

MARC SOLID WASTE MANAGEMENT DISTRICT
District Grant Evaluation Review Form

Conformance to State Policies and Targets

1. **Conforms with State Resource Recovery Priorities:** *priority is granted to projects which work toward implementing Missouri's Policy on Resource Recovery (enclosed).*
- 10 points The project promotes and/or practices waste reduction or reuse.
5 points The project promotes and/or practices collection/processing, market development or composting.
2 points The project promotes and/or practices recovery and use of energy from waste materials.
- ____ **Points**
2. **Reduces, reuses or recycles materials included on the District Targeted Materials List (enclosed):**
- 5 points The project reduces, reuses or recycles a targeted material.
3 points The project reduces, reuses or recycles a material not targeted by the District.
0 points The project does not reduce, reuse or recycle any specific material.
- ____ **Points**
3. **Degree of waste reduction or recycling diversion:** *criterion will be judged by the amount of waste reduction or recycling diversion, with consideration given to cost per ton, resulting through the proposed process or service over the short or long term.*
- 10 points Proposal will lead to significant diversion rates of targeted materials and provides credible evaluation procedures to determine if project goals are met;
5 points Proposal will lead to moderate diversion rates and provides credible evaluation procedures;
0 points Proposal will lead to marginal diversion rates and does not provide credible evaluation procedures.
- ____ **Points**
- ____ **SUBTOTAL for Conformance to State Policies**

Cooperative Efforts/Community Impacts

4. **Availability of Information/Service:** *criterion will be judged on the quality and accessibility of the method the project uses to disseminate information or services.*
- 5 points High quality information/service will be readily available.
2 points Information/service of medium quality will be available.
0 points Information is of low quality or will be kept proprietary.
- ____ **Points**
5. **Need for service, information or market:** *criterion will be evaluated by the evidence documenting the need for: i) the proposed service, information or market or ii) for the strength of commitments from the end-markets.*
- 10 points Proposal provides compelling evidence of continued need which provides information/service/ market in target area.
5 points Proposal demonstrates intermediate level of need which provides information/service/market in target area.
0 points Proposal does not demonstrate need in the target area.
- ____ **Points**
6. **Supply of Recovered Materials or Target Audience:** *criterion measures the strength of commitment for feedstock needed to complete a manufacturing or collection project or the documented availability of targeted materials or targeted audience in a waste reduction or education project, as documented by: letters of commitment, contracts or other verifiable documents.*
- 15 points Proposal identifies a committed supply of feedstock or available audience within the district necessary to complete the project goals.
5 points Proposal identifies sufficient and regular supply of feedstock or available audience from within and outside of the district.
0 points Supply of feedstock or available audience is inadequate or questionable.
- ____ **Points**
7. **Cooperative Partnerships:** *criterion will be judged by the evidence of efforts to work cooperatively with local governments and other partner organizations in the district, as documented by a letter, ordinance or resolution from the local governing body from the jurisdiction in which the project will be located.*

- 10 points Proposal results in partnerships between more than three cities, counties, other public sector entities, and/or private sector.
- 5 points Proposal results in partnerships between cities, counties, other public sector entities and/or private sector.
- 0 points Proposal does not result in any cooperative partnerships.
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- Points**
8. **Community-based economic development:** *criterion will be judged by the degree to which the project contributes to community based economic development.*
- 10 points Proposal promotes community-based economic development.
- 5 points Proposal promotes economic development.
- 0 points Proposal provides no documentation to support economic development.
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- Points**
9. **Degree to which funding the project will impact existing entities in the MARC SWMD:** *criterion will measure the adverse impact of project funding on existing entities in the market segment.*
- 15 points Project will not have a negative impact on existing entities, and will have significant benefits on other entities.
- 10 points Project will have minor negative impacts, and benefits significantly outweigh negative impacts
- 5 points Project has a higher degree of negative impacts on existing entities, and lower benefits for existing entities.
- 0 Project will have a significant negative impact on existing entities, or the proposal does not address the issue.
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- Points**
10. **Transferability of results:** *criterion will be evaluated by the extent to which project innovations and successes may be applied elsewhere in the district.*
- 10 points Proposal clearly demonstrates how program concept may be applied in other communities;
- 5 points Proposal demonstrates the possibility of transferring project results to other communities;
- 0 points Proposal does not demonstrate transferability.
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- Points**
11. **Education:** *criterion will be judged by the degree of community outreach which promotes the project and/or improves participation in waste reduction, reuse and recycling practices.*
- 10 points Proposal clearly demonstrates community outreach methods identifying audience and number reached
- 5 points Proposal includes a community outreach component identifying audience
- 0 points Proposal does not include or demonstrate community outreach component
12. **Diversity, Equity, and Inclusion:** Criterion will be judged by how the applicant sufficiently addresses the question as to how the project will contribute to DEI.
- 0 – Doesn't address the question at all, or writes "n/a"
- 3- Addresses the question somewhat
- 5 – significantly answers the question
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- Points**
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- SUBTOTAL for Cooperative Efforts/Community Impact**

