precious Plastics Machine – 2.22 tons
E2019-007 – KC Can Compost – Satellite Unit and Truck – 1,648 tons.
E2019-013 – Wright Brothers Glass Recycling – Truck and Trailer – 404 tons

All reports were submitted on time with proof of insurance, and photos taken during equipment inventory inspections are on record.

RECOMMENDATION: Board approval to release from the security interest agreement with the district the above projects.

STAFF CONTACT: Nadja Karpilow

BACKGROUND: The district contracts with Kansas City and Summit Waste Systems for HHW services. In 2023, 560,242 pounds, or 280.12 tons, of household hazardous waste was collected for safe disposal. In Lee's Summit the cost per pound was \$0.69. In Kansas City the cost averaged \$0.79 per pound. (prices varied each quarter). The total program cost was \$450,617.47. The remaining funds of \$14,836 will be deposited into the contingency fund.

RECOMMENDATION: No action needed

STAFF CONTACT: Nadja Karpilow

ISSUE: Solid Waste Plan Budget

BACKGROUND: The MARC SWMD has begun the process of updating the district's solid waste plan. Funds to support this work will initially be acquired by carryover and current planning funds.

FY2023 - \$33,000 from District Operations FY2023 - \$40,000 from Outreach FY2024 - \$17,000 from Planning

\$20,000 will be used to pay for a waste flow report that covers the nine-county region produced by Metabolic and in partnership with the Foundation for Regeneration.

RECOMMENDATION: Board approval to utilize the funds above for the Solid Waste Plan, including \$20,000 to pay for the waste flow study.

STAFF CONTACT: Dianna Bryant

ISSUE: Legislative Update:

Bills related to landfill siting.

- H.B. 1751: Modifies provisions governing solid waste disposal area
- S.B. 1469: Modifies provisions relating to solid waste disposal area permits
- H.B. 2801: Places a moratorium on landfill permits until an updated version
- S.B. 739: Modifies provisions relating to solid waste disposal area permits
- S.B. 1139: Modifies provisions relating to solid waste disposal area permits
- H.B. 2490: Modifies provisions governing solid waste disposal area
- H.B. 2302: Modifies setback distances for certain areas in regards to solid
- H.B. 1556: Modifies provisions relating to solid waste management

Other bills

H.B. 1438: Modifies criteria to issue permits for the construction and operation of solid waste processing facilities

H.B. 2419: Repeals the state prohibition of local governments regulating paper and plastic bags

- S.B. 1472: Creates provisions relating to product repair requirements
- H.B. 2233: Places length restrictions on trains carrying hazardous material
- S.B. 1283: Modifies provisions relating to sewage regulation

S.B. 936: Creates provisions relating to a post-consumer paint recycling program H.B. 2152: Requires paint manufacturers to establish a paint recycling program

Source: https://www.quorum.us/spreadsheet/external/xLlcRPRGFDLySkEyImZI/

Timeline for MARC SWMD Grant Call 2025

For board approval March 20, 2024

Issue Call April 29, 2024; begin newspaper advertising April 10

Wednesday, May 15 Information Session I, 2:00 pm (in-person - Westview Room)

Tuesday, May 21, Information Session II, 10 am (virtual) (Zoom 10)

Friday, May 31 Pre-Applications due 5:00 pm

Wednesday, June 5 GRC meets 9:00 am - 12 pm (Lewis and Clark)

Friday, June 6-7 Feedback provided to applicants.

(7 weeks for applicants to do application)

Thursday, August 1 Full Applications due, 5:00 pm.

Scores due **September 9**.

(Allows GRC five weekends to review applications.)

Tuesday, **September 10, GRC** meets, 9:00 am – 3:00 pm (Sunflower Room, 4th Floor)

Wednesday, September 18 Board Meeting

Submit application components to MDNR by October 30, with invoice.

Start Date January 1, 2025

#	Organization	Project	Carryover	Other
E2021-014	MARC	Recyclespot.org Upgrade	\$5,000	
E2022-005	KC Dumpster	C&D Sort Line	\$0	Security Interest
E2023-001	MARC SWMD	District Operations	\$34,381.18	
E2023-004	MARC SWMD	HHW	\$0	
E2023-007	Crush Glass	Curbside Glass	\$4,750	Security Interest
E2023-008	Ideal Industries	Recycling Center	\$0	Security Interest
E2023-009	Kansas City Zoo	On-site Event Composting	\$50	
E2023-011	MARC	Internal Recycling/Composting	\$873.55	
E2023-012	MRC	Foam Densifier	\$0	Security Interest
E2023-014	NE Chamber of Commerce	Illegal Dumping Project	\$3,465.86	
E2023-015	Product Stewardship Institute	Paint Stewardship and Pharmaceuticals	\$0.96	
E2023-019	Truman Heritage	Lee's Summit ReStore	\$0	Security Interests

Grant Closures in 2024; De-obligation of Funds – For approval on March 20, 2024

\$48,521.55

Extensions

#	Organization	Project	Extended to:	Other
E2022-002	MARC SWMD	Outreach	June 30, 2024	
E2022-003	MARC SWMD	Planning	June 30, 2024	
E2023-002	MARC SWMD	Outreach	December 30, 2024	
E2023-003	MARC SWMD	Planning	December 30, 2024	
E2023-006	Emerald Equestrian	Aerated Static Pile Composting	October 30, 2024	Security Interest
E2023-007	Flourish Furniture Bank	Furnishing Homes with Hope	June 30, 2024	
E2023-010	KC Can Compost	Carts and Kiosks	May 31, 2024	Security Interest
E2023-013	MORA	MORA Admin	June 30, 2024	
E2023-016	Rick Caplan	INVESTT	May 31, 2024	
E2023-017	Ripple Glass	Commercial Collection Truck	April 30, 2024	Security Interest
E2023-018	Scraps KC	School Supply Diversion Project	July 30, 2024	