Administrative Considerations

13. **Past Performance Rating:**
NEGATIVE POINTS
- 0 points Applicant has demonstrated satisfactory performance in the administration of a previous grant project.
- 10 points Applicant has demonstrated less than satisfactory performance in the administration of a previous grant project
- 25 points Applicant has failed to meet the minimum performance requirements of a previous project funded by the district or MDNR, due to non-criminal mismanagement.
- 50 points Applicant has been convicted of defrauding the district or MDNR or has failed to honor a previous contractual agreement with the district or MDNR.
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- Points**
14. **Completeness of Application:** *including applicant profile cover sheet, applicant checklist, budget form, time line,*

project site identification, executive summary, qualifications and the required attachments enumerated in the application package.

NEGATIVE POINTS

- 0 points Specified areas are complete and no additional data is required.
- 5 points Specified areas are substantially complete, but additional data is required.
- 20 points Specified areas are not complete and the data provided is insufficient for consideration of the entire application.

____ **Points**

15. **Financial strategy, match, and commitment:** *criterion will measure quality of budget and applicant's financial stability to successfully implement project*

- 10 points Project has a detailed and comprehensive budget, including budget notes for itemized expenses over \$3000, financing for the project is committed and documented. Financial reports indicate credit worthiness and financial stability of the applicant and the applicant's business or organization.
- 5 points Project budget may be less detailed or have questionable items, financing not completely secured, match requirements overstated, questionable or not yet committed. Financial reports indicate marginal credit worthiness and financial stability for the applicant and the applicant's business or organization
- 0 points Adequate project financing has not been demonstrated. Financial reports not submitted or indicate poor credit worthiness or financial stability. Project budget is vague or incomplete, financing questionable and match requirements uncertain or unsatisfactory.

____ **Points**

Technical Considerations

16. **Technical and Managerial Capability of Applicant:** *criterion measures the ability of the applicant to implement and operate the project based on previous work experience and demonstrated expertise in the field.*

- 15 points Extensive experience (5 years or more).
- 10 points Limited experience.
- 0 points No experience.

____ **Points**

17. **Project Implementation:** *criterion measures the technical feasibility of completing the project in a realistic time frame.*

- 10 points The project is likely to be implemented based on the timeline, technical specifications and budget provided in the application.
- 5 points There are concerns that the project may not be implemented in a timely manner, based on the timeline, technical specifications and budget provided in the application.
- 0 points The project is not likely to be implemented in a timely manner.

18. **Compliance with Federal, State or Local Requirements (permits, waivers, licenses):** *criterion will evaluate the applicant's assessment of needed permits, waivers and/or licenses*

- 5 points Projects which require permits, waivers or licenses have been obtained and are included in application, or none are necessary and is explained as requested.
- 1 point Projects which require permits, waivers or licenses have been identified but not yet obtained
- 0 points Requirements for permits, waivers or licenses have not been identified nor addressed.

____ **Points**

____ **SUBTOTAL for Technical Considerations**

_____ **TOTAL POINTS [155 points possible]**